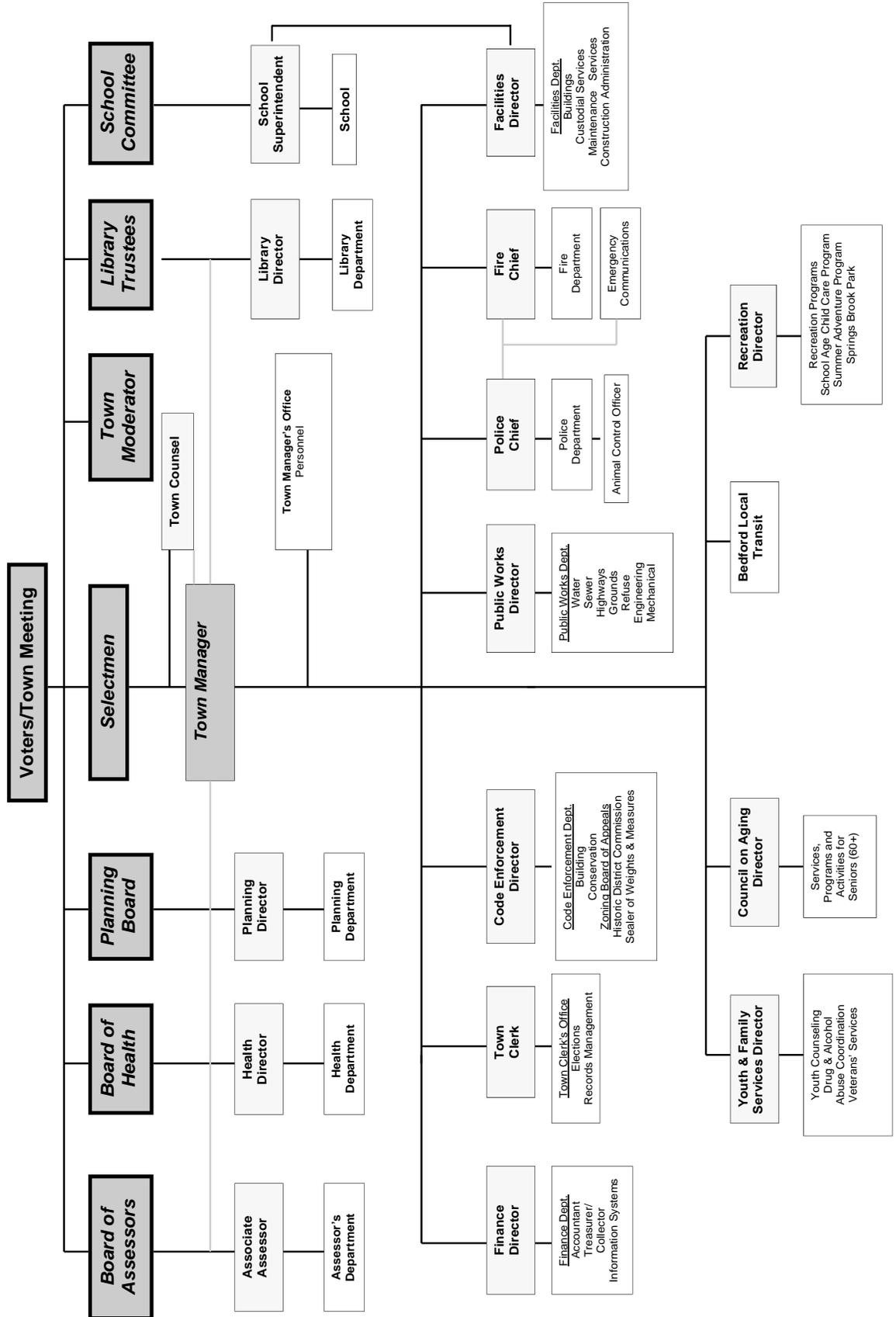


# 2007 Annual Report

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Cover designed by Jean Hammond shows Bedford's athletic fields in use.  
Cover photos are courtesy of *Bedford Minuteman*.

# Town of Bedford Organization Chart



# Our Town

## Situation

About 15 miles northwest of Boston

## Population

12,975 (January 1, 2007 census)

## Area

Approximately 13.85 square miles

## Elevation

highest, 280 feet above sea level

lowest, 110 feet above sea level

## Assessed Valuation for FY07

Total Assessed Value \$3,236,494,800

## FY07 Tax Rates

Residential 11.29

Open Space 8.47

Comm., Ind. & Personal Property 25.27

## FY07 Water Rates

Water Base Rate Minimum Bill

0-2000 cubic feet=\$1.00/100 CF

over 2000 cubic feet=\$5.00/100 CF

## FY07 Sewer Rates

Sewer Base Rate Minimum Bill

0-2000 cubic feet=\$2.20/100 CF

Over 2000 cubic feet=\$6.60/100 CF

## Town Hall, 10 Mudge Way

Town Clerk's Phone: 781-275-0083

Town Manager's Phone: 781-275-1111

[www.town.bedford.ma.us](http://www.town.bedford.ma.us)

## Senators in Congress

Edward M. Kennedy

John Kerry

## Representative in Congress

John F. Tierney (6th District)

## State Senator

Susan Fargo (5th District)

## Member of Governor's Council

Marilyn Petitto Devaney (3rd District)

## Representative in General Court

Charles Murphy 21st Middlesex District)

## Qualifications for Registration as Voters

Mail-in forms are available upon request. A copy of your identification is required. Must be 18 years of age, American born or fully naturalized. Registration Monday through Friday 8:00 a.m. to 4:00 p.m. in the Town Clerk's office; special evening sessions of Registrars held preceding elections at the Police Station. Absentee voting in all elections.

## Dog Licenses

A dog should be licensed when three months old. Registrations June 1 through August 31 with Town Clerk. License fees: \$15./1 year; \$18./2 years; \$25./3 years All licenses expire August 31. After August 31, a \$5. fine is due up to thirty days. After thirty days, a \$25.00 fine is due.

## Tax Bills

Tax bills are paid quarterly. First two quarters are preliminary bills and are based on the previous year's bill. First quarter is due on August 1, second quarter is due on November 1, third quarter is due on February 1, and the fourth quarter is due on May 1. If unpaid by due date, interest will be calculated from the due date to date of payment. Motor vehicle excise bills are due 30 days from date of issuance as well as water bills. Interest and demand charges will be assessed if bills are past due.

## Board of Health

Cases or suspect cases of communicable or infectious diseases shall be reported by household members, physicians and other health care providers as defined by M.G.L. ch.111, sec. 1, by telephone, in writing, by facsimile or other electronic means, immediately, but in no case more than 24 hours after diagnosis or identification, to the Board of Health in the community where the case is diagnosed or suspect case is identified. The local Board of Health's responsibility, upon receipt of such a report, is set forth in Massachusetts Regulations 105 CMR 300.110 and 300. The telephone number for the Bedford Board of Health is (781)275-6507.

# Town of Bedford Directory

## Town Hall, 10 Mudge Way

Assessors	781- 275-0046	Finance Department	781-275-2218
Code Enforcement	781-275-7446	Human Resources	781-687-6181
Collector's Office	781-275-1517	Planning Board	781-275-1548
Conservation Commission	781-275-6211	Town Clerk	781-275-0083
		Town Manager	781-275-1111

## Town Center, 12 Mudge Way

Council on Aging	781-275-6825	Town Center	781-275-4880
Health Department	781-275-6507	Youth & Family Services	781-275-7727
Recreation	781-275-1392	Veterans Services	781-275-1328

## Bedford Public Library, 7 Mudge Way

**781-275-9440**

## Department of Public Works, 314 Great Road

**781-275-7506**

## Fire Department, 55 Great Road

**9 1 1—Emergency**

**781-275-275-7262 Non-emergency**

## Police Department, 2 Mudge Way

**9 1 1—Emergency**

**781-275-1212 Non-Emergency**

## Bedford Public Schools, 97 McMahan Ave

Superintendent	781-275-7588	Eleazer Davis Elementary	
Asst. Superintendent	781-275-2155	410 Davis Road	781-275-6804
Business Office	781-275-7708	Job Lane Elementary	
Bedford High School		62 Sweetwater Ave	781-275-7606
9 Mudge Way	781-275-1700	John Glenn Middle	
Facilities Dept.	781-275-5290	99 McMahan Road	781-275-3201

## Bedford Cable Access TV

**275-5520**

## Bedford Local Transit

**275-2255**

## TOWN ADMINISTRATION—JULY 1, 2006—JUNE 30, 2007

### ELECTED OFFICERS

<b>Bedford Housing Authority</b>		<b>Selectmen</b>		<b>School Committee</b>	
William S. Moonan	7/8/06	Gordon Feltman	2008	Michael Rosenberg	2007
Jane Puffer	2008	Mark Siegenthaler	2008	Noreen M. O'Gara	2008
Stephen Hanna	2008	Sheldon Moll	2009	Edward Pierce	2008
Patricia Ross	2009	Angelo Colao	2010	Abigail Seibert	2009
Susan Ellis	2011	Catherine Cordes	2010	Anne Bickford	2010
				Brad Hafer	2010
<b>Board of Assessors</b>		<b>Moderator</b>		<b>Trustees of Bedford Free Public Library</b>	
John Linz	2008	Betsey J. Anderson	2010	Doris Crowell	2007
Richard P. Boffa	2009			Lynne O'Connor	2008
Richard Schofield	2010	<b>Planning Board</b>		Rosemary M. Dyer	2008
		Robert M. Fagan	2007	Michele I. Ross	2009
<b>Board of Health</b>		Lisa Mustapich	2008	Michael Pulizzi	2009
Mary A. Firestone	2007	Sandra Hackman	2008	Sarah Getty	2010
Sybil Zildjian	2008	Janet Powers	2009	Howard Cohen	2010
Thomas J. Kinzer III	2008	Margot Fleischman	2010	Peter Russo	2010
Michelle L. Masi	2009	Stephen Spector	2010		
Lea Susan Ojamaa	2009				
Beatrice A. Brunkhorst	2010	<b>Regional Vocational School Dist</b>			
		Mark Trifiro	2008		
		Donald Drouin	2010		

### APPOINTED COMMITTEES—JULY 1, 2006—JUNE 30, 2007

<b>Affirmative Action Monitoring</b>		Diane Levine	2009	<b>Alternates:</b>	
Michael Gwinn	2008	Doris Smith	2010	Robert Avakian	
Francis Fornaro	2009	Catherine Cordes (Sel Liaison)		Sandra Hackman	
Nancy Moore	2010				
Lora Goldenberg (VCC)		<b>Bedford Commun. Access TV Inc.</b>		<b>Cable Television Advisory</b>	
		George Dalrymple	2008	S. Brown Pulliam	2008
<b>Affordable Housing</b>		Madeline Altmann	2009	James Shea	2008
Irma Carter	2010	Ronald Cordes	2010	John R. Monahan	2009
Trudy Last	2010			Jeffrey Pelletier	2009
Lisa Mustapich (PB)		<b>Bedford Housing Partnership</b>		Robert Batt	2009
Susan Ellis (BHA)		Members Affordable Hsng. Committee		Angelo Colao (Sel Liaison)	
		Members Fair Hsng. Committee			
<b>Arbor Resource Committee</b>		<i>At Large Members:</i>		<b>Capital Expenditure Committee</b>	
Jacqueline Edwards	2008	Christina Wilgren	2008	Brad Hafer (res 8-3-06)	2007
Donald Marshall	2008	William Mello	2008	Michael Hayes (res 10-3-06)	2008
Rachel L. Murphy	2008	Elizabeth Coules	2009	James McMahan (res 9-4-06)	2008
John Zupkus	2008	Joseph Hollyday	2010	James C. McGinn	2008
Ralph Hammond	2008			James Millar	2008
Ken Prescott	2008	<b>Bicycle Advisory</b>		Ralph Zazula	2009
Angelo Colao (Sel Liaison)		Joel Parks	2008	James O'Neil	2009
		Holly Webster	2009	Jon O'Connor	2010
<b>Architectural Barriers</b>		Robert Sawyer	2009	Peter S. Bentley	2010
Peter Naum, Coordinator		Ray Ruetenik	2010	Anne Bickford (School)	
Elmer Bartels		Donald Blake	2010	Tom Busa (Fincom)	
Drew Bililies		Ralph Hammond	2010	Mark Siegenthaler (Sel Liaison)	
Peter Grey		Mark Siegenthaler (Sel Liaison)			
		<b>Blake Block Smart Growth Committee (Ad Hoc)</b>		<b>Community Preservation Committee</b>	
<b>Bedford Cultural Council</b>		Lisa Ackerman		Ron O'Brien (CC res. 2-13-07)	2007
Kathy Irwin	2007	Judith Barber		Christina Wilgren (BHP)	2008
Dorothy Pulizzi	2007	Catherine Cordes		Myles McDonough @ Ig	2008
Robert Dorer	2008	Robert Fagan		Suzanne Johnson (Rec)	2008
Mary Johannessen	2008	Peter Grey		Stephen Hanna (BHA)	2009
Kathleen Byrnes	2009	William Moonan		Margot Fleischman (PB)	2009
Julie Turner	2009	Mark Siegenthaler		Randi Currier @ Ig	2009
		William Waite		Susan Grieb (Concom)	2009
				Sandra Hackman (PB) (res 3/07)	2009
				Donald Corey (HPC)	2010
				Catherine Cordes (Selectman)	2010

**APPOINTED COMMITTEES—JULY 1, 2006—JUNE 30, 2007 (Continued)****Conservation Commission**

Maureen Oates 2007  
 Robert Kenyon 2008  
 Susan Grieb 2008  
 Ronald O'Brien 2008  
 Alan Wirth 2009  
 Brenda Kelley 2009  
 James P. Harrington 2010  
 Angelo Colao (Sel Liaison)

**Constables**

Barbara Hartnett 2010  
 Sheila Howard 2010  
 Lewis Putney 2010  
 Anthony J. Saia 2010

**Council on Aging**

Margaret Schowalter 2008  
 Armand Malo 2008  
 John Gerdes 2008  
 George Donovan 2009  
 Maureen Pomeroy 2009  
 Pauline Salter 2009  
 Roberta Ennis 2010  
 George Dalrymple 2010  
 Cynthia Rider 2010  
 Sheldon Moll (Sel Liaison)

**E. Bedford Industrial Sewer District**

Richard T. Reed 2000  
 James King 2000  
 Oscar Wasserman 2001  
 Richard Warrington ex-off. 2002

**Fair Housing Committee**

Alice Sun 2009  
 Lisa Mustapich (Alt. PB)  
 Susan Ellis (BHA)

**Finance Committee**

Alfred Williams 2007  
 Brian Hart 2008  
 William Cimino 2008  
 Michael Seibert 2008  
 Robert Kenney 2009  
 Barbara Perry 2009  
 Teri Morrow 2009  
 Bruce Murphy 2010  
 Thomas Busa 2010

**Fiscal Planning/Coord. (Ad Hoc)**

Jon O'Connor (CEC)  
 Ed Pierce (Sch Comm)  
 Anne Bickford (Sch Comm)  
 Bruce Murphy (Fincom)  
 Barbara Perry (Fincom)  
 Catherine Cordes (Selectman)  
 Sheldon Moll (Selectman)  
 Brad Hafer (CEC) (resigned 8-3-06)

**Fiscal Planning (Continued)**

Richard T. Reed (T.M.)  
 Maureen LaCroix (Sch Supt)  
 David Coelho (Sch Bus)  
 Peter Naum (Fin. Dir.)

**Historic District Commission****Full Members:**

William Moonan 2008  
 Karen Kalil Brown 2009  
 Barbara vanSteenwijk 2009  
 Carol Carlson 2010  
 Robert Slechta 2010

**Alternate Members:**

Kevin Latady 2008  
 Alan Long 2010  
 Mark Siegenthaler (Sel Liaison)

**Historic Preservation Commission**

John Filios (resigned 2/28/07) 2008  
 Neil M. Leary 2008  
 Suzanne S. Koller 2008  
 Robert Slechta 2009  
 Alethea Yates 2009  
 Charles French 2010  
 Donald Corey 2010

**Local Emergency Planning Council**

Brian Balukonis  
 David Black  
 John Burns, Sr.  
 Thomas Caty  
 Gary Connors  
 David Friend  
 James Hicks  
 Kevin MacCaffrie  
 Sherri Robertson  
 Al Vaz  
 Richard Warrington

**Patriotic Holiday Committee (Ad Hoc)**

John Filios 2008  
 Bob Hansen 2008  
 Sebastian Marcus 2008  
 Paul Purchia 2008  
 Joseph Piantedosi 2008  
 John Ayvazian (Liaison) 2008  
 Fredrick Gordon (Liaison) 2008  
 Robert Hogan (Vet's Agent)  
 Angelo Colao (Sel Liaison)

**Petitioners Advisory Committee**

Judith A. Barber 2008  
 Stuart Liss 2008  
 Patricia Leiby 2008

**Public Ceremonies Committee**

Patricia Gartland 2007  
 Zoe Pierce 2008  
 Alma Hart 2008  
 Alvin Neff 2009  
 Angelo Colao (Sel Liaison)

**Recreation Commission**

David Ellis 2008  
 Suzanne Johnson 2008  
 Stacy Schalick 2009  
 Ron Richter 2010  
 Mark A. Pare 2010  
 Sheldon Moll (Sel Liaison)

**Registrars of Voters**

Town Clerk  
 Anita Feld 2008  
 Patricia Ardito 2009  
 Diane Cameron 2010

**Trails Committee (Ad Hoc)**

Edith Baxter 2008  
 Ralph Hammond 2008  
 Mark Levine 2008  
 Mary Mady 2008  
 Art Smith 2008  
 Daniel Hurwitz 2008  
 William Haynes 2008  
 Adrienne St. John (DPW Liaison)

**Transp. Advisory Committee (Ad Hoc)**

Allen Marshall 2007  
 Janet Powers 2007  
 Robert Sawyer (Bicycle) 2007  
 Margot Fleischman 2007  
 Angelo Colao (Sel Liaison)

**Volunteer Coordinating Committee**

Gail Black Smith 2008  
 Lora Goldenberg 2009  
 Dawn Theodore 2010

**Wilson Mill Park Planning Committee (Ad Hoc)**

Philippe Kely 2008  
 Thomas Pinney 2008  
 Janice Weichman 2008  
 Dorothy Africa 2008  
 Myles McDonough 2008  
 Neal Leary (HPC Liaison)  
 Gordon Feltman (Sel Liaison)

**Youth & Family Services**

Amy Mason 2008  
 Alison L. Malkin 2009  
 Carlton SooHoo 2009  
 Sheryl Barkan 2010  
 Sybil Zildjian (BOH)  
 Noreen O'Gara (Sch Comm)  
 Dave Ellis (Rec)  
 Jeff Wardwell (Police)  
 Mark Siegenthaler (Sel Liaison)

**Bedford YMCA Planning Committee (Ad Hoc)**

Tara Capobianco  
 Anne Larkin  
 Frank Richichi  
 Ron Richter, Recreation Commission  
 Michael Rosenberg, School Committee  
 Richard Reed, Town Manager  
 Sheldon Moll, Selectman

**APPOINTED COMMITTEES—JULY 1, 2006—JUNE 30, 2007 (Continued)****Zoning Board of Appeals****Full Members**

Harold Ward	2007
Robert Ellis	2008
Jeffrey Cohen	2008
Herbert Aumann	2009
Paul Bauer	2010
Louise Maglione (effective 7/07)	2010

**Associate Members**

Louise Maglione	2007
Art Smith	2008
Jeffrey Dearing (resigned 11-16-06)	2009
Gordon Feltman (Sel Liaison)	

**APPOINTED OFFICERS AND REPRESENTATIVES—JULY 1, 2006—JUNE 30, 2007****Eastern Middlesex Mosquito Control Commission**

John Zupkus

**Election Officers**

Joan-Marie Freni, Warden  
 Barbara Tynan, Asst. Warden  
 Ethel Alcabes  
 Donna Argon  
 Betty Baker  
 Wayne Barber (deceased 2/28/07)  
 Annette Barker  
 Melvin Blitz  
 Sandra Blitz  
 Lorraine Bonner  
 Joanne Callahan  
 Lois Chase  
 Pamela W. Clare  
 Kenneth Clayton  
 Aline Collins  
 Marion Connarton  
 Sharon Cummings  
 Peter Donahue  
 Virginia Draper  
 Rosemary Dyer  
 Nancy Forrest  
 Joan-Marie L. Freni  
 Josephine Genetti  
 Eileen Hansen  
 Carolyn Hardy  
 Gail Hartwell  
 Keith Hayward  
 Dorothy Janek  
 Kathryn Jarvis  
 Dorothea LaLiberte  
 Joan Larsen  
 Mary Lawless  
 Patricia Leiby  
 Kathleen Masci  
 Frank T. McDonald  
 Robert McClatchey  
 Sharon McClatchey  
 Gloria Moll  
 Carol Mudgett  
 Jon O'Connor  
 Barbara O'Neil  
 James O'Neil  
 Irene Order  
 Richard Papalia  
 Constance Pespisa  
 Emily Pruyun  
 Kenneth Pruyun  
 Anita Raffa  
 Ernest Scheyder  
 Ruth Scheyder

Janet Schimelfenyg

Kimberly Seibert

Chester Smith

Barbara Sterling

Rita Sullivan

Barbara Tynan

Gail Valbona

Holly Webster

Jeanette Weinschenk

Ernest Weinschenk

Paul Wittman

Jordana Zazula

**Forest Warden**

Kevin MacCaffrie

**Hazardous Waste Coordinator**

David Black

**Hanscom Field Advisory Commission**

Gordon Feltman 2010

**HATS II**

Jon O'Connor

Lisa Mustapich

Gordon Feltman

Robert Fagan (resigned 4-2-07)

Sheldon Moll 2007

**Metropolitan Area Planning Council**

Gordon Feltman 2010

Sandra Hackman, Alternate 2010

**MBTA District Representative**

Mark Siegenthaler (resigned 3-30-07)

**N.E. Solid Waste Committee**

Richard Warrington

**Town Manager**

Richard T. Reed

**Town Counsel**

Michael Lehane 2007

**Town Historian**

John Brown 2009

**Tree Warden**

Richard Warrington

**Veterans' Graves Officer**

Paul Purchia 2008

**Veterans' Officer**

Robert Hogan 2008

**SuAsCo River Stewardship Council**

Joseph Piantedosi

# Part 1

## Reports from Committees, Departments and Boards

### BEDFORD ARBOR RESOURCES COMMITTEE

#### **Jacqueline Edwards, *Chair***

BARC's most significant accomplishment this year was seen in the adoption by the Selectmen of the expansion of MGL Chapter 87, the Shade Tree Act. The original act protects roadside trees by declaring them public property. With this vote by our Selectmen, the same protection is extended to all town-owned trees. Now, any town project that would result in loss of arbor resources—such as school or field expansion—will have an open public hearing before the Tree Warden. The determination of the Tree Warden may be appealed to the Selectmen. While the hearing process occurs late in the development process, it nevertheless offers a new opportunity for residents to get detailed information and to have their opinions heard by town officials. The first such hearing was held this spring regarding the removal of trees for a new parking area at Springs Brook Park. Even more than a benefit for arbor resources, this decision by our Selectmen is notable for its furtherance of open town government by making land use decisions more transparent and more available for review by our citizenry.

A second policy that BARC continues to pursue protects mature trees in construction areas where Town authority pertains. The Selectmen have already voiced support for such a policy. Adoption by the Selectmen is anticipated after the Tree Warden, Richard Warrington, finalizes language that adopts the pertinent section from the new MassHighway Design Manual as town policy. An early version has been adopted by the Planning Board. BARC has responded to two resident inquiries related to root zone compaction.

BARC, along with the DPW, is in the rudimentary phase of developing a long-term tree disease and pest management program. The plan will be conducted in several stages. The first included a study of Bedford's five Heritage trees. The next will study the town campus area. Ultimately, larger areas of the town will be inventoried. Unfortunately, when the DPW examined our Heritage trees, two were found to be hazardous and were removed. A third, the Page Oak, had a large dead limb removed. We are awaiting the inventory of the town campus.

Responding to the Recreation Commission request for additional parking at Springs Brook Park, BARC worked cooperatively with the DPW to develop a design concept for parking in keeping with the rural character of Springs Brook Park. At the same time, we were unsuccessful in encouraging the town to pursue a more detailed long-term land and facility use study before embarking on such a small project but may make a more formal effort in the future.

Invasive species is an important local and regional issue. Members are participating in a local piece of a long-term regional invasive plant species project sponsored by Garden in the Woods. BARC is concerned about the invasives that are killing many of the trees along the Minuteman bike path extension and are developing a proposal that any development of the path will include a tree management plan. If there is no development, we will try to develop an invasive species removal project for the bike path with townspeople. When the Wilson Mill Site Committee commissioned a survey of the vegetation at that site prior to a planned cleanup, the survey disclosed a small

## Bedford Arbor Resource Committee

*Continued from previous page*

number of unusual plant and arbor species in the area. BARC will help identify the specimens in the field to protect them from accidental removal.

BARC is developing a web site (<http://bedfordarbor.org/>) that will offer useful information and links for residents, as well as provide an opportunity for specific questions and input from residents. BARC and the DPW jointly presented our fourth annual Arbor Day Talk, featuring WCVB weatherman David Epstein. BARC had a display in the window outside the children's room

at the public library for the month around Arbor Day. It included a real tree slab and a large cutout of a tree with an informative poster. We also provided bookmarks about recycling for the Children's Library to distribute. For Bedford Day, BARC distributed information about arbor care in general and Bedford's arbor resources in particular. Included was our very popular display of the "Magnificent Trees of Bedford."

BARC is working with the Planning Board on a revised and expanded list of approved street trees.

## BICYCLE ADVISORY COMMITTEE

**Joel Parks, Chair**

### Purpose

To advise the selectmen on any issues important to bicyclists and/or pedestrians.

### Employee Statistics

At the moment, our committee has six members and would welcome another.

### Highlights

- During this time period we have continued to meet monthly on the second Wednesday of each month at the Town Hall.
- The VHB document re the Minuteman extension is on line and may be viewed by anyone. Start with the website [www.bikebedford.org](http://www.bikebedford.org) and look for links.
- The website mentioned above contains many things that are of interest to cyclists including maps, minutes of our meetings and will continue to be maintained.
- The Bridge Street path which is primarily for pedestrians has been cleared and is very usable by walkers and cyclists.
- We have pointed out to Rich Warrington where there are hazards to cyclists on the current roadways.
- As Friends, we corralled 54 bicycles at Bedford Day.
- As Friends, we sponsored a bicycle corral at

the Three Apples Storytelling Festival and expect to do this again annually.

- As Friends, we sponsored a tent at the PanAm Ride for Kids.
- In October, Bob Sawyer finally got permission to enquire about accidents in Bedford involving bicyclists. Since that time there have been six although only one incurred an injury.
- We conducted a survey, with the help of the Recreation Department, on the current and future usage of the Minuteman Bikeway, and possible extension. The results are also on line for anyone to view. We also arranged for an open meeting about the Minuteman Extension. And at town meeting an article was passed providing for VHB to prepare another report comparing surfaces for the extension. We now know that paving is the only possibility and we feel that we need more time to get the public to be in favor of paving this extension. We are preparing an exhibit to be placed in the library in the fall as well as flyers to be given out and several videos to be shown at the library to get more of the public interested in getting this extension paving made possible.
- Preparatory work has been done toward a safe route to the Middle school which will involve a path and a bridge crossing over Elm Brook.

**Bicycle Advisory Committee**

*Continued from previous page*

**Projections**

We expect to make the public more aware of the advisability of paving the Minuteman extension and to put it up for a town vote at the next annual meeting.

- We hope that the new safe route to school involving a path and bridge to the Middle school area and worked on by the Trails committee to be further along.

- We will continue to meet, to report on accidents, to make the town enforcer aware of the inadequate bike racks installed by developers, to make Rich Warrington aware of any road hazards to cyclists that we encounter. And, as Friends to continue to support Bedford Day, Three Apples Storytelling Festival, the PanAm Ride for Kids.

**BOARD OF HEALTH**

**David R. Black, Director of Public Health**

The Board of Health, consisting of five elected members, meets monthly in Town Hall. Community participation in these meetings is welcomed. Call 781-275-6507 in advance to confirm date, time and place of meeting. We invite everyone to visit the Board of Health web site at [www.town.bedford.ma.us](http://www.town.bedford.ma.us).

The Health Department staff has adopted the following Mission Statement. “We are dedicated to helping people lead healthy lives in Bedford through knowledge and education while safeguarding the Public’s Health.”

**School Health Program**

Referrals to the School Nurses in School System:  
Reasons for School Nurse “contact”:

Minor accidents	3,373
Major accidents	10
General illness	5,734
Miscellaneous	5,027
Medications-administered or supervised	4,685
Conferences-	
School Personnel	1,433
Students	2,497
Parents	2,796

Chapter 766-CET meetings	36
Chapter 766-Parent conferences	01
Tuberculin testing	0
School Team Meeting	61
Total School Health “contacts”	25,653

Additionally, 248 School Physicals were conducted by School Physician Staff and School Nurse Staff (such as; Transfers, Sports, Conferences).

**Community Nurse Program**

Client Base	044
Number of clients admitted	005
Number of clients discharged	013
Number of in home visits	110
Number of in office visits	265
Attendance at blood pressure clinics	327

**Communicable Diseases**

Lyme	021
Streptococcus Pneumoniae	002
Hepatitis C (Chronic)	002
Pertussis	004
Salmonella	001
Campylobacter	001
Latent Tuberculosis (LTBI)	001
Listeria	001

**Community Education Projects and Health Screenings**

Cholesterol Screenings

**Board of Health**

*Continued from previous page*

Vaccine Management with Administrative Assistant  
 Knee Program – Current Procedures – COA  
 Medical Equipment Loan Program  
 Bedford Day  
 Emergency Preparedness Drill  
 Dehydration Program – COA  
 ICS 200 Training for Emergency Preparedness  
 Benefits Fair – COA  
 Flu Clinics  
 Avian Flu Presentation – Rotary Club with Dave Black  
 Adult Vaccine Program – COA  
 Medical Reserve Corp  
 Aromatherapy Program – COA  
 YOU CAN! Program – COA and Minuteman Senior Services  
 How to detoxify your home Program - COA  
 Employee Benefits Fair  
 Summer Adventures – Epi-Pen Training and First Aid

**Food Protection/Environmental Health and Sanitation Program**

Area of Program Management

	<u>No. of Inspections</u>
a) Food	226
b) Beach/ Pools	27
c) Complaints	47
d) Other - such as; housing, animals, odor, dust, refuse, garbage, etc.	40

**Highlights**

Bedford Board of Health continues to support its programs and staff. We strive to keep our web site as current as possible. Acknowledging many diverse and challenging public health issues we continue to enforce the state food code; provide school nursing services; conduct influenza and pneumococcal vaccine clinics and monthly “blood pressure and general health counseling” clinics; review and investigate communicable diseases, and support many other town departments. An active membership on the Minuteman Household Hazardous Products “Regional Facility Committee” is maintained. A major initiative in creating Bedford’s Medical Reserve Corps (MRC) is underway. The MRC will work cooperatively with Citizens Emergency Response Team (lead by the Fire Department) and with Community Crisis Response Team (lead by Youth & Family Services). The MRC team has adopted a Mission Statement – “Dedicated to establishing teams of local volunteers to provide support to first responders. These teams contribute their skills and expertise throughout the year as well as during times of community need.” Our Board of Health programming and services give us cause for pride.

**Projections**

The Board of Health and its staff will continue to pursue and support local public health initiatives. We will provide a focused effort towards sustaining and supporting the Medical Reserve Corps (MRC) of volunteers. If you wish to discuss a public health issue you may contact the Health Department office at 781-275-6507.

**BOARD OF REGISTRARS OF VOTERS**

**Doreen Tremblay, Clerk**  
**Patricia A. Ardito**  
**Diane Cameron**  
**Anita T. Feld**

The Board of Registrars of Voters consists of the

Town Clerk and three citizens appointed by the Selectmen with recommendations from the Democratic and Republican Town Committees. Under present law, there cannot be a majority of any party represented. Our 2007 Board has two Republicans and two Democrats.

The primary purpose of the Board is to protect the

## Board of Registrars of Voters

*Continued from previous page*

integrity of the Voters' List by insuring proper additions, subtractions, addresses and political designations. The Board can also hold hearings if there are any questions about voters' rights.

### Political Parties

The recognized political parties in Massachusetts are Democratic and Republican. Only these have primary elections. The other authorized political designations are: America First Party, American Independent Party, Conservative Party, Constitution Party, Green-Rainbow Party, Interdependent Third Party, Green Party USA, Libertarian Party, Natural Law Party, New Alliance Party, New World Council, Prohibition Party, Rainbow Coalition, Reform Party, Socialist Party, Timesizing Not Downsizing Party, Veterans Party of America, We The People Party and World Citizens Party. The Independent Voters Party no longer exists but "Unenrolled" is still being used as the designation for independent status.

### Primary Elections

Since primary elections are only for "recognized party" members, every enrolled party voter (Democratic and Republican Party) must take their "recognized party" ballot in order to participate. Unenrolled voters may choose any ballot.

### Annual Census

Since the Voting List is predicated on the Annual Census List, the Registrars of Voters also assist the Town Clerk's office in collecting and verifying census data. A great deal of research is required to make the annual list as accurate and useful as possible. The Board members make many phone calls and visits and often use other town records to find lost and new residents. This list also has great historical importance because it serves as a permanent record for genealogical and legal searches.

### Highlights

#### Elections

At voter registration for the State Primary at Carleton-Willard Village on August 18<sup>th</sup>, eighteen new residents registered. Fifty-five voters registered by the deadline at the end of August.

In preparation for the Fall Elections the following goals were accomplished:

- New election workers orientation
- Absentee ballot preparation for Carleton-Willard Village and the VA Hospital
- Master schedules distributed to the Warden and Assistant Warden

The department prepared for voting at Carleton-Willard Village for the State Primary. Our Information Systems Department set up the absentee ballot tally sheet on the computer. This improvement expedited the entry of all residents at Carleton-Willard Village who would vote. Sixty-five residents voted at Carleton-Willard Village.

There was a twenty-seven percent turnout at the State Primary. No issues to report except for thirty voters removed from the voters' list for failure to respond to the census.

The Fall Town Meeting convened October 30, 2006. A quorum of one hundred and ninety-four voters was present. All articles passed including the appropriation for strategic communications for military students.

The Town Clerk assisted MASSPIRG with registration at Middlesex Community College in addition to holding voter registration sessions at Carleton-Willard Village and the VA Hospital. By the deadline on October 18<sup>th</sup> for the State Election, two hundred and forty-seven new residents registered to vote.

Voting sessions were held at Carleton-Willard Village and the VA Hospital for the State Election. At Carleton-Willard Village, one hundred and forty-four voters voted. At the VA Hospital, forty-four voters voted. These sessions greatly reduced the backlog at the election.

## Board of Registrars of Voters

*Continued from previous page*

The Secretary of State selected the Town of Bedford to field test the Diebold handicap voting system at the State Election. The Diebold system is a touch-screen with audio capability. The training to operate the system occurred on November 1<sup>st</sup>. The vendor set up the handicap voting machine and resolved any issues that arose. Thirty-six voters voted on it. We received positive feedback.

Sixty seven percent of the voters turned out for the State Election. We reinstated seventy-five voters to the list. With a tremendous amount of planning and organizing, there were no major problems to report.

At the February 2007 Massachusetts Town Clerks' Conference, the Secretary of the Commonwealth announced the selection of the Auto-mark system for handicap voters. The system delivery, installation and training occurred in time for the Annual Town Election.

At the Annual Town Election, seven residents voted on the new handicap voting system. They commented on the system ease of use. There was a five percent turnout. No issues occurred. The Annual Town Meeting convened on March 26, 2007. There was a quorum of six hundred eighty-six registered voters. The highlight of the

Town Meeting included articles on Zoning for Take-Out Retail and Site Plan Design in Limited Business Districts which passed.

At the June Special Town Meeting, voters approved changes to the Zoning Bylaws to allow the owner of the Blake Block which is located at the center of Town to develop his property for retail, office or residential use.

Other improvements in FY 07:

- Packets mailed to incumbents for reelection with information on the Caucus, nomination papers and the election calendar.
- Update of the precinct map with assistance from the Geographic Information Systems Department.

Registered voters for the fiscal years 2007:

Unenrolled	4943
Democrats (D)	2432
Republicans (R)	1254
Libertarian (L)	29
American Independent	1
Reform	1
Inter 3 <sup>rd</sup> Party	2
Green Party USA	1
Green-Rainbow	6
TOTAL	8669

## CABLE TELEVISION COMMITTEE

### James Shea, *Chair*

The Cable Television Committee is an advisory group that is appointed by the Selectmen. The committee's main duties are to monitor cable operations in the town and to review and mediate any subscriber complaints that may arise. The Selectmen appointed three new members to the committee during FY 2007: John Monahan, S. Brown Pulliam and Robert Batt. They joined incumbent members Jeffrey Pelletier (clerk) and James Shea (chairman).

The committee met 19 times during the past year

to focus on two main projects:

1. To negotiate a license with an additional cable operator, Verizon;
2. To draft a contract for PEG access services.

### Verizon Cable Television License

In early July, the committee completed an Issuing Authority Report (IAR) for transmittal to Verizon. Under the state's cable TV licensing regulations, the IAR is intended to be a municipality's primary opportunity to tell applicants what it desires from the cable system. The applicant is supposed to reference the IAR when preparing their Amended Application.

The committee relied upon input from Town departments and the community to draft Bedford's

## Cable Television Committee

*Continued from previous page*

IAR. Key requests included:

1. An institutional data network for remote monitoring of the DPW's water and sewer pump stations;
2. Extensions of the Town's existing data network to the DPW and Davis and Lane elementary schools;
3. \$220,000 to purchase capital equipment for Bedford Community Access Television, Inc., and the High School educational access studio;
4. 3.5% of the operator's gross annual revenue to support Public, Educational and Government (PEG) access;
5. Free basic cable service to Town-owned buildings;
6. Transmission of Bedford's three existing access channels.

Verizon submitted an Amended Application to the Town on August 10, 2006. Receipt of this document initiated a lengthy negotiations process between the parties that continued through June 2007. The committee appointed chairman Jim Shea as its representative during talks with Verizon. Town Manager Rick Reed and special counsel Peter Epstein also were participants in this process.

In June, the Town and Verizon came to a general understanding on terms for a non-exclusive Final License. Significant provisions of the agreement include:

1. A license term of 12 years;
2. A \$105,000 payment to the Town in lieu of (a) providing an institutional network and (b) extending the Town's existing data network. This funding is earmarked for cable-related technology purposes. Payments are to occur over a period of seven years;
3. A \$145,000 payment to the Town for PEG access capital equipment. Payments are to be made over a period of seven years;
4. 3.5% of gross annual cable revenue to support PEG access. This money is to be paid to the Town on a quarterly basis;
5. Free basic cable service to all Town-owned buildings;

6. Verizon will endeavor to carry Bedford's three existing access channels within 180 days of license signing.

Although expressing reservations about certain aspects of the proposed License, on June 21 the committee voted to recommend it to the Selectmen. The Selectmen executed a Final License with Verizon on June 26. Video service on Bedford's FiOS network was to be activated the following week, according to the company.

We note that once Verizon's penetration level matures in Bedford, Comcast may file a motion with the state to declare that there is "effective competition" in our town. Should the state's Cable Television Division concur, their regulation of local Basic Cable rates would end.

### **Contract for PEG Access Services**

The committee has begun to draft a contract for execution between the Town and Bedford Community Access Television, Inc., for the provision of PEG access services to the community. To aid us in this undertaking, we are reviewing contracts of this nature that are in effect in neighboring municipalities. Primary objectives of the agreement are to:

1. Establish the responsibilities of the Town and its PEG access service provider;
2. Provide oversight for the expenditure of PEG access funding that is provided by Bedford's cable subscribers;
3. Establish performance review criteria.

In the past 12 months, Bedford's Comcast subscribers have funded \$115,026.30 for PEG access support. This yields a total of \$495,037.84 in combined PEG access capital and support since April 2004. We anticipate that Comcast's future cash contributions would decline as Verizon's market share increases. How shall the presence of two competing cable operators impact total PEG access funding to the Town? The committee will be monitoring this situation.

### **Ongoing and Future Activities**

The committee received few subscriber complaints or inquiries about Comcast's service during FY 2007. Most public communications related to the Verizon licensing process.

## Cable Television Committee

*Continued from previous page*

During the next year, the committee plans to continue monitoring Comcast and Verizon for compliance with their Licenses, complete a draft PEG access contract for recommendation to the Selectmen, make recommendations to the Selectmen for the expenditure of PEG access capital funding, and create a cable television information page on

the Town's web site.

We encourage subscribers to write us about any cable TV problems they might be unable to resolve with either Comcast or Verizon. The public is welcome to attend our meetings. They are ordinarily held on the first Thursday of each month at 7:30 P.M.

## CODE ENFORCEMENT DEPARTMENT

**Christopher Laskey, Director**

The Code Enforcement Department is a public safety office that enforces all applicable codes, laws and regulations to ensure all residential and commercial buildings and structures are constructed and maintained in a safe and usable manner. This office enforces the Massachusetts State Building Code, 780 CMR and the Architectural Access Board Regulations, 521 CMR along with the Massachusetts Electric, Plumbing & Gas Codes and any other applicable rules, regulations and laws related to building construction and safety.

This office also enforces the Zoning Bylaws. These bylaws are used to control, among other things, density, parking, height and location of buildings and structures, uses of buildings and structures, requirements for buildable lots, signs, earth removal and overlay districts. The department also enforces the rules and regulations of Weights and Measures and certain aspects of the General Bylaws such as the Sign Bylaw. Lastly, the Code Enforcement Department provides clerical support to the Conservation Commission, Zoning Board of Appeals, Historic District Commission and the Historic Preservation Commission.

### Highlights

Commercial projects were very active this year and residential projects were quiet but steady mostly due to the on-going Freedom Estates subdivision generating 10 to 15 new single-family dwellings this fiscal year. Also, the Ch.40B Heritage project at 48-50 Middlesex Turnpike which consists of six residential buildings housing 164

units was completed mid/late FY07. It should be interesting to note that the town continues to exceed the 10% threshold for affordable housing units thus still has control to approve or disapprove future Ch.40B projects. On the commercial side, I-Robot began fitting out tenant space on Crosby Drive; this work should be completed early/mid FY08. Other commercial tenants have been fitting out vacant tenant space along Wiggins Ave, Middlesex Turnpike and Crosby Drive. The only large scale municipal project on-going is the continued renovation of the High School. They recently completed the new H-wing along with other portions of the existing High School. This project is substantial and will continue through FY08.

The Code Enforcement Department had another great year with respects to revenues collected by pulling in over \$900K in permit/miscellaneous fees. Needless to say, it was another very busy year for the Code Enforcement Office. Number of permits issued in the major permit categories remained consistent with last year's numbers. Single-family dwellings saw a slight decrease from 30 to 25 units this year. The enforcement of the zoning and sign by-laws is also an important aspect of the department's responsibilities and is always a large part in the day-to-day activities of the office.

### Projections

As reported, single-family residential development will remain slow this coming fiscal year. The only large-scale residential project on the horizon is the mixed-use development known as Criterion on Middlesex Turnpike which is planning to start in early/mid FY08. Also, Habitat for

**Code Enforcement Department**

*Continued from previous page*

Humanity will be starting a small scale residential development consisting of eight (8) single-family dwellings sometime in mid/late FY08.

On the commercial side, the outlook seems a little brighter. Tenant fit-outs are planned for commercial space on Crosby Drive, Middlesex Turnpike and Burlington Road. Other notable commercial ventures starting up in the near future: McDonald's will be rebuilding their restaurant on Great Road and the Blake Block developer is starting the process to redevelop that block to include mixed-use buildings consisting of retail, office, restaurants and residential. These projects plus the expected number of permits issued for additions, renovations and homeowner projects will keep this office very busy this upcoming fiscal year. Ongoing zoning and sign by-law enforcement will continue to be a priority for this office.

I hope to continue the strong commitment this office has to customer service and be a source of information and knowledge to the homeowners and contractors doing work in the Town of Bedford. The building codes and town by-laws can be confusing at times so I welcome anyone who has a question or is uncertain as to whether or not they need a building permit to please call our office so we can assist you.

**Number of Employees -**

6 Full-time 4 Part-time

**Code Enforcement Department Statistics**

<u>Permits Issued</u>	<u>Number</u>	<u>Fees Collected</u>
Building	585	\$661,126
Electrical	618	\$117,061
Plumbing	387	\$ 61,265
Gas	264	\$ 14,435
Signs	45	\$ 12,392

Certificates of Inspection	63	4,525
Occupancy	113	\$ 9,550
Misc./Yard Sales	94	\$ 470
Fence Compliance Letters	<u>20</u>	<u>\$ 1,000</u>

**Subtotal** 2,189 \$881,824

**Petitions Filed**

Historic District Petitions	13	\$ 195
Zoning Board of Appeals Petitions	<u>47</u>	<u>\$4,700</u>

**Subtotal** 60 \$4,895

**Miscellaneous**

Admin./Fines	40	\$9,738
W&M Services	14	\$3,345
Site Plan Reviews	<u>8</u>	<u>\$1,950</u>
Copying Fees		<u>\$2,194</u>

**Subtotal** 62 \$17,227

**Grand Total** 2,311 \$903,946

**Revenues for the last five years for the Code Enforcement Department are -**

- \$ 672,799
- \$ 785,173
- \$ 618,402
- \$1,338,035
- \$ 903,946

## COMMUNITY PRESERVATION COMMITTEE

**Catherine Cordes and Myles McDonough,**  
*Co-Chairs*

### Background

The Community Preservation Act (CPA) is a state law designed to help towns and cities preserve and improve important community resources. If a town votes to accept the law, it can impose a property tax surcharge of up to 3% (with optional exemptions). Funds collected through this surcharge are matched by the state. They can only be spent on four purposes: Historic Preservation, Affordable Housing, Open Space, and Recreation. The first three of these purposes must each receive at least 10% of the Town's annual CPA revenues. All expenditures of CPA funds must be recommended by the Town's Community Preservation Committee and approved by the Town Meeting.

Bedford was the first community in the Commonwealth to accept the CPA. We voted at a Special Town Meeting and a Town Election in 2001 to accept the CPA, choosing a 3% surcharge amount and exemptions for the first \$100,000 of residential property value and a complete exemption for low- and moderate-income homeowners. Our work has been widely praised as a great example of how the CPA should work: bringing people together to make our Town a better place. In 2006 the Town of Bedford received an award from CHAPA for our community housing program and an award from Massachusetts Historic Commission for the preservation and reuse of Old Town Hall.

### Purpose

The Community Preservation Committee is responsible for managing Bedford's implementation of the Community Preservation Act. Twice each year, the Committee reviews and updates the Community Preservation Program and Plan. Presentations are heard on the progress of plans in each of the targeted Community Preservation areas. Proposals are solicited and received, using a

well-defined process that allows the committee to hear in-depth presentations from architects and proponents of the various projects. Based on the information gathered during this process, the Committee votes on preliminary recommendations for CPA spending and distributes a draft Community Preservation Program and Plan, incorporating the preliminary recommendations. A Public Hearing is held to review the draft Program and Plan and the preliminary recommendations. In response to comments received at the Public Hearing, the Committee revises its recommendations and the Program and Plan. The final recommendations are submitted to the Town Meeting for approval. Only those recommendations approved by the Town Meeting are actually funded.

### Employee Statistics

The Town Manager's office supports the Community Preservation Committee and we use the services of a secretary to record the minutes and motions at our meetings

### Highlights

The November 2006 Special Town Meeting approved the continuation of the Community Preservation Surcharge at 3%. The state is expected to award a 100% match in October 2007 for funds collected in FY 07 from Bedford taxpayers. Town Meeting also approved the following projects:

**Preservation of Elm Street Housing** – The Elm Street Housing project is managed by the Bedford Housing Authority. The apartments count in the Bedford Affordable Housing stock. These apartments have not had any significant upgrading since they were first built almost 50 years ago. This project will preserve the viability of these units by renovating the kitchens and bathrooms of all the units. The project was approved at \$304,101.

**Purchase of Open Space at 2 Page Road** – This purchase for \$180,000 will add access to conservation land that the town already owns as well as preserve the acquired property for conservation

## Community Preservation Committee

*Continued from previous page*

**Creation of Affordable Housing at 130 North Road** –Habitat for Humanity of Greater Lowell has teamed up with the Town of Bedford to create 8 owner-occupied houses at a cost of \$600,000 to the town. Additional costs will be financed by Habitat and eventual owners will contribute “sweat-equity”.

The Annual Town Meeting in March 2007 approved the following projects to be funded from FY 08 funding:

**Bond Payment for Old Town Hall** – The restoration of Old Town Hall was partially funded with bonds that must be repaid with CPA funds. This year’s payment is \$351,254.

**Affordable Housing Reserves** – In order to fulfill the required minimum allocation of 10% for Affordable Housing, \$71,500 was approved to be reserved from FY 08 CPA funds for future Affordable Housing projects.

**Springs Brook Park Debt Service** – Previous Town Meetings approved bonding to fund improvements to Springs Brook Park. This year’s payment on these bonds is \$315,338.

**Open Space Reserves** – In order to fulfill the required minimum allocation of 10% for Open Space, \$210,000 was approved to be reserved from FY 08 CPA funds for future Open Space projects.

**Shawsheen Pump Roof** –The pump house at Shawsheen Road is over 100 years old. It has the original slate roof. The building is historic and is good shape with the exception of needed to replace some of the slate tiles on the roof. Town Meeting approved \$35,000 for this purpose.

**Addition to Historic Stabilization Fund** – Town Meeting voted to add \$250,000 to the rainy day fund that will finance preservation projects in future years for historic buildings in Bedford. The current balance in this fund is \$511,750.

**Depot Building Exterior** – Town Meeting allocated \$72,500 as part of a needed \$145,000 to re-roof and weatherproof the exterior of the Depot

Building. It is anticipated that further restoration work will be done in the future as well.

**Tennis Wall** – The tennis practice wall at the courts near the high school will be restored with an appropriation of \$14,000.

**Springs Brook Parking** – The new park has created high demand and thus this appropriation will create 35 new parking spaces near the park for \$15,000.

**447 Concord Road** – Construction and permitting delays have increased the costs related to this Affordable Housing project requiring the additional appropriation of \$200,000.

Here is a list of some projects we anticipate coming before the Committee in the next year.

In addition to these projects the Committee welcomes ideas and proposals for other Community Preservation Act eligible projects. Project sub-

- Preservation of Com. Housing
- Development of fields
- Shawsheen River Preservation
- Bikeway design
- Land Acquisition Funding
- Purchase of Open Space
- OTH Bond Payments
- Old Burial Ground
- Bedford Depot Park
- Historic Stabilization Fund
- Job Lane Grounds
- Springs Brook Bond Payments

mission forms are available from the Town Manager’s Office in Town Hall. Citizens are welcome to attend meetings of the Community Preservation Committee, notices of which are posted at Town Hall. In addition, information about the CPC can be found on our web site, which is very user friendly and informative: [www.bedford-cpc.com](http://www.bedford-cpc.com)

Bedford has received a 100% match on the surcharge we have collected since we adopted the CPA. With these funds, the Community Preservation Committee has been able to fund many projects that had been on Bedford’s “to do” list for

## Community Preservation Committee

*Continued from previous page*

years, but for which funding was not available. In addition the Committee has been able to partially fund projects, like the Town Center, thus reducing the impact of these projects on the taxpayer. Finally we have been able to increase the usability and awareness of Bedford's many natu-

ral resources such as the Hartwell Forest and Fawn Lake.

We are pleased with all the town has accomplished utilizing these funds and the committee looks forward to continuing to serve Bedford.

## CONSERVATION COMMISSION

**Robert Kenyon, *Chair***

**Elizabeth Bagdonas, *Administrator***

The Conservation Commission consists of seven volunteer members appointed by the Selectmen. Its functions are to oversee the protection of wetlands, waterways and floodplains and to acquire and maintain open space land for the protection of natural resources and for the benefit and enjoyment of the citizens of Bedford. The Commission derives its jurisdiction from the Massachusetts Wetlands Protection Act (M.G.L. Chapter 131, section 40) and the Town of Bedford Wetlands Protection Bylaw (General Bylaws, Section 36 as adopted at the 1987 Annual Town Meeting and amended through ATM95). The Act and the Bylaw require the Commission to review applications for projects within 100 feet of wetlands, water bodies, waterways and floodplains, and within 200 feet of perennial streams and rivers. The Commission holds public hearings, issues Orders of Conditions permitting work, inspects the work in progress, and upon completion issues Certificates of Compliance. It may issue Enforcement Orders if unauthorized activities are identified that cannot be resolved through more amicable means. Concerning land stewardship, the Commission proposes the purchase of conservation land to the town, executes these purchases, and oversees the maintenance and use of these lands.

### Highlights

Major wetland applications requiring considerable review included 191 Hartwell Road (Bedford Sports Center), 447 Concord Road (Local Initiative Housing Project), and projects at L.G.

Hanscom Field. Notices of Intent were received for 13 development projects, 2 for restoration of unauthorized wetland alterations, 5 to request Amendments to existing Orders of Conditions, and 2 applications for confirmation of wetland boundary delineations. Orders of Conditions or Amendments to existing Orders were issued for 21 applications. One Denial Order of Conditions was issued to the Massachusetts Port Authority, for a project requiring a State Variance. Determinations of Applicability were issued for 39 smaller projects, with 3 additional applications for projects that were postponed. Six Enforcement Orders were issued for unauthorized impacts to buffer zones and wetland resource areas. The Commission met on several occasions to discuss mitigation for these impacts with owners and developers of the lands.

The Land Acquisition Committee succeeded in arranging the acquisition of a 6-acre property off Battle Flagg Road, providing a direct connection between the Pine Grove Farm Conservation Area parcels south of Davis Road with the Papkee Conservation Area off Selfridge and Norma Roads. This area adds to the north-south protected corridor along Mongo Brook by preserving the new parcel under conservation management. The land was purchased with Community Preservation Funds, with a Conservation Restriction to be held by Sudbury Valley Trustees.

Control of non-native, invasive aquatic plant species continued at Fawn Lake and the Vine Brook millpond. A project to inventory and monitor non-native, invasive species on conservation lands was completed by the New England Wild Flower Society under a grant from the Massachu-

## Conservation Commission

*Continued from previous page*

setts Environmental Trust to the Society. This project included a training program for Bedford volunteers begun in the spring of 2006, extensive field work and a pilot project for the control of Glossy Buckthorn at the Altmann Conservation Area in the Fall of 2006.

The maintenance and improvement of conservation lands continued as funds and volunteer assistance allowed. Annual mowing to benefit wildlife habitat and passive recreation was completed at the Clark, Little Meadow, Altmann, Minnie Reid and Jordan Conservation Areas. Portions of the Lindau Farmland were also mowed. Improvements continued at the Jordan Community Garden area.

A major Boy Scout overnight camping event was held this spring at Hartwell Town Forest. Approximately 50 scouts participated from Boy Scout Troops 114, 173 and 194 of Bedford/Hanscom Air Force Base. The Commission is pleased to assist with planning such events, and compliments the local scouting program for the care taken to protect the forest resources.

The Bedford Conservation Land Stewards continued their commitment to monitoring the conservation areas and contributing their time and effort to the land. Residents interested in outdoor volunteer activities are encouraged to contact the Commission or the Stewards. The summer land and trail maintenance program continued to result in improvements to the open space areas, due to the excellent efforts of the summer crew.

The Trails Committee began a regular program of weekly trail work on Thursdays, and a schedule of regular trail walks on the first Saturday of each month. New blazing was completed for 90 % of the trails in town, and all trails were located by GPS pursuant to developing a set of new trail maps. Wetland analysis was completed for three conservation areas, as required by the generic Order of Conditions for wetland bog bridges, and analysis was begun for three additional areas. A subcommittee was set up to begin work on pursuing trail easements to connect neighborhoods and

conservation lands.

The Commission's introductory page on the Town's web site includes a link to an Interactive Trail Map with access to individual conservation areas, their history and characteristics, and the trail maps that have been developed for them. Other links to the Bedford Conservation Land Stewards and Trails Committee are <http://nemow.net/BedfordStewards.html> and <http://home.comcast.net/~trailsofbedford.html>

## Projections

Because of the many efforts and projects of the Trails Committee, the Commission looks forward to increased use and enjoyment of Bedford's conservation areas through significant trail improvements, increased maintenance, and better access, signage and public information. One of the Commission's major goals, as illustrated at Fawn Lake, is to manage the existing conservation areas for increased wildlife habitat diversity, water quality, and passive recreational opportunities.

The Commission hopes to introduce residents to the new conservation areas and trails, and welcomes local amateur naturalists to participate in planning and leading interpretive walks. The Commission also welcomes any observations and photographs of reptiles, amphibians, and unusual animals, birds and native plants within the Town. Several rare turtles exist in Bedford, and the Commission asks residents to consider their vulnerability to automobile traffic, particularly on Dudley and Davis Roads.

Research materials and fact sheets are available in the Conservation Office on rare (state-listed) amphibians, vernal pools, lawn maintenance, native plants, native shrub plantings, regional watersheds, priority habitats, and conservation land protection options. Some materials are free, and others may be borrowed or purchased for the cost of the publications.

The Commission continues to manage the Conservation Fund to allow the purchase of small parcels and appraisals of larger properties. The

**Conservation Commission**

*Continued from previous page*

Fund is also used to carry out the increasing land maintenance requirements. The continued support of the Town for open space preservation will allow an irreplaceable legacy to pass to future generations of Bedford residents. Bedford has carried out many successful protective efforts, and yet has many landscape and watershed areas of significant natural resource value that are under threat from development pressure. It is a primary role of the Commission to plan land acquisition efforts to protect these areas, and to expand

public awareness of their values.

Volunteers are frequently needed to serve as Commission members. Although the role is exacting and challenging, the rewards are great in terms of contributing to the future integrity of Bedford’s landscape and resources. Those interested in serving on the Commission should contact the Town Manager’s Office at Town Hall, or the Conservation Administrator at (781) 275-6211.

**COUNCIL ON AGING**

**Roberta Ennis, Chairperson**  
**Carolyn Bottum and Pat LeVan**  
*Co-Directors*

The mission of the Council on Aging (COA) is to provide services, programs, and activities to maintain and increase the independence and quality of life of Bedford’s approximately 3,300 residents 60 and older (24% of the population), to provide assistance for family caregivers and professional elder service providers on whom Bedford elders depend, and to promote an interdependent multigenerational community. To achieve these goals, the COA offers educational, health and fitness-related, employment, volunteer, and social/recreational programs and services. These assist Bedford elders and those reaching later life to meet the physical, emotional, and financial challenges of aging as well as to take advantage of opportunities for personal development.

These include:

- Arranging and coordinating in-home services for frail elders and providing information and referral to elders and their caregivers to assist them to remain safely and independently in our community or to find an appropriate assisted living or nursing facility when staying at home is no longer an option.
- Educating the community, including elders and their families, professionals who serve

elders, businesses, and others, about aging, the health, legal and financial challenges of the transitions of midlife and older age, and how the needs of elders can be met with community resources

- Offering on-site health services, health education programs, wellness screenings, and fitness programs
- Providing individual counseling, consultation, information, and education to elders and their family caregivers about aging-related issues, services, and resources
- Offering social and recreational activities
- Developing and coordinating volunteer and employment programs to benefit elders, businesses, and the community

**Number of Employees**

Full Time	2
Part Time	.85

**Highlights**

**Enhancing the COA Facility**

Throughout this past year, we have continued to make the senior center a place that is both aesthetically pleasing and functional for our growing programs and attendance. Our efforts have been in both utility and décor. We have continued to

## Council on Aging

*Continued from previous page*

expand our computer center, adding equipment and software, some funded through grants and donations, to meet the needs of those who use it for training and to complete their own computer projects. This center has become a “drop-in” center for many elders who come to use the computers, but also find socialization and an introduction to the COA. We received a \$2500 grant from Progress Software to purchase a Macintosh system with Vista capability.

We have enhanced the decorations of the senior center by adding art by seniors, including temporary exhibits as well as long-term loans. This not only provides a more attractive environment, but also highlights the work of elder Bedford residents and encourages elders to pursue art themselves as a way of expressing themselves and broadening their horizons.

We have continued to respond to requests of the seniors for enhancements to the senior center. For example, we added lights above the pool tables, a widescreen TV to the Game Room, increased our decorating for special occasions, and added reproduction antique clocks to our lobby area and the Fitch Room, among other efforts.

We have worked to make not only the senior center, but also the area immediately outside, inviting. We gratefully received a donation of a bench that was installed by the DPW right outside our door that is well used by those waiting for the BLT. In addition, our Friends purchased a lovely reproduction clock for our lobby area that coordinates well with the lettering provided by Facilities above our door.

We have also worked to enhance the shared spaces of the Town Center. We wrote a proposal to the Bedford Cultural Council in collaboration with the Town Center and the Bedford Arts and Crafts Society to pay for hardware to hang exhibits of art by Bedford residents. There are now revolving exhibits arranged and hung by the BACS in the Flint Room. In addition, the Friends purchased a beautiful reproduction antique clock in the Fitch Room, as previously mentioned.

### **Enhancing Programming to Bring in New Sen-**

### **iors and Meet Emerging Needs**

We have fine-tuned our programming to not only continue to meet the needs of those who have come to the COA for many years, but also those who are traditionally under-represented in COAs, including men, younger seniors, and those whose primary language is not English. Among our accomplishments in this area are:

We have revitalized our very popular fitness program to accommodate a growing diversity of functional levels among those who use our senior center. We now have five instructors who bring a variety of expertise and personalities. Our classes now serve the most frail, those with some limitations, and those who are ready for very active classes. We have also added “boutique classes” in kickboxing and preparing for gardening and golfing as a way to attract those who may not have thought to try our regular classes, but who may try these short classes and be motivated to sign up for our other classes in the future. We have also collaborated with the Recreation Department to enhance both our and their programs. We had their ballroom instructor teach two classes here at the COA and then directed those who were interested in continuing to their class. In addition, we are co-sponsoring the “boutique” classes and welcoming younger seniors into them who are referred by the Recreation Dept.

We have created collaborations with other community groups in order to both expand our programming and let elders who might not otherwise use the COA know of our services and activities. First, we have just completed an entire season of collaboration with the Bedford/Lexington Great Books Group. In addition, we have jointly-sponsored a number of art and literary classes with Bedford Community Education. We were especially pleased with this collaboration since it allowed us to offer art classes. We have also worked with the Library to offer a joint program on immigration and a book discussion for their “One Book, One Bedford” project.

We are delighted with the continuing re-energizing of our Game Room. We now have

**Council on Aging***Continued from previous page*

many new men who come to play. In addition, we have begun to have women regularly play. This has been achieved partially because of the more attractive surroundings, but also by the activism of those who use the room who have, in the past year, introduced new games, organized tournaments with other towns, and created an inclusive community that makes those who come feel welcome and part of a group.

Our ESL class is another area in which we have expanded our programming through this grant-funded program. We have offered a number of programs for Chinese-speaking elders and their families as well as found ways to celebrate Chinese culture to enrich programming for other seniors. In the past year we have offered a benefits program in Chinese, an estate planning seminar in Chinese, and a visit with Charlie Murphy. One of the tangible results of the class is that three of the members have now earned their citizenship. In addition, we have had an exhibit of Chinese brush paintings by one of the ESL students, a lovely concert of Chinese music by a Bedford High School student, and a Chinese New Year's party. We have also been able to offer special Indian cuisine days at the meal site in collaboration with Minuteman Senior Services.

We implemented a new program especially for frail elders with Minuteman Senior Services. The program was funded through a grant and offered twelve weeks of free nutrition education and healthy meals and a twice-a-week fitness class. It is based on very successful national model and will be a role model for other COAs embarking on similar programs. We had about 30 elders enrolled in the program. It was so successful, that the participants asked for the fitness portion to continue longer into the summer. We will be replicating the program by offering the fitness portion for a fee, arranging with Minuteman Senior Services for them to provide lunches an extra day when the fitness class meets, and having the nutritionist offering nutrition education open to all elders.

We have also brought in new seniors while mak-

ing our seniors better informed about town affairs by increasing our programs about town services and issues. In addition to our regular presentations about Annual Town Meeting, our Current Events group, in particular, has hosted programs with town department heads and members of town committees like the Finance Committee and the Planning Board. We have found that the seniors who come to the COA now more frequently discuss town issues in our "kitchen table" area and have a greater interest in the town.

We continue to reach new elders, especially those who are younger, through our expanded humanities offerings. This past fall we presented an extremely well-attended performance of Shakespeare's works that was funded by the Bedford Cultural Council. In addition, we ran an extremely successful slide presentation and trip to the MFA to accompany their exhibit "Americans in Paris" and an art history series given by a retired professor.

At the same time as we are trying to attract younger seniors, we also held successful programs to attract some of the older seniors who need activities to help them reminisce and meet others who share their life experiences. Among the well-attended programs we offered were a reunion for those who had had some connection with Hanscom Field (this was also taped and has played many times on Bedford cable), a series of programs presented by those who participated in World War II and single programs on such topics as antique autos and Bedford historic dairies. We also held a journaling class for those who would like to begin a journal as a way to explore and preserve memories.

**Offering Enhanced Volunteer Opportunities**

One very important enhancement of the use of community resources is our development of a cadre of very active volunteers. We continue to have a large number of volunteers who provide services like transportation to medical appointments and newsletter collation. However, we have been able to recruit a team of volunteers

## Council on Aging

*Continued from previous page*

who have taken on significant new responsibilities, including developing and presenting programming, advocating for the COA, developing our website, researching and recommending enhancements to the senior center's equipment, among other tasks.

At the same time, we have begun to use seniors to staff our grant-funded programs. We currently have seniors coordinating our "You Can!" program as well as "COA on Air." This allows us to staff the programs with people who are known to us and who know the COA, its operations, and those who attend, as well as draw upon the considerable experience and expertise of our older residents.

### **Continue to Enhance Interagency Collaboration**

We are offering more programs collaboratively with other non-profit organizations. We held a well-attended health fair that was co-sponsored by the American Physical Therapy Association. We also held two extremely successful "MBTA Pass Days" with the MBTA. On these days, the MBTA brought equipment to make senior passes on the spot for over 200 seniors, including many who had not been to the COA before. We also held three "Bear Cares" parties in which elders made bears for soldiers being deployed to give to their children with the Bear Cares organization.

We continue to enhance our collaborative efforts on behalf of individual seniors, working closely with the Police, Fire departments on the "Elders Safe at Home" program and other situations. These have included some extremely difficult family situations that required tact and discretion. Others with whom we have worked on individual cases include legislators, the Housing Authority, Minuteman Senior Services, private geriatric care managers, and many others.

We also designed and implemented a comprehensive plan for severe weather situations, updating and expanding previous efforts. In response to the severe heat of last summer, we worked with

the Health, Police and Fire departments to generate lists of those who received well being check calls throughout the heat wave. We also worked with the Fire Department and Bedford Cable Access Television to write and run repeatedly an announcement about symptoms of heat stress and what to do if you are experiencing it, and publicized information through our website and the informal senior-managed email bulletin.

### **Continue to Recreate COA Image to Better Reflect What We Do**

Our new and improved website, which we had begun at our evaluation time last year, became fully operational this past year. It includes much information and is a welcoming introduction to the COA for those who are looking to see what we offer.

We also collaborated with Youth and Family Services on a PSA showcasing the new senior center to be broadcast on Bedford cable. We will also use the PSA at events to demonstrate what we and our new facility have to offer.

We completely revamped our Resource Guide to have a more professional look, including photos, an illustrated cover, a page introducing the COA to those who pick up the guide, and a format that provides the same information as before in a more attractive and user-friendly format. We have also included website addresses.

We have developed "COA on Air," a grant-funded project to provide information to those who are not able to come to the COA for programs or to get information. We began the project by taping informational programs and showing them on Bedford cable and distributed DVDs through the library and the COA. We have now expanded the concept to be a taped talk show. We have two hosts, one Bedford senior and one "near senior," a production crew, and a preliminary premiere date of this coming summer. We anticipate that this will introduce the COA to seniors who may never have come to the COA as well as serve as a channel of communication with

## Council on Aging

*Continued from previous page*

those who are no longer able to come.

We have significantly increased our media coverage in the past year, including a number of feature articles on our programs that appeared in the Bedford Minuteman as well as continuing to provide numerous articles for the Bedford Byline. We have also found that people have been seeing our announcements on Bedford cable.

One important opportunity we had to publicize the changing service needs of Bedford's elders was an invitation to speak at the Human Relations Council's Diversity Forum. We presented information about the increase in younger seniors as well as the oldest groups of elders and how the population of younger seniors differs from previous elderly generations. We also outlined activities and services we offer for these growing populations and our future plans. While the forum itself was not well attended, we have heard from a number of people that they have seen it on Bedford cable. In addition, we have provided the information we gathered for the presentation to others who are interested in our demographic changes.

### Work to Enhance Senior Housing

We took the lead in an ad hoc Senior Housing Task Force and were instrumental in publishing the Bedford Senior Housing Report. This included providing information based on our own experience with Bedford's elders and our knowledge of the elder housing system and the needs of elders; providing statistical support; offering input into the text of the Report; making copies available through the COA; and publicizing the results of the Report through the media and the COA newsletter. We see this as just a beginning to our efforts to ensure that Bedford's elders have the variety and kind of housing they need to remain in our community.

### Projections

We anticipate that in FY2008 we will continue to

offer more programs and activities to meet the needs of our growing population of seniors. We will do this by following those interest areas that are identified by those who attend our activities and use our services as well as those that are likely to attract new residents to the COA. Based on recent experience, we anticipate that this will include:

- Continuing to develop our computer-related offerings, expanding the abilities of Bedford elders to use computers and the internet for many tasks of daily life, obtain essential information, and maintain communication with friends and family members.
- Offering a growing array of opportunities for Bedford's older residents to meet one another, share interests, and participate in the social and recreational activities that are so essential to quality of life.
- Broadening our community ties by having activities with schools and other organizations, both to add to the COA's resources as well as benefit other populations in Bedford.
- Focusing on serving populations who are less well represented among those we currently serve, including men, those with disabilities, younger seniors, and those whose primary language is not English. We will do this through activities and services of interest to them and finding ways to overcome their challenges to participation.
- Preparing for the coming wave of "Baby Boomers" by seizing opportunities to meet their special needs and use their special talents as volunteers.
- Making our COA more attractive to a broader range of elders by evolving into an organization that meets emerging needs and attitudes by adapting long-standing, but still needed, programs and services as well as offering new projects.

## CULTURAL COUNCIL

### Julie Turner, *Chair*

#### Purpose

The Bedford Cultural Council is one of 355 locally-appointed affiliates of the Massachusetts Cultural Council's Local Cultural Council (LCC) program. LCCs in each Massachusetts city and town receive annual State funds which are then granted locally, in accordance with guidelines set forth by the Massachusetts Cultural Council.

Bedford's grants are made to qualified individuals and organizations in support of projects that benefit our local community; eligible disciplines include arts, humanities and interpretive sciences. Applications are sought annually and evaluated on a competitive basis in each Fall. Grant awards typically range between \$250 and \$500.

#### Employees

The Bedford Cultural Council has no employees; its work is accomplished by dedicated volunteer members: Kathleen Byrnes; Bob Dorer; Kathy Irwin, Treasurer; Mary Johannessen; Dianne Levine; Dori Pullizi, Secretary; Doris Smith, Vice-Chair; Julie McCay Turner, Chair. Our Liaison with the Selectmen is Catherine Cordes.

#### Highlights

The Cultural Council's 2007 grant recipients included:

- Bedford Community Access Television, for a video production program designed for middle-school students on their monthly half-day recess
- Local composer Halsey Burgund, for two musical programs (one in Bedford and the other in Lowell) presented by his group *aesthetic evidence*

- The Bedford 4-H Club, for their Animal Education Project
- John Root, for a performance of *Popular Music of the Gaslight Era* at a Bedford Historical Society meeting
- Shawsheen Valley Technical High School, for a Pass Grant to support students visiting the Museum of Science
- Violence Prevention Coalition, for the continuation of their *Faces of Bedford* exhibit
- Lexington's National Heritage Museum, to support family programming for *In Motion*
- Merrimack Repertory Theatre's Pay What You Will Nights
- The Three Apples Storytelling Festival
- Janet Applefield, for a program at Bedford High School on Combating Hate and Prejudice

With support from the Selectmen, the Department of Public Works, as well as enthusiastic townspeople, the Patriot Statue at the corner of The Great Road and Bacon Street was lifted onto a flatbed truck in November, 2006 and transported to Barre, Vermont. Over the winter, the statue's cracked base was removed and examined by experts from the Rock of Ages Corporation. They determined that expansion and contraction of air trapped under the prongs that attached the statue to its original base caused the cracks and then crafted a new base to eliminate the prior cause of failure. The statue was returned to Bedford in April, 2007.

#### Projections

The 2009 LCC grant cycle is expected to begin on September 1, 2008 and run through October 15, 2008 with approximately the same level of funding as in prior years.

## DEPARTMENT OF PUBLIC WORKS

**Richard A. Warrington, P.E., Director**

### **Purpose**

The primary function of the Department of Public Works is to provide municipal services to residents, businesses and visitors in Bedford. These services include snow and ice removal, stormwater drainage, water and sewer services, vehicle fleet maintenance, maintenance and improvement of roads and public property, cemetery, and engineering services. The Department of Public Works is comprised of eight major divisions including Administration, Water, Sewer, Highway, Mechanical, Grounds, Refuse/Recycling, and Engineering.

The Highway Division is responsible for the maintenance and improvements to the Town's infrastructure of eighty miles of roads and thirty-one miles of sidewalks and bikeways. Integral functions of the division include snow and ice removal, pavement management, stormwater and drainage management, roadway striping, traffic signal maintenance, sidewalk repairs, mosquito and beaver control measures.

During FY2007, the Highway Division reconstructed various roadways including McMahon Road, Wilson Road, Wildwood Drive Extension and the easterly end of Davis Road. The division relocated the sidewalk on Old Billerica Road to reduce impact on the adjacent wetlands. New berm was constructed at Davis Road and Wilson Road. Wilson Road was also widened. A new sidewalk was installed on Page Road from Brooksbie Road to Francis Kelly Road. The Highway Division installed a leaching basin system in the parking lot at the Wilson Mill site. A new firing range was constructed for the Police Department at a location off the Middlesex Turnpike. During the winter months, there were 24 days of plowing and sanding operations. Major efforts of the Highway Division concentrated on routine and emergency repair of roadways due to winter-related damage.

The Mechanical Division is responsible for the

preventive and emergency maintenance of approximately 100 Town vehicles. This includes purchasing, diagnosing, and repairing the Town's fleet of automotive, specialized, small and heavy equipment. The Mechanical Department hosted a training program to area municipalities for air brake certification.

The Sewer Division maintains the sewerage system which encompasses twenty-nine pump stations and 85 miles of sewage collection infrastructure. The division provides routine maintenance to ensure a free-flowing system and responds to emergencies to correct clogged or surcharged sewers. During FY2007, rehabilitation efforts focused on the Harvard Drive Pump Station and Main Sewer Pump Station. Scheduled projects for FY2008 include the replacement of pumps and comprehensive rehabilitation of at the South Road Pump Station and overseeing the inflow and infiltration program to identify potential leaks in the sewerage system.

The primary function of the Water Division is to maintain and operate the Town's water distribution system and treatment system, which includes three Town wells, four water storage tanks, eight hundred fire hydrants, and approximately 4500 meters. The Water Division performs approximately 1200 back flow inspections per year at commercial and industrial businesses to protect the water distribution system from non-potable sources. Other primary functions of the Water Division include ensuring water quality by routine testing and performing emergency repairs to the distribution system. Completed projects during FY2007 include the relining of the water distribution system in the Riverside, Bonair Avenue and Glenridge Drive area, installation of a new water main for the High School Renovation Project, and incorporating a 10-inch U.S. Navy owned water line into the Town's water system. During FY2008, the Water Division will perform it's bi-annual water leak detection program to identify leaks which will all be corrected and ensure that all water is accounted for, cleaning of the wells at Shawsheen Water Field, and the installation of a water main on Concord Road be-

**Department of Public Works**

*Continued from previous page*

tween Davis Road and the Concord town line.

The Grounds Division maintains 70 acres of playgrounds, parks and athletic fields, which are utilized by the School Department, the Recreation Department and various other Town and volunteer sponsored programs. The Grounds Division maintains all public trees along the Town’s roadways and publicly owned areas to sustain an aesthetic environment while protecting the community from any hazardous situations. Another primary function of this division is to maintain the operations at the Shawsheen Cemetery and the Old Burial Ground by performing interments, and maintaining twenty-one acres of grounds within the Shawsheen Cemetery. One of the most significant accomplishments of FY2007 was administering the repair to the Patriot Sculpture at Memorial Park. The sculpture was removed and shipped to Barre, Vermont where an analysis was made to determine the cause of failure of the base of the statue. The sculpture and a new base cut from North American pink granite were returned and installed in its original location. The surrounding wall was removed and rebuilt. The High School tennis court was constructed with a new base, fencing and striping. Another accomplishment of the Grounds Division was the continuation of the sidewalk at Fayette Road to Elliot Road. Scheduled projects for FY2008 include installing a new gravel parking lot at Spring Brook Park, reconstruction of a practice tennis court at the High School tennis court area and the reconstruction of the community playground at Town Center.

The Administration Division is responsible for the management of the entire public works operation, which includes fiscal budget control, capital improvement planning and project management, utility billing and engineering services. Public Works management staff participated in the Town-wide Incident Command Management Training in accordance with federal directives.

The Administration Division also administers all

refuse and recycling programs and contracts. During FY2007, the community efforts diverted 1,735 tons of recycling materials from going to the incinerator and realized a cost savings of \$117,967 in disposal fees. In total, 4,725 tons of refuse were disposed at the waste to energy plant in North Andover. This upcoming fiscal year will begin a new public outreach program to increase recycling participation as well as offer water and energy conservation information.

The Engineering Division prepared plans and specifications for capital improvement projects including the Wilson Mill site, the Police Department firing range, the additional Spring Brook Park parking lot, and the water main cleaning and lining projects on Riverside Drive, Bonair Drive and the Glenridge Drive area. The Engineering Division administers the new Pavement Management program which began with a comprehensive survey and evaluation of all town roadways and sidewalks. This data is then incorporated into a multi-year program for roadway improvements. In addition to the pavement software, all divisions within the Department of Public Works will be utilizing other modules of the Pavement Management program for daily work orders.

The Administration Division, along with all other divisions within Public Works, assists in the annual events of the Town including Pole Capping, Memorial Day, Veteran's Day, 4th of July, Bedford Day, Arbor Day and Concerts on the Common.

**Full Time Employee Statistics**

Grounds:	7
Highway:	7
Mechanical:	4
Sewer:	5
Water:	4
Administration and Engineering:	13
Seasonal Labor:	2.3
Total:	42.3

## FACILITIES DEPARTMENT

The Facilities Department serving all town departments was established in 1997 to protect the capital investment made by the residents of Bedford in their public facilities. The Department provides maintenance, custodial and construction management services in a cost effective customer oriented manner while working to maintain a safe, comfortable and functional environment for all building occupants.

The department is organized into four functional areas: administration, building maintenance, custodial services and construction administration. Administrative responsibilities include budget management both operating and capital projects, purchasing, accounts payable, maintenance management system administration, energy management and environmental and regulatory compliance. Many of these responsibilities require keeping duplicate accounts to separately track services provided to school and town departments.

Maintenance activities include scheduled preventive maintenance and the routine and emergency repair of all building systems, weekend building checks and on call emergency response services.

Custodial Services include daily and periodic cleaning, integrated pest management, non-hazardous waste disposal, recycling, general safety/security and custodial coverage for special events.

Project Management responsibilities include defining the scope of work for capital projects, procuring and managing design services, reviewing design documents, bidding projects, construction contract management, and overall project management.

### Highlights

#### Administration

We received a grant from the Massachusetts Historical Commission to prepare a preservation plan for the Depot Building. The plan will review his-

torical records, document existing building conditions, options for reuse and provide design development plans and specifications. The Town's share of this project was funded with CPA funds.

In February 2007 a Massachusetts Preservation Projects Fund Grant application was submitted to the Massachusetts Historical Commission for the re-roofing of the Depot Building Roof. The town did not receive a grant for this work. 100% CPA funding is being considered for this project.

Energy management activities during the past year included contracts through June 2008 for natural gas at rates less than FY06 and electricity at rates lower than the current electric company basic service rate; using less expensive natural gas instead of oil to heat John Glenn Middle School; completed the building management system upgrade which allows for the real time monitoring of heating, cooling and electricity at Davis, Lane and Middle Schools; started a review of the HVAC control programming to be completed by September 2007.

The Capital Budget Plan for all buildings is updated. The maintenance plan is used to project capital project funding requirements.

#### Maintenance

The department is using a Computerized Maintenance Management System to effectively manage preventive maintenance and repairs. In FY07, the department completed 2,820 of 3,255 work requests received for a completion rate of 87.3%. In FY06 the department received 2,486 requests and completed 1,673 a completion rate of 67%. The increase in the number of requests (30%) is significant and the result of more detailed record keeping and increases in building area and building equipment that needs to be maintained. The number of work requests is expected to continue rising with the expansion of Bedford High School and the aging of the building stock. Maintaining town and school buildings in the future will require more operating budget resources.

**Facilities Department**

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**Capital Projects**

Bedford High School: The foundation for the A Wing addition was completed in preparation for work on the building starting in June 2007. B Wing renovations were completed in December 2006. Work on the new science (H Wing) and the renovation of E Wing, kitchen and cafeterias will be completed for the opening of School in September 2007. The project is tentatively scheduled to be completed ahead of schedule in the Fall of 2008.

Other Capital Projects completed in FY07 include telephone replacement at the Police Station; Public Library exterior painting and HVAC control work; High School sump pump and roof repairs; Davis School glass block window and hot water heater repairs; John Glenn Middle School installation of air conditioning in A Wing; and upgrading of HVAC controls and energy efficiency modifications at Davis, Lane and JGMS.

**Projections**

**Administration**

Develop and implement a comprehensive energy management plan for all town buildings.

Develop a comprehensive Facilities Department web site.

**Custodial**

Review and standardize operating procedures to

improve efficiency.

Develop a custodial training program.

**Maintenance**

Review and update the preventive maintenance program.

**Capital Projects**

Complete the multi-year Bedford High School addition and renovation project ahead of schedule.

**Staffing Statistics**

Functional Area	Town Funded FTE	School Funded FTE	Total FTE
Administration	1.0	3.0*	4.0
Maintenance	3.4	3.0	6.4
Custodial	4.0	17.5	21.5
Capital Proj. Mgmt.	0	1.0	1.0
<b>TOTAL</b>	<b>8.4</b>	<b>24.5</b>	<b>32.9</b>

- Omitted in FY06 count.

**Building Statistics**

	Square Feet
Town Buildings (17)	194,547
School Buildings (4)	467,182
<b>Total</b>	<b>661,729</b>

## FIRE DEPARTMENT

### **Kevin T. MacCaffrie, Fire Chief**

The fire department was established to provide fire and emergency services to the citizens of Bedford, as well as the thousands of people who enter the Town each day to work in the many commercial and industrial firms located here. The department is responsible for providing emergency services to a unique community that is still growing and evolving. New mixed-use developments and reuse of older facilities have changed the makeup of the response we provide.

### **Fire Department Mission simply stated:**

Provide the best possible Fire, Rescue and Emergency Medical Service to the residences and visitors of Bedford

The mission of the Bedford Fire Department is to improve the quality of life within the town and the fire department, by providing a high quality emergency fire/rescue service, an excellent fire prevention program, including public education, fire investigation, and a firefighting/rescue force capable of handling any type of emergency.

### **Fire Department Performance Guarantee:**

As an Organization and as Individual Members of the Bedford Fire Department, We will do the things we say we will; try our best to do them to the best of our ability every time; care about our customers, their property and each other.

The 27 career firefighters along with the 8 on call firefighters provide the citizens of Bedford with an array of diversified skills. The entire Department are Certified as Emergency Medical Technicians, for Hazardous Material Operations, Technical Rescue Operations, Vehicle Extrication Specialists, and Cold Water Rescue, among others. The firefighters and officers' work and train throughout the year to provide a professional level of fire suppression, fire prevention and emergency medical care for the town 24 hours a day 7 days a week.

### **Highlights**

This year was a building year for the department. Three new personnel replaced those who retired

and those who went on to other careers. New recruits, Joseph Barrila, James Sullivan IV and Christopher Springer graduated from 12 weeks of intensive training at the Massachusetts Fire Fighting Academy in Stow, Massachusetts. All the new recruits are from Bedford. This brought the department to full staffing for the first time in 11 months. It was short lived as Firefighter Mark Pietchel resigned in April 2007 to take a job with the Boston Fire Department. We wish him good luck in his new department. New recruit Shaun Kennery replaced firefighter Pietchel. He will be attending the fire academy in July 2007.

The department provided an excellent fire safety program in the schools. Lt. Mark Sullivan under the SAFE PROGRAM guidelines funded by a state grant administered the program. More than 800 students in grades K- 6 participated in the programs throughout the year.

The Department in compliance with the Department of Homeland Security completed phase 1 of National Incident Management Training and continued that program throughout the year.

Each year brings new demands to the department from Homeland Security and the Bedford Fire Department continued to meet those demands. We constantly prepare for any type of disaster.

This year we participated in a town wide disaster drill that incorporated town departments. During that drill the Emergency operations center was open and coordinated all responses to the mock disaster. The drill was used to help modify our towns response planning and to test communication procedures. The department also participated in one regional exercise at Hanscom Air Force Base.

We continued to review all buildings within the town on a semi-annual basis to update our prefire plans and provide inspections to businesses. We also participated with the Board of Health in updating all our hazardous materials contingency plans.

**Fire Department**

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The Fire Prevention Division has been on a busy schedule with the high school renovation. The business climate has returned slightly with many retrofits of current buildings. Plans cross their desks everyday. Inspection programs have produced great results in reducing the fire problem and alerting the department to possible hazards.

The department participated in a National Fire-fighter Safety Stand Down Day in which every group dedicated a day to discussing safety issues and promoting health and wellness and reflecting on the increase in firefighter deaths and injury. The particular emphasis was “ready to respond” making sure they were properly equipped and vehicles were safe and ready to respond as well as firefighters physically fit.

We are looking forward to receiving our new Rescue/ Pumper as this is being written. This will bring our entire fleet up to a place where the oldest vehicle will be the ladder truck at 10 years old, making it a safe and efficient fleet.

The fire department responded to a total of 2,511 calls for service for the year. The department responded on mutual aid to assist other communities on 178 occasions. Mutual aid from surrounding towns responded 87 times. There were increases in all areas with the exception of mutual aid received and fires.

The rest of break down of emergencies is as follows:

Fires	40
Rescue and Emergency	
medical service	1200
Hazardous conditions (no Fire)	133
Service Calls	191
Good intent calls	50
False alarms and false calls	353
Other types of incidents	542

**Projections**

The upcoming year will find us looking to the future in many ways.

The department will continue to upgrade its new technology and integrate technology into the daily operation. We are still working on wireless solutions for our vehicles to include incident reporting and real-time data during response to provide our incident managers with tools needed to resolve the situation.

The Prevention Division will be kept busy with many large building projects going on in town. The High School Renovation project continues and I ROBOT will present a challenge to keep the schedule on time. Multiple large projects are in planning stages.

The department will focus on upgrading NIMS training as well as make an effort to reach a goal of 24 hours of required training per firefighter. We will be concentrating our training efforts in the future on disaster preparedness and recovery as well as our primary missions of fire suppression, fire prevention and emergency medical services. We will make an effort to promote health and wellness of our members and provide safety training for all employees.

We will be doing a self-study to determine a course of action for the department in the coming years. We will compare ourselves to current standards as well as other towns our size. We hope to gain statistical analysis for a comprehensive action plan.

During the upcoming year we will continue developing the fire department into a highly professional, customer service oriented, excellently trained, and proactive team as in the previous year.

In keeping with planning *before* disaster strikes, the Fire Department hopes Bedford residents will make fire safety a daily activity. The Fire Department urges residents to keep smoke detectors and carbon monoxide detectors clean and working properly, test them once a month, never leave candles unattended, maintain gas grills, store flammables in proper spaces and containers and change the smoke detector batteries when we change the clocks.

## HISTORIC PRESERVATION COMMISSION

### Neil M. Leary, *Chair*

The purpose of the Historic Preservation Commission (HPC) is the preservation, protection, development and management of Bedford's historical, archaeological and cultural assets. The Commission may initiate contracts, accept gifts and contributions, acquire property of historic significance subject to Town Meeting approval, and hold public hearings relevant to the furtherance of its mission.

The current members of the Commission are Donald Corey, Charles French, Suzanne Koller, Neil Leary (Chair FY08), Robert Slechta (Chair FY07) and Alethea Yates. John Filios retired from the commission in February. The operating budget of the Commission for FY 2007 was \$1,200.

### Highlights

#### Old Burying Ground (OBG)

Phase I of the restoration and rehabilitation of gravestones was begun in the late fall of 2006 by Barbara Mangum Associates. of Arlington, MA. The project is under supervision of the Bedford Department of Public Works (DPW) and consultant Ivan Myjer of Building and Monument Conservators also of Arlington. The work was funded by a matching grant from the Massachusetts Historical Commission (MHC) of \$70,000 (\$35,000 MHC, \$35,000 Bedford Community Preservation Committee funds (CPC). Phase I of the gravestone work was completed in early June of 2007. A contract for Phase I of tomb restoration, with John Wathne, structural engineer as consultant was awarded to Folan Waterproofing and Construction of S. Easton, MA in the spring of 2007 and was funded by the CPC. Work will begin in the fall of 2007. Also, at this time, a volunteer crew trained by Ivan Myjer will undertake cleaning of the gravestones, which is not covered in the contract.

Phase II and completion of the restorative work

required on gravestones and tombs as well as landscaping is expected to occur in fiscal 08 with funding again provided by the CPC. Bob Slechta and Don Corey of the HPC and Town Historian John Brown are members of the OBG Restoration Advisory Committee.

#### Job Lane Farm

During the summer of 2006, Gianfranco Pocabene, professional restorer from the Isabella Stewart Gardner Museum, with \$1,250 from CPC funds, restored the Rufus Porter murals in the parlor of the house.

Friends of the Job Lane House (FJLH), as usual, held open house with guided tours twice a month during the summers and held a very successful annual Craft Faire in September.

A new grape arbor was built during the summer as an Eagle Scout project and the Bedford Facilities Department assisted with the replacement of a ceiling beam in the kitchen shed and the north section of the roof was re-shingled. Funding for these repair projects was from the CPC.

In the fall of 2006, the former community garden area was finally cleared of debris and leveled off with fill by the DPW. The entire property was also surveyed and bound markers installed. The new meadow was seeded in the early spring and the barn was repainted by the Rotary Club with the cost of paint borne by the annual budget of the HPC.

Responsibility for the alarm systems in the house and barn, formerly lying with the FJLH, was turned over to the Facilities Department, which will see to making any necessary modifications to avoid false alarms in the future.

Bob Slechta, Neil Leary and John Filios are members of the Board of Directors of FJLH with John Filios the appointed representative of the HPC. Upon John's retirement in the early spring, Neil Leary was appointed as HPC representative.

## Historic Preservation Commission

*Continued from previous page*

### Depot Park

A matching grant of \$40,000 (\$24,000 MHC, \$16,000 CPC) resulted in the formulation of a preservation plan by Menders, Torrey, and Spencer, Inc. The cost of restoration of the building for adaptive use was estimated at approximately \$1,000,000. Subsequently, a matching development grant of \$125,300 was applied for from MHC to begin restoration by reconstructing the roof and stabilizing the flooring in the building. The grant, however, was not awarded. Neil Leary, and John Filios of the HPC serve on the Board of Directors of the Friends of Depot Park. Don Corey serves on the Depot Park Advisory Committee.

### Wilson Mill Site

With funding from the CPC, the DPW completed necessary drainage work at the site in the late fall. At the present time, a contract is out for bid to landscape the area with a stonewall, fencing, parking area and staircase leading to Rt. 62. An extensive professional botanical survey of the area has also been made and the pond has received herbicide treatment each summer to eradicate overgrowth of water chestnuts. Neil Leary is the HPC representative to the Wilson Mill Park Planning Committee.

### Community Preservation Act

Commission members worked with the Community Preservation Committee (CPC) to fund historic preservation projects. Including the Old Town Hall, Depot Park, the Old Burying Ground, and the Shawsheen well field pump house. Two additional historic municipal properties have been determined to be eligible for historic preservation funds by the CPC, The Fawn Lake/Bedford Springs area and the Shawsheen Well Field Pump House.

### Old Billerica Road/Shawsheen Cemetery National Register District Nominations

During the summer of 2006, the necessary research was submitted to the MHC by consultants

Martha Lyon and Greg Farm for Bedford's application to nominate portions of Old Billerica Road and Shawsheen Cemetery for inclusion as districts in the National Register of Historic Places (NR). MHC approved the application in March of 2007 and forwarded the application to the National Park Service for their review and approval, the results of which are expected within several months.

### David Fitch House NR Nomination Application

With the guidance and assistance of the HPC, an application for eligibility to submit an application for NR nomination as an individual property was submitted to the MHC for review in early spring. Decision is expected this summer and, if favorable, Carleton-Willard Village, owners of the property, will engage consultants to prepare the nomination forms.

### Dudley Road NR Nomination

Research required for determination of eligibility to apply for NR nomination of the north part of Dudley Road in Bedford and Billerica is under way. An agreement was made in early December with the Billerica Historical Commission to apply jointly.

### Two Brothers Rocks Historic Site (BR)

The HPC has contacted Ms. Libby Herland of the National Park Service and National Wildlife Refuge (NWR) about permission and assistance in rehabilitating the Two Brothers Rocks Historic Site, which lies in the NWR along the Concord River in Bedford. At Ms. Herland's request, a proposal has been sent to NWR requesting designation of a 50' x 120' area for the site, clearing of underbrush and some intrusive trees, and installation of benches and an interpretive sign. A site visit is expected in late summer with the permitting procedure to begin in the fall.

### Bacon-Fitch Mill Site

An interpretive sign was designed and installed at

**Historic Preservation Commission***Continued from previous page*

the Old Billerica Road site.

**Historic House Plaque Program**

A plaque was approved for 31 The Great Road, historically called the Dutton House. Research on a construction date for the property at 321 North Road is in progress.

**Demolition Delay**

During fiscal 07, hearings were held on two demolition permit applications. One building was determined to be preferably preserved.

**Freedom's Way Heritage Association (FWHA)**

The 35-town area proposed as a National Historical Corridor has been approved by the state and the proposal has been forwarded to the National Park Service. The HPC prepared an extensive list of Bedford historic buildings and sites related to the Revolutionary War for inclusion in a map and website of the proposed Corridor. Chuck French is the HPC representative to the FWHA.

**Old Town Hall**

The HPC prepared and submitted an application to include Bedford's restored Old Town Hall in MHC's annual competition for a Preservation Award. An award, one of twelve made statewide, was won in the category of Adaptive Use. A plaque was awarded at a ceremony held in the fall at the MHC building in Boston.

**Other Related Activities**

Street Names - At the request of the DPW, street names were suggested for new developments at 98-102 Concord Road and Bedford Springs on Middlesex Turnpike. Abbott Lane and Thompson Farm Road were chosen respectively.

Revolutionary and Civil Wars Sites - At the request of the Town Manager, a National Park Service publication, sent to the town for comment, was reviewed, edited, and updated by the HPC relative to such sites in Bedford.

Bedford High School Construction - At the request of Symmes, Maini, and McKee, consulting engineers, the impact of construction on nearby historic areas were reviewed by the HPC. The importance of preservation of remaining features of the Old Concord Line as well as the plantings and stonewalls within the Jenks Trail was stressed. Jenks Trail Committee - Don Corey and Neil Leary assisted the Committee with historical background, site definition and recommendations for interpretive signage.

Massport Environmental Study - The HPC met with and assisted consultants to Massport with publication of their annual Environmental Status and Planning Report on L.G. Hanscom Field to be submitted to the Mass. Office of Environmental Affairs. Aspects related to the environmental impact, especially that of noise on Bedford, including locations of historic sites and sound detectors, were reviewed and discussed.

## HOUSING PARTNERSHIP

**Christina Wilgren, *Chair***

### **Purpose**

The Bedford Housing Partnership (BHP) is a joint committee composed of the Affordable Housing Committee, the Fair Housing Committee, and members at large. All of the members are appointed by the Selectmen, and meet once a month. The purpose of the BHP is to implement affordable housing programs and encourage the growth of the supply of affordable housing within the Town of Bedford. The BHP works cooperatively with the other local government boards and committees, State agencies and local non-profits such as the Bedford Housing Trust (BHT).

### **Employee Statistics**

The BHP does not have any dedicated employees. The staff of the Town Manager's office provides support. During FY07, Community Preservation Act (CPA) funds allocated for Affordable Housing consulting services were expended to compensate the consultant but no new funds were allocated. These services are invaluable in navigating the arcane rules of affordable housing development, analyzing proposed developments, and developing new programs.

### **Highlights**

While Bedford is free from the threat of Chapter 40B developments being foisted upon us, having exceeded the 10% minimum subsidized housing inventory, this is somewhat misleading in terms of judging whether we are doing all that can be expected to meet affordable housing needs. The good news is that our ZBA and Planning Board can continue to guide development in town without the threat of overrides from the state's Housing Appeals Committee. The balance of power between developers and town committees continues to be equitable. Bedford's exemption from Comprehensive Permit appeals is secure as long as the town's subsidized housing inventory remains above 10%. We are working to ensure we never fall below this State-mandated benchmark.

Now we can look for opportunities to encourage the development of affordable housing that meets the needs of people earning significantly less than the \$84,401 Area Median Income. Often the level of income required to be considered eligible for affordable housing is 80% or "up to 80%" of AMI. There are too many for whom this housing is not affordable.

Additionally, although the state inventory shows over 10% subsidized housing in town, this figure is misleading. We have several large mixed-income rental developments. In such developments, the state counts all the units (even the market rate ones) as affordable. The rationale is that the market rate units are subsidizing the affordable ones and therefore they should count. But the net effect is that only a quarter or less of the units in a 40B development are less than market rate, for example, 32 of 156 or 22 of 88 or 33 of 164. Clearly, the State is giving credit for far more affordable units than we actually have and, as noted above, the definition of affordable is relative in the affluent Greater Boston area.

There are still affordable housing needs in town. The good news is that the town can focus on these needs instead of simply having to accept every comprehensive permit proposal or face a state override. Based on an analysis of census data for Bedford, surveys, and other sources, the Housing Partnership has identified several areas of need: moderately-priced senior housing and affordable family housing (3 bedrooms). The BHP will work in the next few years to encourage the development of such housing.

All of our activities are conducted in the context of furthering the Town's Comprehensive Affordable Housing Plan (developed in 2001 and reflected and updated in the Comprehensive Plan and other documents since then). This plan calls for the town to encourage the development of affordable housing scattered throughout the town on a small scale and consistent with neighborhood character and Smart Growth principles. To implement these plans, the BHP uses an Affordable Housing Strategy, identifies specific action

## Housing Partnership

*Continued from previous page*

plans and task groups, helping us organize and track our efforts. Here is a summary of activities and accomplishments in FY07 by the BHP.

**Review of Housing Developments** – The BHP carefully reviewed several proposed housing developments with an affordable component. In FY07, the BHP reviewed or sent memos to the ZBA or Planning Board with analysis and advice on the VA- SRO, 447 Concord Road, Habitat for Humanity North Rd development, BHA Elm Street renovations, Village at Bedford Woods, Heritage at Bedford Springs, and Criterion proposals.

**Senior Housing Task Force** – After consultation with the Selectmen, the BHP formed an Ad Hoc Senior Housing Task Force with representatives from the Council on Aging, Housing Authority, Carleton-Willard Village and other interested parties. This Task Force completed their one-year mission to study the Town's senior housing needs and has made the report publicly available. The Council on Aging will hold a forum in the fall.

**Volunteer-Based Affordable Housing** – The BHP supported the Bedford Housing Trust's efforts to initiate a volunteer-based affordable housing project in Bedford. Thanks to the Community Preservation \$600,000 grant to Habitat for Humanity Lowell to produce affordable housing in Bedford, we are now solidly progressing toward producing 8 homes at 130 North Road. This project is going to rely heavily on the people of Bedford to unite to make this effort a success. Cutting edge Green Technology will be used under the adept guidance of Betsy Pettit's architectural firm Building Sciences. The Partnership continues to encourage the adoption of green technology and feels these homes will be a model to be emulated. This offers an ideal method to gain small scale, truly affordable housing which is also environmentally sensitive and sustainable.

**447 Concord Road** – The Town of Bedford is overseeing the development of 14 affordable rental units on town owned land. The LIP application was approved by the Zoning Board of Ap-

peals in January. During FY07, various environmental issues (turtles and violets) and water flow issues were resolved. Other issues such as water quality concerns during the 5 years of construction are currently being reviewed by the Conservation Commission. The project has received funding from the State and also from local Community Preservation funds.

**VA SRO** – This project will provide 60 affordable rental housing units to veterans at the VA Hospital opening to residents in September 2007. The accommodations are truly a proper step in treating our veterans with respect and appreciation. With the addition of these 60 units, there will be 200 units of housing for veterans who are homeless in the Commonwealth.

**Heritage at Bedford Springs** – This 164 unit 40B rental development on Middlesex Turnpike was completed in the Spring of 2007. 33 of the units are affordable in perpetuity to households earning up to 50% of area median income. All of the affordable units are occupied.

**HOME** – The BHP continued to manage the town's participation in the Metro West HOME Consortium, which will provide funds for local affordable housing.

**Fair Housing** – The BHP is committed to fair housing and works actively to oppose any sort of illegal discrimination in housing and encourage diversity in our housing stock and population. In addition to receiving and processing any fair housing complaints (of which there were none in FY07), the BHP has adopted many proactive strategies for promoting diversity. We encourage the development of housing that meets a variety of needs (designed for families, seniors, handicapped, veterans, and different income levels). We require affirmative marketing plans for all affordable housing. And we conduct an ongoing education campaign against housing discrimination, including a pamphlet distributed at town events. The HOME consortium provided education trainings for real estate agents free of charge.

## Housing Partnership

*Continued from previous page*

**Village at Bedford Woods** – This development will have 22 affordable ownership units at the 80% AMI level. All eight of the affordable units currently built are occupied demonstrating a high demand for affordable housing.

**Criterion** – The current iteration of the project was reviewed and discussed at length including suggestions for ensuring equity in amenities and accuracy in marketing literature. We approved a LIP application which was sent to the Selectmen.

### Projections

We have the hard-earned opportunity to direct development in a manner that furthers the town's goals as expressed in the Comprehensive Plan and to ensure that the development addresses local and regional needs. The Housing Partnership is working with the Zoning Board of Appeals, the Planning Board, and the Selectmen to make sure we seize this opportunity and maintain local control over housing development while meeting the needs for various kinds of truly affordable housing. The state counts market rate units in their percentages and allows a relatively high "affordability" standard. Notwithstanding, we need to assess what Bedford is doing to address local affordable housing needs and thus continue to be a leader in the Commonwealth.

To this end, based on our surveys and analysis, the most serious gaps in local housing are moderate-income senior housing and low-income family housing (50% AMI and less). To address senior housing needs, the Ad Hoc Senior Housing Task Force with representatives from the Selectmen, Council on Aging, Housing Authority, Carleton-Willard Village and other interested parties completed a study of the Town's senior housing needs. Multi-party discussions will be held to assess the meaning of the survey results and to develop and assess proposals consistent with those needs where possible. To address family housing and especially low-income needs, work

will continue with local non-profits on volunteer-based housing developments designed for low-income homeownership. We continue to look for innovative ways to meet the needs of Bedford residents.

We will continue to review development proposals presented to the Zoning Board of Appeals and Planning Board and to provide these bodies with advice and analysis of the housing aspects of these developments. We have encouraged these boards to consider carefully how to address needs for affordable housing while ensuring that these developments address local and regional needs and concerns. We encouraged the adoption of an inclusionary zoning bylaw or similar provisions to ensure that all new housing developments over a given size include a significant amount of affordable housing. This will help us avoid falling below the 10% guideline and again becoming vulnerable to Comprehensive Permits. We will continue to ask developers about, and encourage, the employment of Green Technology in their projects in Bedford.

We appreciate the ongoing support of the townspeople as evidenced by their continuing support for Community Preservation Act (CPA) funding. Tight government budgets make it increasingly difficult to develop affordable housing without large, dense market rate developments to pay its way. The CPA is one of the few funding sources available to help Bedford implement our strategy and create affordable housing on our own terms. All of our local CPA funds are matched 100% by the state. Other than this, state funding for affordable housing in suburbs is almost non-existent.

The BHP has openings for volunteers on the Fair Housing Committee, Affordable Housing Committee, and as at-large members of the BHP. If you would like to help us create more affordable housing in Bedford and ensure that the housing created is consistent with community needs and desires, please contact the Office of the Town Manager in the Bedford Town Hall.

## PATRIOTIC HOLIDAY COMMITTEE

**Paul Purchia, *Chair***

### **Purpose**

The Committee's primary focus is planning ceremonies for Memorial Day, Veterans Day, and other patriotic holidays and events with a focus on recognizing Veterans of the US Armed Services. The Committee provides advice and recommendations to the Selectmen concerning Town-owned Veterans Memorials on the Town Common and Veterans Memorial Park, including any proposed changes and/or additions to these memorials. When appropriate, the Committee also uses its best efforts to recognize and promote the contributions and sacrifices made by veterans.

### **Membership**

The Patriotic Holiday Committee currently consists of seven volunteer members appointed by the Selectmen. Committee members are John Filios, Bob Hansen, John Ayvazian, Butch Marcus, Fred Gordon, Joseph Piantedosi (Vice Chairperson) and Paul Purchia (Chairperson). New committee members include Brig. General Oscar DePriest and Scott Soldan.

### **Highlights**

*Veterans Day-November 11, 2006.* Ceremonies were held at Veterans Memorial Park to honor all veterans. Bedford Police Honor Guard escorted ceremony attendees along the walkway to monuments. Ceremonies: opening prayer, Pledge of Allegiance, singing of God Bless America. Speakers included retired military officers. Presentation of Memorial Wreath and placing of small American flags remembering departed veterans by anyone wishing to do so. Volleys fired by Bedford H.S. Air Force Junior R.O.T.C., sounding of Taps, singing of our National Anthem, and closing prayer.

*Memorial Day-May 28, 2007.* Committee organized the morning events and committee members joined American Legion and V.F.W. members, Selectmen and attendees in memorial services

held at the American Legion Hall, Shawsheen Cemetery, and Shawsheen River, including prayers, placing of wreaths, firing squad volleys and playing of Taps. PHC invited Bedford's Historic Preservation Commission to present highlights of their recent study of Bedford's Civil War veterans during memorial ceremonies at Shawsheen Cemetery. Separate ceremonies were held at the Old Burying Ground with Concerned Black Citizens and Bedford's Historic Preservation Commission. Committee members later assembled parade participants (including Keynote Speaker Hanscom Base Commander Colonel Thomas Schluckebier and Grand Marshal Brig. Gen. Oscar DePriest) and marched in Memorial Day Parade starting at Mudge Way, proceeding to Bedford Common (prayer, rifle volleys, then TAPS), and then to Veterans Memorial Park. Memorial Day ceremonies included invocation, High School Band playing "God Bless America," and speeches by local dignitaries. High school and middle school students read their winning essays on "Why We Honor Memorial Day." Poppies were placed on each plaque naming the men killed in action in WWII and Iraq. Roll call of veterans who have passed on during the past year was read; the High School band played our National Anthem, followed by a closing prayer, then sounding of TAPS. Lunch was served at the American Legion for all participants. The Patriotic Holiday Committee gratefully recognizes the contributions of Jon O'Connor in designing and producing the Memorial Day Observance brochures distributed throughout the town and at Bedford's Memorial Day activities. The committee continued to work with our Bedford School Committee Liaison and school administrators. Our goal is to effectively communicate and interact with Bedford's schools administrators, teachers and students with the help and advice of the school committee.

### **Projections**

The Patriotic Holiday Committee will continue to plan and conduct meaningful ceremonies to recognize and honor the sacrifices of our veterans in

## Patriotic Holiday Committee

*Continued from previous page*

FY2008. The committee will increase its efforts to honor our veterans and to promote patriotism in its citizens by working through local media outlets and by working with other town committees such as the Historic Preservation Committee and School Committee. Our committee will continue to work with the School Committee and the

school administration during the coming school year to help Bedford's students better understand and appreciate the sacrifices made by our veterans. We will also organize efforts to acquire a microphone and sound system for use by our committee at Bedford town ceremonies honoring our veterans.

## PLANNING BOARD

**Lisa Mustapich, Chair**  
**Richard Joly, Planning Director**

Number of Employees: Full Time 1; Part Time 1

### Highlights

One subdivision was presented to the Board: 98-102 Concord Road; approved

Three preliminary site plans were presented to the Board:

- 54 Middlesex Turnpike
- Leap School, 376 Concord Road
- Montessori School, 100-110 Great Road

Nine site plans for modifications/renovations were reviewed by the Planning Board and were given a positive recommendation:

- Boston Buddha Temple, 125 North Road
- Know Fat Restaurant, 347 Great Road
- Bedford Business Park, 4 Crosby Drive
- Bedford Sports Facility, 191 Hartwell Road
- Nashoba Learning Group, 10 Oak Park
- Anika Therapeutics, 32 Wiggins Avenue
- Leap School, 376 Concord Road
- McDonalds, 346 Great Road
- 35-47 Wiggins Avenue & 6-8 Preston Court

The Board approved of the following Bond Releases:

- Freedom Estates (located on South Road) released multiple lots and received bond reductions

- Lane Farm PRD (Planned Residential Development)

The Board reviewed One Comprehensive Permit: Habitat for Humanity; Planning Board gave comments to the Zoning Board of Appeals

The Board held the following Public Hearings:

1. The Melting Pot Restaurant, 213 Burlington Road Special Permit Public Hearing (under the Industrial Mixed Use Bylaw); amendment to original special permit; approved.
2. Criterion at Bedford, 59-75 Middlesex Turnpike Special Permit Public Hearing (under the Industrial Mixed Use Bylaw); approved
3. 98-102 Concord Road Definitive Subdivision Public Hearing; approved
4. Scenic Road Public Hearing for 178 Old Billerica Road; remove a section of stone wall to create a safer driveway access; approved
5. 182-184 Hartwell Road, Have A Hartwell (Residence D) Special Permit Public Hearing; approved
6. Bedford Planning Board Zoning Amendment Public Hearings; held various zoning amendment public hearings; *refer to section on Articles brought to Town Meeting*

The Planning Board brought three Zoning Articles to Annual Town Meeting; and was supported:

1. Article 5--Take Out Retail
2. Article 6--Site Plan Design in Limited Business
3. Article 7-- Section 5.1 Provisions for Accessory Use

## Planning Board

*Continued from previous page*

The Planning Board supported four articles at Fall Special Town Meeting:

1. Article 3-- MGL Chap 39 Sec 23D (overrides the Mullin Rule)
2. Article 10--CPC Projects: (Budget Amendments)
3. Article 11--CPC Projects: (approval to amend the list of parcels that the town is authorized to purchase)
4. Article 12--Community Preservation Surcharge (to reconfirm the property surcharge of 3% for CP funds)

The Planning Board brought two articles to Special Town Meeting (June 4, 2007); and was supported:

1. Article 2--Zoning Bylaw Amendment - Town Center (to create a new Overlay Zoning District - - Town Center Mixed Use Overlay District)
2. Article 3 - Zoning Bylaw Amendment - Amend Zoning Map Designating Town Center Overlay Zone

**ANR Plans** (Approval Not Required); Any person who wants to record their plan of land and believes that their plan does not require approval under the Subdivision Control Law can submit their plan with a *Form A* Application to the Planning Board for review.

The Planning Board received **5 ANR** plans and all received positive recommendations, with the exception of one.

1. 142 and 142R Page Road; *denied*
2. 373 North Road (Steven Lane House)
3. 191 Hartwell Road (Hartwell Hill, LLC)
4. 27 & 29 Fox Run Road
5. 2 Page Road (Corey property; lot #17 conveyed to the Town)

The Planning Board reviewed the following Special Permit requests:

- The Melting Pot Restaurant, 213 Burlington Road Special Permit Public Hearing (under the Industrial Mixed Use Bylaw) amendment to Special Permit; approved

- Criterion at Bedford, 59-75 Middlesex Turnpike Special Permit Public Hearing (under the Industrial Mixed Use Bylaw); approved
- 182-184 Hartwell Road, Have A Hartwell (Residence D) Special Permit Public Hearing; approved

Members of the Planning Board continue work with many other committees as follows:

*Sandra Hackman*—MAGIC (Minuteman Advisory Group on Inter-local Coordination), Metropolitan Area Planning Council, and Council on Aging

*Margot Fleischman*—Community Preservation Committee and Transportation Advisory Committee

*Steven Spector*—Recreation Commission and Chamber of Commerce Liaison

*Lisa Mustapich*—HATS DRI (Hanscom Area Towns Development of Regional Impact), Affordable Housing Committee, Fair Housing Committee, Bedford Housing Trust, and Bedford Housing Partnership

*Janet Powers*—Transportation Advisory Committee, Bedford Arbor Resource Committee and Historic District Commission

Items that can be located on the Planning Board Website:

Comprehensive Plan, Bedford Comprehensive Affordable Housing Plan, Street Tree Policy, Tree Preservation Policy, Agenda Policy, Subdivision Rules & Regulations and Forms, Agendas, and Minutes

Other Meetings that the Planning Board held for the public, town boards and committees:

- Planning Board held meetings with the public and Historic District Commission to discuss Blake Block Redevelopment.
- Planning Board and Recreation Commission joint discussion on Ball Field Development.

The Planning Board reviewed one Aquifer Protection Special Permit Request:

**Planning Board***Continued from previous page*

Anika Therapeutics, 32 Wiggins Avenue; Planning Board gave a positive recommendation to the Selectmen on this special permit request.

**Projections**

1. Develop architectural design review guidelines for commercial and mixed use developments. These design guidelines would apply to site plans in the Limited and General Business Districts and special permits in the North Road Overlay District, Depot Area Mixed-Use Overlay District and Town Center Mixed Use Overlay District.
2. Consider the development of a Zoning Bylaw that addresses large structures in residential areas.
3. Ensure that high quality plans are approved for the Blake Block redevelopment.
4. Work with the owner of the Bedford Shopping Center to create a high quality redevelopment plan for the shopping center when a site plan review application is submitted.
5. Continue the careful analysis of the broad range of development applications that come before the Planning Board to ensure that new development meets the goals of the Comprehensive Plan and the requirements of the Town's bylaws and regulations.
6. Participate in the Metropolitan Planning Organization's study of the potential of Bedford to support demand responsive transit service.

## POLICE DEPARTMENT

**James G. Hicks, *Chief of Police***

The Police Department is a 24-Hour, 7 day a week, public safety emergency service organization for the Bedford Community. The Department has an authorized strength of 27 Full Time Police Officers and 7 Full-Time and 3 Part-Time Emergency Communication Dispatchers all who are trained to meet state Criminal Justice Standards and Communications Standards. Our goal is to identify the services needed by the residents and provide those services in a professional manner.

<b>Number of Employees</b>	
Full Time Officer	27.0
Administrative	1.5
School Crossing Guard	0.5
Animal Control Officer	0.5
Emergency Communications Officers	8.05
Special Police Officers	15.0

**Highlights**

FY07 was the final year of the Bedford Police Department’s Five (5) Year Strategic Plan. As we entered FY07 we remained committed to accomplishing the goals and objectives that had yet to be accomplished. Although our ambitions were high, we were immediately confronted with the same obstacles that prevented us from accomplishing these goals during the previous years. We continued to have mandates from both the State and Federal level for collection of additional data and training. In order to remain eligible for State and Federal grant funding we had to make these mandates a priority. To do this cost money and requires hours. What made the task a little more difficult is that we continued to operate short one (1) officer. It wasn’t until December of

2006 that our newest officer graduated from the Police Academy and completed required field training and become a fully operational officer within the organization. During the first six (6) months, while this new officer was being trained, we had to back fill this position with overtime. This now creates an additional burden on the budget. The phenomenon that is created by the mandates and the budget crunch is the impression that there are more hours of requirements and not enough hours to give the community the programs and response that we would like. In spite of these hurdles the Bedford Police remain committed to provide the Bedford Community the best of programs and responses that enhance the community as a whole. We continue to receive grant funding to support such programs as Child Passenger Safety Seat Installation and Checkpoints, Child Identification Programs, Youth Safe Halloween, Police Station Tours and Bicycle Safety Programs. Many of these same programs have been discontinued in many communities due to lack of funding. In Bedford the officers see the impact that these programs have brought to the town and are committed to support their continuance by volunteering their own time to make them happen. We attempted to run a third Citizen Police Academy but due to lack of enrollment we had to postpone the class until the Fall of 2007. This program is the most anticipated activity in which our officers participate. They look forward to meeting with residents and getting direct feedback on the thoughts and ideas of those they serve. We hope that many more residents will take the opportunity to participate in this offering. With continued funding from the Governor’s Highway Safety Bureau we were able to continue our focus on traffic related issues in Town. Traffic continues to be the number one concern of the residents of Bedford, and the Bedford Police De-

## Police Department

*Continued from previous page*

partment is committed to encourage safe and courteous driving habits voluntarily. As a result of these efforts and the continued cooperation between the Police Department, Department of Public Works, Town Manager and Fire Department we were able to achieve a 25% reduction in Motor Vehicle Accidents in the Town of Bedford. Although the number of vehicles that travel through the town has not decreased the team effort to identify problem locations and reduce bad driving habits is showing promise. In most cases it was due to enforcement of the traffic laws but it also included engineering changes.

Fiscal Year 2007 showed a slight decrease in the total calls for service or activity for the Bedford Police Department however we are encountering an increase in the type of calls that are very time consuming and labor intensive. Domestic and Family Disputes are increasing each year. Vandalism calls are also rising. Although vandalism incidents may seem minor in nature relative to the costs related to the property it is a quality of life issue. The Bedford Police Department tries to remain diligent on this type of crime but the mobile nature of the perpetrators of these types of crimes and the variety of locations within the town where these occur make it very difficult to stay ahead. We continue to ask the officers of the department to be proactive as well as vigilant. As FY07 was ending we experienced a series of Breaking and Entering into homes during the early morning hours. This seems to be a growing trend in the area as many other towns have experienced similar incidents. These incidents appear to be crimes of opportunity and while we continue to work with area police departments to investigate these crimes we are encouraging residents to practice good sound crime prevention methods to thwart these perpetrators. Total number of motor vehicle encounters continues to increase as well as encounters with Suspicious Persons. The officers of the Bedford Police Department continue to dedicate themselves to the community by providing the best of public service and public safety. Although local funding does not allow us to provide some of the tools necessary for doing the work to accomplish our mission and training officers to the levels needed we

continue to seek and secure alternative funding through the Commonwealth of Massachusetts and the United States Department of Justice to assist in completing this important work. With these funds we were able to provide advanced training for all officers and dispatchers in responding to domestic violence as well as specialized training in Impaired Driving Detection and Investigative Techniques and Advanced Management Training.

Police Accreditation still remains our primary project and goal. The accomplishment of this goal will have a tremendous impact on our department. We have completed approximately 67% of the required standards during the self-evaluation phase. We will now begin to concentrate on some of the more complex standards of the process. The organization is working as a team to move this process forward. Our goal is to be ready for an on-site assessment by the Massachusetts Police Accreditation Committee by Spring 2008. At that time the residents of the Town of Bedford will play a major role in this process. Every resident will be able to make comments as to the ability of the Bedford Police Department to provide the services as we describe in our application.

FY07 saw the Bedford Police Department at full staff for the first time in more than six (6) years. With the graduation of our newest officer from the police academy and the completion of Field Training it marked the end of a year long process. However, this staffing level did not last long. We were able to take advantage of the added staff to support many of our programs. The School Resource Officer Program continues to demonstrate its importance in the partnership between Bedford Schools and Bedford Police as well as the relationships that are being built between the youth of the community and the Police Department. In addition to the many areas within the school system that have embraced the officer, there are many programs outside of the school building that have been initiated as a result of this relationship. This includes: Career Days, Civilian Ride-a-Longs, Middlesex Sheriff Youth Program as well as mentorships and Career Counseling. The importance of this program and the relationships

## Police Department

*Continued from previous page*

that result are invaluable to the community and the development of the youth. We are dedicated to improve and maintain this program and continue to give it our highest priority as we move forward.

### FY2007 Statistics

#### Motor Vehicle Violations

Citations Issued	2409
Warnings	1659
Civil	590
Criminal	102
Arrests	58
Total Fines Collected	\$151,686

#### Calls for Service

MV Acc	356
Alarms	621
Larceny	156
Domestic Disputes	121
Child Passenger Seats	69
Service Protection Orders	41
Breaching and Entering	51
Breaking and Entering	
MV	38
Vandalism	142
Total Calls for Service	12,071

### Arrests – 137 Total

### Projections

FY07 marked the final year of our Five Year Strategic Plan. We have an independent consultant's report of our progress and will use this report to do a self-evaluation and to develop our next Strategic Plan. We will again solicit recommendations and suggestions from the community as to what should be the priorities of your Police Department. FY08 will see another difficult year for staffing. We will lose one (1) officer due to a transfer to the Boston Police Department in early July 2007 as well as a planned retirement of a

thirty-six (36) year veteran. In addition another officer is under consideration for hiring with another local Police Department. It is very difficult to lose many years of knowledge and dedication to the town when you lose a veteran officer; it is even more difficult to lose more than 10% of your sworn staff within months of each other. This will truly cause a hardship within the organization but we will work hard to bring the staffing to the levels needed to operate. The dedicated officers of the Bedford Police Department will do all that is needed to accomplish the core mission and achieve the goals. Accreditation will remain a priority and we will work meet our self-imposed deadline. The Bedford Police Department will continue our efforts in preventing underage drinking and drunk driving. We will be performing alcohol compliance checks of both restaurants and package stores that hold licenses in the Town of Bedford. We will also increase the training provided for the staff of the department. With the building of our own firing range we will be able to increase our training hours for firearms and defensive tactics. We will also train the department in Cultural Awareness, Responding to the Mentally Disabled and Ethics Training. Maintaining a highly trained and well informed Police Department allows us to always deliver superior service to the community by having the most knowledgeable and prepared staff to respond to the needs of the residents and visitors. Although the immediate future appears difficult as a result of staffing shortages, I am confident that the men and women of the Bedford Police Department will accomplish the goals as described. This department is comprised of dedicated and driven individuals who come together as a team when difficult tasks are brought forward, and we are prepared to move forward and look for a successful and fruitful year.

The Bedford Police Department still remains true to our motto "Serving the Community with Pride". We understand that service at times means sacrifice but it also must be defined as standing up to what is right and just. We are dedicated to be partners of the community as well as ambassadors of knowledge and goodwill.

# PUBLIC LIBRARY

**Lynne O'Connor, Chair of the Trustees**  
**Richard Callaghan, Director**

**Mission Statement**

The Bedford Free Public Library provides resources for reading, self-directed growth and development, and the pursuit of ideas in an environment that is comfortable and welcoming to patrons of all ages, abilities, and cultures. The Library fosters a sense of community by anticipating information needs, maintaining a responsive and comprehensive collection in all formats, providing meeting space, and collaborating with town groups and organizations. Librarians serve to encourage the development and love of reading, to create and promote library services and programs, and act as a professional interface between the library user and the rapidly evolving world of information.

The Bedford Free Public Library is open 69 hours a week, 7 days a week (except summer Sundays). A Reference Librarian is available in person, by telephone, email, or Instant Messaging (IM) every hour the Library is open. Free programs for all ages and storytimes for children are held year-round. Computers are available for Internet, library catalog and databases, and Microsoft Office software. Internet access is available to those with a laptop via wireless or cable connection. The Minuteman Library Network catalog, online data-

bases, and individual patron accounts can be accessed through the Internet at [www.bedfordlibrary.net](http://www.bedfordlibrary.net).

**Highlights**

**Library Circulation Continues to Increase**

Total annual circulation increased nearly 5% in FY07 to 298,159 (up from 284,622 in FY06). We're aiming to break 300,000 next year.

**Fourth Annual 'One Book, One Bedford'**

In April, every adult in town was encouraged to read *Digging to America* by Anne Tyler for our annual 'One Book, One Bedford' community-wide reading event. There were book discussions in the Library and around town, panel discussions on adoption and immigration (co-sponsored with the Council on Aging), and an Iranian feast and discussion with a local Iranian woman whose life paralleled that of the main character. Thanks to everyone who helped make this year's program such a success, and to the Friends of the Library for their continued support of this event.

**New Databases**

Six new online reference databases were added this year: Ancestry Library (for genealogy); Encyclopaedia Britannica; Mergent (for busi-

<b>FY07 Annual Statistical Report</b>		<b><u>Number of Employees (FTE)</u></b>	
<b>Total Circulation</b>	<b>298,159</b>	Professional Librarians	5.92
Total number of residents with library cards	8,475	Senior Lib. Technicians	2.50
Materials borrowed from other libraries	31,389	Library Assistants	4.17
Materials loaned to other libraries	34,500	Library Pages	0.95
Total Collection Holdings	109,469	Bldg. Super. / Custodial	1.91
		Admin. Assistant	<u>1.00</u>
<b>Professional Library Services</b>		Total	16.45
Number of reference questions answered	12,015		
Number of items added to the collection	10,327		
Number of attendees at library programs	8,462		
		<b><u>Number of Employees (Actual)</u></b>	
<b>Facility</b>		Full-time	7
Meeting and Conference Room Use	594	Half-time or above	7
Use of Study Rooms 1 & 2	1,503	Part-time	25

## Public Library

*Continued from previous page*

ness and investing research); Oxford English Dictionary; Wall Street Journal; and World Cultures Today. All of these databases, except Ancestry, are available from home. These resources supplement the standard databases (many of which are also available for home use) provided by the Minuteman Library Network, Metrowest Regional Library Systems, and the Boston Public Library (using state funds provided by the Massachusetts Board of Library Commissioners).

### New Film Series for Adults

A new program series this year was the weekly Thursday Night Film Series for adults. Classic films and new releases were shown. The public performance rights were provided by the Friends of the Bedford Free Public Library, as well as the refreshments at each event. These film events were so well received that we plan to continue this series next year.

### Playaways

The Library added a new media format this year: playaways. Playaways are self-playing digital audiobooks that you can check out. They are small, portable, and all you need is a headset and you're ready to go! Due to the popularity of this format, we will be expanding our collection of playaways in FY08.

### Community Connections

#### Library Trustees

In March, Trustees Doris Crowell and Peter Russo each completed their three-year terms for the board. Incumbent Trustee Abigail Hafer was elected to a three-year term after serving for one year. New Trustees Howard Cohen and Sarah Getty were elected to the board.

**FY07 LIBRARY TRUSTEES:** *Lynne O'Connor, Chair; Peter Russo (-March), Secretary; Howard Cohen (March-); Doris Crowell (-March); Rosemary Dyer; Sarah Getty (March-); Abigail Hafer; Michael Pulizzi; and Michele Ross*

FY07 Library Corporation: Michael Pulizzi, Michele Ross, Peter Russo (-March), Abigail

Hafer (-March)

### Friends of the Bedford Free Public Library

Using funds raised through membership fees and book sales, our hardworking Friends generously supplied the Library with museum passes, monthly calendar postage, the public performance license to show films, Film Movement DVDs, BookPage monthly subscription, funding for special programs, and refreshments at library events.

In FY07, the Friends also gave money for the purchase of our new online museum pass software, which allows patrons to reserve museum passes online; acoustic panels for the meeting room; new LCD projector and sound system for the meeting room; paperback spinners for the browsing area; TV series and Hindi language films on DVD; a new listening center for Children's; an area rug for Children's; posters and displays; and small gifts for staff recognition.

*FY07 Officers: Mercedes Kane, Co-President; Kay Spofford, Co-President; Kim Seibert, Secretary; Julie Turner, Membership; and Rick Spofford, Treasurer.*

### Library Volunteers

The Library enjoyed the invaluable assistance of 19 regular volunteers, who, along with a handful of short-term community service volunteers, contributed over 1600 hours of service in FY07. Volunteers worked at the circulation desk, called patrons about reserves, repaired books, delivered materials to homebound patrons, shelved items, contributed to special projects, and performed routine office tasks.

FY07 Library Volunteers: Betty Baker, Betsy Boschetto, Nancy Campbell, Wally Campbell, Betty DePriest, Marcia Hegarty, Nan Hoeflich, Ginny Johnson, Ken Konkle, Pat Konkle, Garvin Moore, Mary Narcisi, Erica Neff, Ed Stickney, Sally Sutherland, Ruth Thompson, Pat Watson, Pat White, and Lynne Wolf.

A special thanks to:

The members of the Bedford Garden Club, who once again volunteered their time, energy, and resources for the beautification of library grounds

## Public Library

*Continued from previous page*

The sixth-grade volunteers who assisted our Children's Librarians during the Summer Reading Program

### Arts Steering Committee

Members of the Arts Steering Committee generously donated their time and talents in the selection and organization of artwork by local artists for display throughout the Library.

*FY07 Arts Steering Committee: Ronnie Gould, Jean Hammond, Constance Hanley, Sing Hanson, Mary Johannessen, Judy Morgan, and Carol Rissman.*

### Library Staff

The Library said farewell to Katherine Townsend, who resigned to pursue other job opportunities. She worked for the Library for over 10 years, including eight years as Head of the Circulation Department.

### Projections

#### Improved Online Catalog & E-Commerce

A new, improved version of the online catalog will appear in the fall for all Minuteman Library Network libraries. In addition to an easier-to-use interface, we will be adding fun enhancements such as cover images, reviews, series information, awards, plot summaries, table of contents, first chapters, and more. Another new feature will be e-commerce, which will allow patrons to pay overdue fines and lost material fees online with a credit card.

#### MyLibraryDV

This fall, the Bedford Library will be adding a new online service called MyLibraryDV. This is

a video-on-demand service created by Recorded Books. With just your library card, a computer and broadband internet connection, you will be able to download hundreds of hours of DVD-quality programming, including: documentaries, cooking shows, travel series, how-to shows, information on health and literature, as well as classic and independent films and more.

#### YA/Reference Area Improvements

This year, library staff will focus on improving the quality and quantity of space and resources for our teenage patrons. With print reference materials shrinking in favor of more online resources, a reallocation of the space on the second floor that houses the Young Adult Room and Reference Collection Area seems likely. A professional library consultant and local teenage advisors will assist library staff with the planning of this space.

#### Website Redesign

This year, library staff plans to collaborate with a firm specializing in library websites to improve our online portal. As we offer more and more resources and services online, an easy-to-navigate, current, and attractive interface becomes increasingly critical.

#### LearningExpress Library

A new database this year will be LearningExpress Library, a comprehensive, interactive online learning platform of practice tests and tutorial course series designed to help patrons—students and adult learners—succeed on the academic or licensing tests they are required to take.

## RECREATION DEPARTMENT

**Ronald Richter, *Recreation Commission Chairman***

**Amy Hamilton, *Director***

The Recreation Department strives to offer a variety of programs throughout the year. These programs are intended to reflect the interests of and to foster a sense of community among Bedford residents.

Programs are self-supporting and costs are kept to a minimum thanks to the volunteer effort of many dedicated residents. The administration of the Department is supported by funds appropriated at the annual Town Meeting as well as by funds generated by program fees.

Department guidelines and policies are established by a five member Commission that is appointed by the Board of Selectmen. The Commission meets once per month in the Town Center Building. Meeting notices are posted with the Town Clerk. Meetings are open to the general public.

Office hours are Monday - Friday, 9:00 a.m. - 4:00 p.m.

Five town-wide mailings are made each year to distribute program brochures to each residence. Program information and other important Recreation information is also posted on the Department's website ([www.bedfordrecreation.org](http://www.bedfordrecreation.org)).

Recreation programs are typically held in Town Center rental space, Public School facilities, in various rental facilities, at Springs Brook Park or on fields maintained by the Department of Public Works.

Throughout the year, Recreation programs include: dancing, gymnastics, art, music, soccer, basketball, lacrosse, volleyball, archery, golf, adult fitness, tennis, skiing, and science. In addition, special events and trips to shows and places of interest are offered to residents of all ages.

Summer Recreation in Bedford is busy with

popular programs such as Sports Camps, Springs Brook Park swimming and swim lessons, Summer Adventures, Middle School Summer Rec and Kids' Club.

The Kids' Club program is the Recreation Department's school age child care program for children in grade kindergarten through grade eight. Housed in Town Center rental space, it operates all year and not only meets the child care needs of residents, but also offers children wonderful activities in a safe and caring environment.

The Recreation Department recognizes the tremendous contribution made by the many Recreation volunteers. Recreation basketball, soccer, lacrosse and skiing are all programs made possible by the volunteer spirit and effort of Bedford residents.

Private organizations offering recreational programs for Bedford youth include Bedford Babe Ruth Baseball, Lexington/Bedford Pop Warner Football, and Lexington/Bedford Youth Hockey.

Number of Employees

Full time: 2

Additional staff funded by Recreation Revolving Fund (program fees)

### Highlights

- The renovated Springs Brook Park swim facility completed its first season. \$1.4M of Community Preservation Act funds was used for pond, parking, access, playground and basketball court improvements as well as for the addition of a spray park, water slide, piers and sand volleyball court. Shawsheen Tech HS students renovated the bathhouse on a volunteer basis. The renovations were very successful and the comments from patrons were highly complimentary. Daily visitors to the Park increased significantly over recent years
- Bedford Youth Lacrosse joined the Bedford Recreation Department this year. The pro-

## Recreation Department

*Continued from previous page*

gram offers opportunity for children ages six through fifteen. This move will provide long term stability to a rapidly growing program.

- Recreation Basketball had a record number of children participating. The Recreation Basketball programs are available to children in grades one through twelve. In addition, children in grades nine through twelve coach, referee and help oversee the program.
- Public Ceremonies Committee events were popular in FY07. Bedford Day highlights included Sidewalk Sam, hot air balloon rides, costumed parade characters and pony rides.

Concerts on the Common had residents of all ages tapping their toes!

### Projections

The Recreation Department looks forward to involvement with the residents of Bedford in FY08. Suggestions about current programs as well as ideas for new programs are always welcome. Those interested in teaching programs, coaching or volunteering for the Recreation Department should contact the Recreation Office.

## SELECTMEN

### Angelo A. Colao, *Chairman*

The Selectmen during Bedford's fiscal year, from July 1, 2006 to June 30, 2007, were Angelo Colao, Catherine Cordes, Gordon Feltman, Sheldon Moll and Mark Siegenthaler. They provided guidance to our excellent Town Manager, Richard Reed, who makes sure that those functions under the Selectmen's purview are run responsibly and efficiently to best serve the Town's inhabitants. Assistant Town Manager, Joanna Nickerson, aids Mr. Reed. Catherine Cordes and Angelo Colao were re-elected as Selectmen at the March 2007 Town Election. At the following meeting Angelo Colao was elected Chairman and Catherine Cordes was elected Clerk by a vote of the Selectmen. Typically, the Clerk is selected to be the following year's Chairman. The Selectmen, acting as the executive branch of the Town of Bedford's municipal government, conduct the normal business of the Town as well as those actions enacted at the Annual and Special Town Meetings that involve the Selectmen's official responsibilities. You, the people that come to Town Meeting and vote on the various articles, are Bedford's legislature.

The Selectmen strongly support the goals presented by the Town Manager. One of these goals, with assistance from both the IT and Facilities Directors, is to implement a computerized maintenance management system for all Bedford

Town and School Buildings. This program should prioritize and track all routine and emergency maintenance requests. A comprehensive preventive maintenance program shall also be established to perform routine maintenance on key building systems and components such as: HVAC systems, roof systems and roof drains, doors and door hardware, locks & keys, windows, drinking fountains, water heaters, exhaust fans, asbestos inspections and compliance with AHERA, fuel tanks, electrical switchgear, transformers and panels, lighting systems, fire alarm systems, sprinkler systems, sidewalks and walkways, interior and exterior painting and finishes, PA systems, signage, & ADA compliance issues. The system shall track all materials and manpower costs by work order and compile data for an annual report of all maintenance costs by building. This sounds like a lot of detail for this report but it all impacts your tax dollars and we want to keep that impact as small as possible by making repairs and changes before items deteriorate into the extremely expensive or emergency repair/replacement category.

In addition, another goal in progress with the Town Manager and led by the Finance Director is the detailed written formalization of all financial guidelines and procedures. This will enable all Department Heads and employees to understand all aspects, as needed, of the financial side of their work. Further, it will permit others to understand the Town's financial procedures, which

**Selectmen***Continued from previous page*

are controlled by State laws. The guidelines will present how the Town approaches reserve funds and other financial resources in controlling and maintaining a stable tax rate. This year Bedford has maintained its excellent financial rating with Standard and Poor's rating service and also with Moody's Investor Service as reported last year. Only 9 of the 351 cities and towns in Massachusetts can claim that rating. This saves you tax dollars in two ways. The first being that the Finance Department's staff under the direction of Peter Naum is dedicated to handling the Town's finances in an economical manner and the second is that we get the best interest rates for bonded projects. In fact, the Government Finance Officers Association of the United States and Canada awarded the Certificate of Achievement for Excellence in Financial Reporting to Mr. Naum.

Continuing with finances, during this past Town Meeting two articles were passed that allowed industrial growth and improvement in Bedford which will help offset the movement of the tax burden from industry to the homeowner. Anika Therapeutics and iRobot are expanding into Bedford as a result of these articles and will be upgrading existing empty industrial buildings. These efforts by the Town Manager and the Selectmen will continue in order that other empty industrial buildings can be revitalized and occupied.

The Selectmen approved an emergency management system that identifies key people, led by the Town Manager or his designee, to handle emergency situations within the Town and to coordinate with surrounding towns, the state and to the federal level. This system, when appropriate, will be used to inform the residents of any critical information and provide for emergency support. The system presently uses the Reverse 911 telephone system to notify the residents. Other notification systems, such as a Bedford emergency radio broadcast frequency for portable radios, are being examined. Please note, if you haven't already done so, notify the Police Department if your house is serviced only by a wireless tele-

phone system. If you are serviced by a landline, notification is not necessary.

Bedford residents now have a choice of television cable service. The Selectmen have reached an agreement with Verizon cable services in June 2007. This will provide competition with Comcast for your cable use purchase. We anticipate that Verizon will have Bedford Cable Access Television (BCAT) on their service within a short time so that you can view the Town's activities no matter which service is chosen. Bedford Cable Access Television (BCAT) and the Bedford Center for the Arts are actively using the Old Town Hall along with other non-profit groups. The rental of the The Great Room has been quite active for personal and business functions. As a result, the Selectmen have empowered the Town Manager to approve the alcoholic beverage use permit for each function with notification to the Selectmen at their next meeting. This permits faster turnaround for the renter, especially in the case of funeral receptions, as opposed to having to wait for a Selectmen's meeting for approval. This is a result of the successful use of the process that defines the legal and insurance coverage required by the renter to protect the Town.

As usual, the Selectmen review the water and sewer rates based on the costs defined by the MWRA and input from the Town Manager, DPW Director and the Finance Department. The rates are based on the direct costs of water supply and sewer discharge services plus enhancements and repairs to either system approved at March 2006 Town Meeting. One of those items approved at the March 2007 Town Meeting and will show up on the 2008 fiscal year rates involves restoration of aged cast iron mains by cleaning and relining to upgrade and maintain the water infrastructure when the water main is found to be of adequate size and structural soundness. Because of the less than ideal fire flow capacity, the existing 6 inch diameter unlined water main in the last 2000 feet of Concord Road near the Concord Town line will be replaced with a new 12 inch cement lined ductile iron water main. Typically, the added cost of the new or repair projects are offset by the

**Selectmen***Continued from previous page*

completion of prior approved projects with minimal impact on the rates.

Continuing with Town infrastructure, the Police Department reviewed Bedford's Traffic Rules and Regulations and recommended some changes and additions for improvements to traffic safety and movement. These recommendations, approved by the State, were based on Police Department observations and measurements and input from Town residents. The changes involved are no right turn on red at Crosby Drive and Middlesex Turnpike; three stop signs at various locations in Town; fire lanes on municipal property and a temporary turn restriction on Ashby Road at the Great Road. They were presented to the Selectmen for consideration and enactment. A pavement management study to evaluate the condition of all the roads in Bedford, approved at the 2005 Town Meeting for fiscal year 2006, was completed. This study generated a yearly maintenance plan for Bedford's streets. This was done in order to address the backlog of road repairs and improve town roads to a level that would reduce the overall cost of keeping them at an acceptable level and extend the useful life cycle. This plan was approved at the 2007 Town Meeting and will be underway in the 2008 fiscal year beginning July 1, 2007. The Page Road Bridge, which crosses over the Shawsheen River, was examined and has been deemed to need serious repair. The Department of Public Works has submitted repair design plan for MassHighway's review. This project was included in the Governor's bond request with an advertisement date of December 2007, assuming MassHighway will complete their review of the 100% design plans by then. All work on the Crosby Drive portion of the Middlesex Turnpike Transportation Improvement project is completed. The final project acceptance meeting is scheduled for the beginning of

the next fiscal year. This includes the planned work on Middlesex Turnpike which will widen the Turnpike road for improved traffic flow and connect it to the new segment in Burlington which goes past Sun Microsystems towards the Burlington Mall.

A Special Town Meeting held on June 4, 2007 passed articles to apply the Planning Board's Mixed Use Overlay zoning district bylaw concept to the commercial property located on the Great Road opposite the Bedford Town Common between Springs Road and Fletcher Road. Some side street property on those two roads is also included. Many residents were in favor of this effort to improve the 'eye-appeal' of this block of stores. Since it is within the Historic District, the Historic District Commission will have significant approval authority to the appearance of the improvements as the project goes through the Planning Board review process. The Mixed Use Overlay zoning district bylaw permits combined business and housing within the district. Other affordable housing projects news is that the ZBA hearings for Habitat for Humanity's LIP proposal at 130 North Road were nearly completed at fiscal year's end. The proposal would preserve the historic farmhouse, and add seven separate, family units using LEEDs architecture features. A 14-unit affordable rental development at 447 Concord Road was approved by the ZBA and in process before the Conservation Commission. On Middlesex Turnpike Heritage at Bedford Springs was completed, with 164 rental apartment units, of which 33 are affordable.

In October, the Town received the Citizens Housing and Planning Association Annual award presented to one Town in the Commonwealth that has provided exemplary leadership and results on increasing affordable housing options in their municipality.

## TOWN CENTER

**William S. Moonan, *Chairman***  
**Fay Russo, *Consultant***

**Town Center of Bedford, Inc.**, a non-profit organization, has managed rentals in the Town Center Building since July of 1985, and since FY05 it assumed rental management of the Great Room at Old Town Hall.

**Town Center:** In addition to town departments, non-profit organizations such as Minuteman Senior Services, Bedford Chamber of Commerce, Bedford Community Table/Pantry, and Iskwelahang Pilipino occupy various locations in the building. I. Pilipino began occupancy in September of 2006 and has indicated interest in continuing to lease for at least another year. The town departments include the Council on Aging, Board of Health, Recreation Department, and Youth and Family Services. Kids' Club, a Recreation Department program, continues to house the brick wing addition to Town Center and is self-supporting.

Activities such as dance and exercise classes and other programming are sponsored by the Council on Aging and Recreation Department during day-time hours. The multi-use spaces become available for rental in the evenings and principally on weekends. There are five of these multi-use spaces of varying sizes. The Shawsheen (cafeteria and kitchen) holds up to 120 people; the second floor Union School Room above the Shawsheen has a wooden floor and is perfect for dance and exercise classes; the Flint Room, normally set up in theatre style for speakers and like programming, will hold 50; the Fitch Room set apart from other rental spaces holds about 20, and the Mudge Room, located next to Youth & Family Services, holds up to 10 for mini conferences.

The Bedford Community Table/Pantry continues its lengthy operation of serving Thursday evening meals and distributing groceries. The Table is discontinued over the summer while groceries from the Pantry are given out most Thursdays in July and August. The program resumes a normal schedule in September.

The Bedford Arts Council continues to hang paintings in the Flint Room offering an artistic ambiance to the space. Paintings that are for sale are marked accordingly.

Bedford Babe Ruth Baseball and Softball League, a long-time tenant in Town Center, now occupies space and is a tenant at the Bedford Railroad Depot. Tentative arrangements are made for a lease renewal of two years beginning on August 1 of FY08.

**Old Town Hall:** The third floor function room (formerly Selectmen's meeting area) is now the scene of weddings, showers, anniversary parties, and conferences. Following a renovation in 2004, the Great Room has been beautifully decorated and has a catering kitchen adjacent. Attractive draperies, wooden floor, and round tables make for a delightful setting. Another plus is a projection screen lowered and raised by a remote control. The renovation also provided an elevator and handicapped accessible rest rooms.

The historic clock donated by Charles Lane in 1856 has returned to its home in the Great Room. A member of the Facilities crew is designated to wind the clock each week.

Leased tenants on the first and second floors include the Bedford Center for the Arts and Bedford Community Access Television.

Signage bid out by the Facilities Department has been installed at various locations including Town Center and Old Town Hall.

**Number of Employees:**  
One full-time consultant

**Administrative:** Revenue from occasional party/meeting functions and leases slightly exceeded the estimate. The invoicing and handling of revenue from leases and occasional rentals continue to be the domain of the Town Center Director/Facilities Coordinator, with the funds deposited to the Facilities and Depot Park Re-

**Town Center**

*Continued from previous page*

volving Accounts. Expenses are processed and accounted for by the Facilities Department.

The Town Center tax returns were timely filed, along with the requirement of the Secretary of State to file an annual report by non-profit organizations. Monthly and end-of-year revenue reports were submitted to the Facilities Director and Town Center Board of Directors. A listing of occasional rentals are submitted on a monthly basis to custodians and to the Bedford Community Access Television relating to the third floor Great Room at Old Town Hall to avoid scheduling conflicts with their location on the second floor.

**Maintenance:** Heating and air conditioning problems continued. The Facilities Department was called to assist days, evenings, and weekends to resolve issues. Minor repairs were also handled by the Facilities crew.

**Projects for FY08:** Photos that had been taken by Leo Cierpial for Bedford Community Access Television programming were culled to be used as a front cover of a brochure detailing informa-

tion about Town Center and Old Town Hall. The printed material will be available for distribution at Bedford Day.

Additional tables and chairs for Town Center are a requirement for purchase in FY08.

A revision of sign boards in Old Town Hall are under discussion.

There will be a request to the Selectmen suggesting that the Town Manager sign alcohol permit requests on their behalf. The purpose is to assist those who wish to serve alcohol at Old Town Hall's Great Room and the timing of the permission becomes an issue. A collation and serving of alcohol following a funeral service initiated the request.

**Town Center Board of Directors** elected at its Annual Meeting in September of 2006:

- |                  |                         |
|------------------|-------------------------|
| Chairperson      | William S. Moonan       |
| Vice Chairperson | Keith Backman           |
| Secretary        | Judith McConnell        |
| Treasurer        | Suzanne Neal            |
| Members:         | Thomas Larkin           |
|                  | Geraldine Welch         |
|                  | Sheldon Moll, Selectmen |
|                  | Liaison                 |

**TOWN CLERK**

**Doreen Tremblay, *Town Clerk***

The Town Clerk's Office primarily provides information and keeps records for the citizens of Bedford. The Town Clerk is administrator of all elections and a Registrar of Voters. The additional services provided by this office are copies of vital records, voter registration, fishing and wildlife licenses, dog licenses, marriage licenses, business certificates, raffle permits, zoning, general and sign bylaws, Town Meeting article certifications and archival research. The Town Clerk is also the clerk of all Town Meetings and Board of Registrars.

**Annual Census**

Census forms are mailed to all households on January 1 of each year. The purpose of these surveys is to gather statistical information about the Town citizens and to provide the basis for the State aid. Citizens are instructed to list all members of the household and dogs and cats and then return the completed form to the Town Clerk's Office by the first week in February. A second mailing to non-respondents requires a postage paid confirmation card to be returned promptly. The resident listed in the previous year is requested to return the card signed stating whether he/she lives in Bedford with the current address

**Town Clerk***Continued from previous page*

noted. Failure to respond to the census affects our State aid status and eventually voter eligibility. Ninety-five percent of our residents return their census forms.

**Highlights****Census**

For the 2007 Street List, we included a fold out map per a suggestion from a resident. This improvement will assist with the location of each resident's street.

**Elections**

At voter registration for the State Primary at Carleton-Willard on August 18<sup>th</sup>, eighteen new residents registered. Fifty-five voters registered by the deadline at the end of August.

In preparation for the Fall Elections the following goals were accomplished:

- New election workers orientation
- Absentee ballot preparation for Carleton-Willard and the VA
- Master schedules distributed to the Warden and Assistant Warden

The department prepared for voting at Carleton-Willard for the State Primary. Our Information Systems Department setup the absentee ballot tally sheet on the computer. This improvement expedited the entry of all residents at Carleton-Willard who would vote. Sixty-five residents voted at Carleton-Willard.

There was a twenty-seven percent turnout at the State Primary. No issues to report except for thirty voters removed from the voters' list for failure to respond to the census.

The Fall Town Meeting convened October 30, 2006. A quorum of one hundred and ninety-four voters was present. All articles passed including the appropriation for strategic communications for military students.

The Town Clerk assisted MASSPIRG with registration at Middlesex Community College in addition to holding voter registration sessions at

Carleton-Willard and the VA. By the deadline on October 18<sup>th</sup> for the State Election, two hundred and forty-seven new residents registered to vote.

Voting sessions were held at Carleton-Willard and the VA for the State Election. At Carleton-Willard, one hundred and forty-four voters voted. At the VA, forty-four voters voted. These sessions greatly reduced the backlog at the election.

The Secretary of State selected the Town of Bedford to field test the Diebold handicap voting system at the State Election. The Diebold system is a touch-screen with audio capability. The training to operate the system occurred on November 1<sup>st</sup>. The vendor setup the handicap voting machine and resolved any issues that arose. Thirty-six voters voted on it. We received positive feedback.

Sixty seven percent of the voters turned out for the State Election. We reinstated seventy-five voters to the list. With a tremendous amount of planning and organizing, there were no major problems to report.

At the February 2007 Massachusetts Town Clerks' Conference, the Secretary of the Commonwealth announced the selection of the Auto-mark system for handicap voters. The system delivery, installation and training occurred in time for the Annual Town Election.

At the Annual Town Election, seven residents voted on the new handicap voting system. They commented on the system ease of use. There was a five percent turnout. No issues occurred.

The Annual Town Meeting convened on March 26, 2007. There was a quorum of six hundred eighty-six registered voters. The highlight of the Town Meeting included articles on Zoning for Take-Out Retail and Site Plan Design in Limited Business Districts which passed.

At the June Special Town Meeting, voters approved changes to the Zoning Bylaws to allow the owner of the Blake Block which is located at the center of Town to develop his property for retail, office or residential use.

**Town Clerk***Continued from previous page*

Other improvements in FY 07:

- Packets mailed to incumbents for reelection with information on the Caucus, nomination papers and the election calendar.
- Update of the precinct map with assistance from the Geographic Information Systems Department.

- Reorganized Historic District Commission and Historical Commission records and prepared finding aid
- Reviewed Conservation records for rehousing and indexing
- Housed Code Enforcement plans to store in vault
- Reorganized map cases to free up space
- Reviewed Town Manager's records to slate for destruction

**Office**

The following projects were accomplished:

- Review of the office procedures to update them to reflect changes in the law and technology.
- Purge of three hundred voters from the computer system due to no activity for two election cycles.
- Review of the new Town web site to make suggestions for improvement.

**Projections**

Special projects include:

1. Complete a disaster plan for Town vital records
2. Start the 2010 census process
3. Restructure office file systems by purchasing storage units

**Records Management**

The Records Management Committee approved the DPW Cemetery Microfilm Project. The records are now being prepared for microfilming. Also, the committee is developing a disaster plan for vital records.

The department completed the following projects:

**FY 2007 Budget Information**

Operating Budget - Town Clerk	\$168,287
Operating Budget - Elections /Registrations	\$ 42,643
Number of Employees Full Time	3
Number of Hours - Part-time Employees	15
Vital Statistics 2006:	
Births	101
Deaths (includes VA Hospital)	218
Marriages	66
January 1, 2007 Town Population	12,975

**YOUTH & FAMILY SERVICES**

**Sheryl Barkan, Chair, YFS Committee**  
**Sue Baldauf, Director**

**Purpose**

The mission of Bedford Youth and Family Services (YFS) is to support and nurture the social, emotional, and developmental needs of children, youth, adults, and families in Bedford. We strive to improve family development and healthy lifestyles by providing the following services:

**Supportive Counseling**

- Confidential individual, family, and group counseling related to family life and adjustment issues
- Information about existing resources
- Assessment for local entitlement programs like fuel assistance and veterans benefits
- Crisis intervention and assessment

**Community Education**

- Forums and seminars to strengthen parenting skills, improve life adjust-

**Youth & Family Services**

*Continued from previous page*

- ment, and encourage healthy lifestyles
- Mobilization and collaboration with community groups, school and town officials, and individuals towards best serving the needs of youths and families
- Up-to-date educational pamphlets and resources to the entire community

**Youth Empowerment and Support**

- Promote the development of a strong and positive youth voice through collaboration with schools, police and other youth serving organizations on health classes, flex classes, and peer mentoring and training programs
- Provide positive alternatives to youth through after school; tobacco, drug, and alcohol education, prevention and diversion programs; and the Job Match Program

Bedford Youth and Family Services envisions a town committed to the well-being and safety of children, youth, and families; a town that promotes community awareness of healthy lifestyles; and a community where these commitments are demonstrated in policies and actions. Our focus will be on prevention, wellness, and a commitment to excellence. We continue to strive to improve the health of the people we serve through individual or family intervention, community education, and youth empowerment and support. The Department works closely with schools, police, community agencies, citizen groups, and the courts.

Youth and Family Services continues to be guided by the following strategic goals:

- Develop and maintain a comprehensive system to serve the social, emotional, and developmental needs of the citizens of Bedford.
- Strive to improve the health of our residents through supportive individual and family counseling, community education, and youth empowerment and support.
- Collaborate and model partnership in

service to our mission with Town departments, schools, community organizations, parents, youth, and citizens at large.

- Promote inclusiveness, diversity, and cultural competence in mobilizing community resources to best serve the needs of all citizens.
- Obtain and manage the financial resources necessary to further our mission and accomplish our strategic goals.
- Advocate for and implement the infrastructure necessary to accomplish our tasks.

**Employee Statistics**

Number of Employees:

Full-time:	2
Part-time:	3

**Highlights**

The Department successfully met or actively worked on its strategic goals as well as its special projects for the year. We continue to identify and try to fill gaps in the system so as to better serve Bedford residents in need and have been pleased to receive support in these efforts from local citizen organizations and service groups. We are active partners with several Town departments, schools, parent groups, and citizen groups like the Violence Prevention Coalition, the Bedford Community Partnership, the Community Partnership for Children, and the Chamber of Commerce. We strive to promote inclusiveness, diversity, and cultural competence in both our individual and programmatic dealings. We manage our resources with frugality and seek outside funding for special projects to offset budget expenditure. Our strategic goals will continue to guide our daily work and special projects in the future.

The department receives community oversight by a 9 member citizen advisory committee that meets regularly 5 times a year.

## Youth & Family Services

*Continued from previous page*

We continue to enjoy our new office space in the renovated Town Center building and have found residents drop in more regularly and are positively impacted by the bright, cheery surroundings. We continue to be grateful to the Town and its residents for continued support of our work.

This year marked the seventeenth successful year collaborating with Eliot Community Human Services in Concord on the provision of counseling services to Bedford residents. Services are provided by three licensed, trained clinicians at our offices at Bedford Town Center building, at other school or community sites, or at the Eliot offices in the Community Agencies Building next to Emerson Hospital. Just at our Bedford site, services have been provided to approximately 60 different people over the course of the year, from a low of 23 to a high of 52 people each month. The clinical staff has held over 1200 sessions during the year at our Bedford site, the low being 66 sessions a month and the high being 173. Slightly more sessions have been reported in Concord, with about 90 residents choosing that site for services. The contract owes its success to the commitment of responsiveness established by Bedford and carried out by Eliot as well as the range of services available at Eliot, including psychological testing and medication assessment.

We continue to work with School and Town representatives to further develop crisis response capability in sync with the Town's emergency procedures. We reconfigured our core group of community professionals available on the mental health crisis team known as Community Crisis Response Team and who would be activated through our office at a time of need. We collaborated with Fire and Health departments on a newsletter addressed to all the volunteer response teams.

We continue our thirteenth year of school and town collaboration on Prevention Services. This year we determined to postpone the fifth Youth Risk Behavior Survey until next March due to little change in the data. The Safe Homes Program designed to support parental limit setting at teen parties entered its fifth year with a small in-

crease in enrollment and involving about 300 families this year. Other regular offerings include prevention programming at all schools, the ninth annual town-wide Substance Abuse Awareness Month, successful offering of tobacco, drug and alcohol education and diversion programs primarily with the Police Department but also at the Middle and High School. Prevention focused newspaper articles continued this year as did monthly table displays at both the middle and high schools related to topics like stress, friendship, transitions, safe driving, and alcohol. Highlights of this year included more regular parent education offerings and the development of a brochure sent to middle and high school parents listing the programs for the year. Programs included in the brochure were those organized by YFS as well as other organizations in Bedford. Topics included violence prevention, nutrition, several speakers about understanding adolescence, and gambling. These programs served about 150 parents. Grant funding received this year will allow us to expand these offerings next year. Networking with other community prevention specialists enhanced our program offerings and resources. An effort was made to run a Citizens In Action program sponsored by the Middlesex District Attorneys Office. Designed for high school students as a community service option and offered in collaboration with the Bedford Police, the program was under enrolled and did not run. New this year also was the creation of a Volunteer Opportunities Book with listings from Bedford organizations and made available to Bedford youth and other residents looking for community service possibilities. There was regular attendance at the John Glenn Middle School Student Support meetings, School Health Advisory Council, and Bedford Community Partnership meetings.

We printed our fifth edition of our Community Social Services Reference Guide. The Guide was mailed out to every household in Bedford and HAFB and distributed at Bedford Day, parent association meetings, back to school nights, local childcare centers, and our offices.

Our Youth Development Coordinator continued collaboration with the Middle School on a suc-

**Youth & Family Services***Continued from previous page*

successful after school program. We again offered Fall, Winter, and Spring programs for a total of 75 registrations. We were fortunate to have a total of 6 Middle School teachers/staff, 2 community instructors and 16 high school students offer a total of 27 classes and activities. The Youth Development Coordinator also continued implementation of the successful Peer Mentoring Program. Initially funded through a mini grant from the Northwest Suburban Health Alliance, or CHNA 15, the program received funding from Millipore and donations from local residents to continue. To date the program has nine mentors and forty mentees recruited through collaboration with the Middle School, High School, Police Department, local churches, and other youth-serving entities. The Peer Mentoring Program also had the honor of being highlighted along with the Teen website in the America's Promise 100 Best Communities for Young People 2007 award for Bedford. Other projects the Youth Development Coordinator has worked on include an Early Release Day Video Club jointly run with Bedford Community Access Television and participation in area youth committees and task forces such as the Hanscom Youth Advisory Board and the Bedford Youth Task Force. The Youth Development Coordinator continues to work closely with the Prevention Coordinator on projects such as the BYFS Bulletin board in the High School and school lunchtime tabling on topics such as alcohol use prevention, being a friend, and dealing with stress, activities which led to interaction with hundreds of teenage youth in the community.

Job Match has continued to show strength and generating interest including many residents from neighboring towns that we can not accommodate. Thirty industrious teens are currently participating; and while we experienced a slight decrease from last year's all time high, this remains a strong program and a valuable service to both young workers and residents.

As part of Bedford's participation in the Anti-Defamation League's (ADL) "No Place for Hate" campaign, we worked with the Town Manager to

secure additional community efforts towards Bedford's re-certification for the sixth year in a row as a No Place for Hate community. Events that led to Bedford's re-certification included the Faces of Bedford Family photo exhibit project funded by grants from both the ADL and Local Cultural Council and a series of three forums called Creating an Atmosphere of Acceptance II sponsored by the Human Relations Council of Bedford. The Violence Prevention Coalition of Bedford (VPC) continues to serve as the official No Place for Hate Committee.

On behalf of the Selectmen, we did successfully continue the collaboration with the Chamber of Commerce and the Violence Prevention Coalition of Bedford to plan and execute Diversity Training for Bedford businesses. A training was held in October and ten new businesses were added. Total Bedford businesses trained to date is forty-four.

Under the auspices of the VPC we successfully collaborated on a ten year anniversary recognition in April with honors bestowed to ten local youth and adults who promote the VPC mission of peaceful resolution of conflict.

Working under the auspices of the Bedford Community Partnership (BCP) we continued the work with the Schools, Police, Recreation, and Health on our local policy on youth and were honored to have coordinated Bedford's application as one of the 100 Best Communities for Young People, an honor that the town was awarded in January. For the third year in a row, we coordinated the "Bedford Families Unplugged" event in November. This involved a calendar for the month and one night designated as no homework, no sports events, no night meetings evening and encouraging families to 'unplug' and spend time together in face-to-face interaction.

We collaborated with the Bedford Police on alcohol and drug diversion, domestic violence response, and a school resource officer grant. We provided training and consultation to the new Assistant Principals at the high school on the diver-

## Youth & Family Services

*Continued from previous page*

sion program and continued to assess our process and procedures in that regard.

This year marked another successful year collaborating with the Town of Burlington in the provision of Veterans Services for Bedford residents. Since we began this collaboration in January 2000, we have been able to provide high visibility, regular Bedford hours, some newspaper coverage, and a newsletter for veterans which we now distribute at public locations. We have had about 100 face-to-face contacts on veterans' related issues, fielded over 300 phone calls, and participated in several community support sessions either at the COA or the VA Hospital. To increase efficiencies we maintained the hours of coverage but on just one day instead of over two this year. Since the office has been back at its central location at Town Center, we have been more easily accessed by veterans and their families and saw an increase in utilization this year. We also have been very involved with the sixty units of veterans housing planned at the Bedford Veterans Hospital.

We provided access to another entitlement program, the federal fuel assistance program. This year we had 13 applicants participate in that benefit determination process.

In response to citizen need and request, we also worked with our local Women, Infants, Children Nutrition Program to provide office space once a month in our office space. This started in January and has been quite successful serving 11 to 13 local families with small children each month.

Regionally we continue to be active in the Northwest Suburban Health Alliance, or CHNA 15, the 12-town public health region that serves Bedford, and were pleased to have received a parent education mini-grant from them this year. We continue to sit on the Youth Council of the Metro South West Regional Employment Board. Statewide we are active with Local Officials Human Services Council, or LOHSC, the human services arm of the Massachusetts Municipal Association. We served as Vice President, chair of the Public Relations Committee, on the executive committee,

and coordinated the monthly LOHSC article for the Beacon newsletter. We were also honored to begin service on the statewide NPFH Advisory Committee.

### Projections

We are continuing our efforts to increase our accessibility to the community at large. To that end we are responding to our resident survey with some new offerings. In addition to continuing our ongoing projects like Business Diversity Training, No Place for Hate activities, the Youth Risk Behavior Survey, the Safe Homes Program, and the JGMS After School Program, we are planning the following special tasks for next year:

1. Expand public information about YFS through enhancement of our quarterly newsletter, website updates, regular press releases, and new resident packets.
2. Continue broadening Youth Development approach through fine tuning Job Match, fostering the Peer Mentor program, enhancing the teen website, promoting the new volunteer opportunities handbook, and addressing youth space needs.
3. Distribute the fourth edition of the Celebrating Parenting Weekly Engagement Calendar to the community
4. Expand parent education offerings for the community after a survey of needs through collaborations with other parent groups and interested parties.
5. Coordinate the fourth Bedford Families Unplugged event in November 2007 in conjunction with Bedford Community Partnership, Selectmen, Schools, and parent associations.
6. Continue Business Diversity training program and consider expansion to professionals and community at large.
7. Plan and coordinate with Violence Prevention Coalition and other community groups' events and activities qualifying Bedford as No Place for Hate.
8. Develop with staff new ways to better educate youth and parents about tobacco, alcohol, and substance use and abuse.

# Part II

## Schools

### BEDFORD SCHOOL DEPARTMENT

**Maureen LaCroix, *Superintendent***  
**Anne Bickford, *Chair***

**Mission:** The Bedford Public Schools will develop lifelong learners who will think critically and creatively and who will become informed, responsible, and productive members of society. The school community will provide a safe, respectful, and inclusive environment in which the intellectual, social, ethical, and emotional growth of all learners will flourish.

The Bedford School Committee consists of five (5) members, each elected on a non-partisan Town wide ballot by the people for terms of three (3) years. The School Committee is the policy-making body for the Bedford Public School system. During fiscal year 2007 up to the March Election, serving School Committee Members and their terms of office included: Abbie Seibert, Chairperson, 2009; Michael Rosenberg, Vice Chairperson, 2007; Anne Bickford, Secretary, 2007; Noreen O’Gara, 2008; and Edward Pierce, 2008. The Town Election in March 2007 saw the re-election of Anne Bickford and the election of Brad Hafer, replacing Michael Rosenberg who chose not to run for reelection. As of the end of the FY07 year, members of the Committee and their terms of office are: Anne Bickford, Chairperson, 2010; Noreen O’Gara, Vice Chairperson, 2008; Edward Pierce, Secretary, 2008; Abbie Seibert, 2009; and Brad Hafer, 2010.

**Employee Statistics:** 228.05 FTE professional staff.

**Student Enrollment:** 2,290

#### Highlights

Construction of the Bedford High School Addi-

tion-Renovation Project represented a key focus for the schools in the 2006-2007 school year. Key project milestones included:

- Commenced construction on the project in which the renovation and addition work is expected to be substantially complete by December 2008 and the site work by August 2009.
- Installed the modular classrooms designed to serve as “swing space” for classes displaced during the renovation.
- Authorized a Change of Conditions Order to address the costs associated with the delayed start precipitated by the court ordered delay in awarding the contract to the lowest bidder as a result of challenges by the second lowest bidder. The change order, legal expenses, and design changes related to the delay totaled \$769,511 and were charged against the “delay contingency” authorized by Town Meeting. Even with this charge the cost is still approximately a half a million dollars less than the second lowest bid.
- Approved the Bedford High School JROTC unit request to work with the architects on the design of a Memorial Area adjacent to the flagpole in order to honor John Hart and Travis Desiato, two Bedford High School graduates who died in the Iraq War.
- Created a temporary Kitchen Servery in April 2007, a move designed to accelerate the completion of the F Wing (Kitchen and Cafeteria) renovation to ensure its completion for September 2007 occupancy.
- Completed work on the relocated C-

## Bedford School Department

*Continued from previous page*

- field that is now adjacent to the football field.
  - Renovated the first classroom wing, B-wing, in time for January 2007 occupancy.
  - Achieved substantial completion targets in the new Science Wing, and the Science Wing Courtyard.
  - Created a new connecting corridor, the G Wing Athletic Corridor, between the Science Wing addition and the existing building. This corridor also allowed a hallway connection to open up direct access to the ancillary gyms C, D and E.
  - Completed the B Wing connector
  - Renovated E Wing and D Wing.
- Thus far, the project remains on time and within the appropriated budget. The state funding authority, the Massachusetts School Building Authority (MSBA), is expected to begin its review of funding requests in August 2007.
- Other milestones and changes in FY 07:
  - Implemented the 5-year *Strategic Plan* for the Bedford Public Schools.
  - Developed an FY08 budget designed to meet the School Committee's three-year commitment to limit, if possible, the annual increase in the operating budget for core educational services to a target of 4%. Due to extraordinary and unavoidable increases in utilities and Special Education, the final FY08 budget approved by Town Meeting exceeded this target by 2.4 %.
  - Contracted with a Special Education consultant to gather data on Bedford and comparable communities to evaluate out of district placements, identify potential efficiencies, and suggest possible approaches to cost containment.
- Continued work with the Strategic Communications Task Force, a partnership of Town officials, designed to target funding for the High School Building Project as well as additional annual reimbursement for the operating cost for the students who attend Bedford High School from Hanscom Air Force Base.
- Welcomed two new principals: P. Jayne Viladenis (formerly Rotsko) at the John Glenn Middle School and Jennifer Brown at the Davis School.
- Implemented a new reading assessment, Dibels, K-6.
- Began K-5 implementation of the Response to Intervention (RTI) model, a structured system for monitoring student behavior, starting with the Davis School faculty.
- Initiated a broad-based examination of the middle school daily class schedule to determine whether or not substantial changes should be implemented.
- Implemented common study and higher order thinking skills curriculum in all Level 3 grade 9 classes.
- Continued the work of the Education Equity Committee (EEC) in an effort to close the *Achievement Gap* (the gap in test scores between non-minority and minority students) at the high school.
- Began multi-year revision of the middle school history curriculum with changes in 8<sup>th</sup> grade World History designed to match the local scope and sequence with the Massachusetts Curriculum Frameworks.
- Continued the implementation of *Turning Points* at the middle school focusing on the creation of benchmarks and common assessments.

## Bedford School Department

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- Began the two-year self-study process required for accreditation by the New England Association of Schools and Colleges (NEASC) with the review and revision of the Mission Statement, Learning Expectations, and Social/Civic Expectations for Bedford High School.
- Implemented a fitness program for middle school students in the newly furnished cardiovascular fitness center.
- Provided ongoing advocacy at the state level for increased Chapter 70 funding for the schools.
- Continued to focus system-wide professional development efforts on raising teachers' awareness and understanding of the *Achievement Gap*.
- Concluded the fifth year of a professional development initiative (MEET) for teachers, designed to support the integration of technology into the curriculum in new and innovative ways.
- Established comprehensive Program Review process with an extensive self-study of the K-12 Mathematics program.
- Expanded the Senior Tutor Volunteer Program at Davis and Lane Schools adding a Math component to the training and services.
- Developed and implemented a *Personal Safety Curriculum* at Davis School.
- Continued to meet the federal guidelines of *No Child Left Behind* making Adequate Yearly Progress (AYP) in English and Mathematics.
- Received special recognition from the Violence Prevention Program for the "Kindness and Justice Program" established by the Lane School Student Council.
- Implemented a new graduation venue, with the installation of a tent designed to house the graduating class of 2007 and their invited guests.

## Projections

The second phase of the 3-year Bedford High School construction project will be ongoing through FY08, including construction of the addition at the front of the building featuring a new library and administrative offices. The new science wing and renovated cafeteria will open at the start of the 2007-2008 school year. The auditorium will be renovated during this phase.

- At the beginning of FY08, we will submit an application to the Massachusetts School Building Authority seeking state reimbursement for the Bedford High School Addition-Renovation Project.
- In FY08 we expect to continue to receive an annual reimbursement of \$610,955 and \$577,305 for the Lane and Davis School Building Projects respectively.
- The John Glenn Middle School reimbursement will continue in FY08 with the 2<sup>nd</sup> of 18 annual payments of approximately \$589,026 for the bonded portion of the project.

## SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

### **Charles Lyons, Superintendent/Director**

Now in its 38<sup>th</sup> year, Shawsheen Valley Regional Vocational Technical School District, one of 26 regional vocational districts in Massachusetts, is located on Cook Street in Billerica.

The elected representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Treasurer, and Donald Drouin from Bedford; Kenneth L. Buffum and Bernard F. Hoar, Vice-Chairman, from Billerica; Paul V. Gedick and John P. Miller from Burlington; J. Peter Downing and Patricia W. Meuse, Secretary, from Tewksbury; and James M. Gillis, Chairman, and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

In 2007 high-school students' enrollment was 1,257 in SVTHS's day school programs and more than 600 adults participated in continuing education in 2007. 297 seniors graduated with ninety-four percent either employed in their area of expertise or pursuing higher education. SVTHS employs 131 full-time teachers, all with state certification, as well as 16 paraprofessionals (teacher aides).

### **Academic Programs**

In the Spring of 2007, 92% of Shawsheen's ninth graders passed the Biology MCAS test (comparing to the statewide rate of only 76%.) 97% of the tenth graders passed both the English Language Arts, and 95% passed Mathematics MCAS. SVTHS redesigned its Biology curriculum to align to the Massachusetts Biology *Frameworks* addressing the six standards promulgated by the Department of Education. The Social Studies Department will implement a two-year US History course aligned with the Massachusetts *Frameworks*. Physical Education/Health faculty updated curriculum affecting instructional activity conducted in Shawsheen's state-of-the art Fit-

ness Center. SVTHS enrolled 140 students in twenty-six courses during the summer of 2007. Dr. Robert Kanellas, Director of Academic Programs, has summer school information at 978-671-3640.

### **Building and Grounds**

Extensive renovations to the school's infrastructure included remodeling of one science laboratory; soundproofing of one English classroom; construction of a new MCAS Remediation classroom; installation of ceiling-mounted LED projectors; remodeling of a centralized Mathematics office; installation of a new gymnasium floor; and repair of the pool, its filtration system, and deck. With KBA Architects of Charlestown, Ma. most projects were engineered with concern for energy savings and long-term building envelope protection. Underway for 2008, KBA Architects designed new thermal efficient entrance doors and the much needed renovation of pool locker rooms and coach's facilities.

### **Clubs and Organizations**

Highlights of the school year from clubs and organizations included a girls' flag football game, dinner theater, newspaper and literary magazine publications, oratory competition, an alumni directory and an all night graduation party. Athletic teams performed well in golf, softball, basketball, lacrosse, football, swimming and track, earning the Boston Globe's Markham award this outstanding sports program.

### **Support Services**

The SVTHS Support Services Department provides for the sixth largest population of students with special needs in Massachusetts. Our school has the highest graduation rate in the state for schools with one hundred or more special education students in each grade. The graduation aver-

**Shawsheen Valley Regional Vocational Technical School District***continued*

age for students on Individual Educational Plans (IEPs) at Shawsheen is 90.2 percent as compared to the state average of 61.1 percent.

**Community Services**

Community Services include an adult evening school to expand vocational and technical skills; a school of practical nursing offering preparation for the state LPN exam, middle school career awareness; Tech Prep for college credit; Swim Programs for interscholastic competitions; Culinary Arts training at the Billerica House of Correction and Middlesex Community College; and an advisory committee for students enrolled in occupational areas that are non-traditional by gender.

**Computer Services**

Computer services for students include “iPASS” with add ons for college application tracking and “iStaff” including Education Personnel Information Management and “iHealth” for the school nurses’ records. PCs and Macs were upgraded as were software applications for programs in Math, Machine Technology, and Computer Aided Design.

**Guidance**

From 600 applicants for enrollment, 355 were accepted in the fall of 2007. Through the guidance department SVTHS students are offered college and career planning, a Financial Aid Night; Scholarships and Awards presentations night; and a “training through work” program.

**School Council**

The nine-member parent / community and faculty council discussed agenda items including school budget, revisions to the SVTHS *Student Handbook*, and the 2007-08 School Improvement Plan.

**Technical Programs**

The technical programs offered included Automotive Technology, Auto Body; Business Information Services; Carpentry; Commercial Art and Design; Computer Aided Design and Drafting; Computer Science and Internet Technology; Cosmetology; Culinary Arts; Diesel Mechanics; Electrical; Electronics; Graphic Arts; Health Services and Technology; Heating, Ventilation, Air Conditioning and Refrigeration; Machine Technology; Masonry; Metal Fabrication and Welding Technologies; and Plumbing and Heating.

**Conclusion and Acknowledgement**

The SVTHS District School Committee, staff, and students gratefully appreciate the support that they receive from the residents of the 5-member District. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2007. Those retirees are: Williams Christenson, Social Studies Instructor; Charles Fleming, Culinary Arts Instructor; Dennis Houlihan, HVAC-Refrigeration Instructor; Anne Lane, Health Services and Technology Aide; Priscilla Uhrich, English/Reading Aide.

*Editor’s note: Due to limitations in the size of Bedford’s Annual Report, all topics of the FY07 report from SVTHS are included but some details have been abbreviated. Complete information about the programs of the school is available at the website [www.shawsheentec.ma.us](http://www.shawsheentec.ma.us).*

# PART III

## Elections and Town Meetings

### STATE PRIMARY Democratic Ballot September 19, 2006

#### Senator in Congress

Name	PCT.1	PCT.2	PCT.3	PCT.4	TOTALS
SENATOR IN CONGRESS					
Times counted	595	377	650	542	2164
Unused Votes	94	56	81	93	324
Write-in votes	7	4	8	8	27
EDWARD M KENNEDY	494	317	561	441	1813
Totals	595	377	650	542	2164

#### Governor

Name	PCT.1	PCT.2	PCT.3	PCT.4	TOTALS
GOVERNOR					
Times counted	595	377	650	542	2164
Unused Votes	1	1	3	2	7
Write-in votes	0	1	0	1	2
CHRISTOPHER GABRIELI	172	111	170	159	612
DEVAL L PATRICK	334	199	408	317	1258
THOMAS F REILLY	88	65	69	63	285
Totals	595	377	650	542	2164

#### Lieutenant Governor

Name	PCT.1	PCT.2	PCT.3	PCT.4	TOTALS
LT. GOVERNOR	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	53	40	82	59	234
Write-in votes	1	1	0	3	5
DEBORAH B GOLDBERG	160	113	207	160	640
TIMOTHY P MURRAY	229	138	193	171	731
ANDREA C SILBERT	152	85	168	149	554
Totals	595	377	650	542	2164

**State Primary Democratic Ballot September 19, 2006***Continued from previous page***Attorney General**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
ATTORNEY GENERAL	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	131	82	131	141	485
Write-in votes	1	3	0	4	8
MARTHA COAKLEY	463	292	519	397	1671
Totals	595	377	650	542	2164

**Secretary of State**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
SECRETARY OF STATE	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	91	66	114	101	372
Write-in votes	1	1	0	1	3
WILLIAM F GALVIN	388	260	444	342	1434
JOHN BONIFAZ	115	50	92	98	355
Totals	595	377	650	542	2164

**Treasurer**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
TREASURER	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	171	93	176	167	607
Write-in votes	3	2	0	2	7
TIMOTHY P CAHILL	421	282	474	373	1550
Totals	595	377	650	542	2164

**Auditor**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
AUDITOR	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	189	102	189	187	667
Write-in votes	3	1	2	4	10
A JOSEPH DeNUCCI	403	274	459	351	1487
Totals	595	377	650	542	2164

**State Primary Democratic Ballot September 19, 2006***Continued from previous page***Representative in Congress**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REP. IN CONGRESS	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	133	79	133	140	485
Write-in votes	3	1	6	2	12
JOHN F TIERNEY	459	297	511	400	1667
Totals	595	377	650	542	2164

**Councillor**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
COUNCILLOR	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	235	141	247	244	867
Write-in votes	2	1	3	2	8
M M PETITTO DEVANEY	358	235	400	296	1289
Totals	595	377	650	542	2164

**Senator in General Court**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
SENATOR IN GENERAL COURT	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	138	90	129	132	489
Write-in votes	3	1	5	3	12
SUSAN C FARGO	454	286	516	407	1663
Totals	595	377	650	542	2164

**Representative in General Court**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REP. IN GENERAL COURT	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	139	85	159	138	521
Write-in votes	2	2	2	2	8
CHARLES A MURPHY	454	290	489	402	1635
Totals	595	377	650	542	2164

**State Primary Democratic Ballot September 19, 2006***Continued from previous page***District Attorney**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
DISTRICT ATTORNEY	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	233	123	236	231	823
Write-in votes	3	2	2	2	9
GERARD T LEONE, JR	359	252	412	309	1332
Totals	595	377	650	542	2164

**Clerk of Courts**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
CLERK OF COURTS	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	176	99	213	180	668
Write-in votes	1	3	0	3	7
BRUCE M DESMOND	103	56	104	90	353
MICHAEL A SULLIVAN	315	219	333	269	1136
Totals	595	377	650	542	2164

**Register of Deeds**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REGISTER OF DEEDS	0	0	0	0	0
Times counted	595	377	650	542	2164
Unused Votes	221	122	244	224	811
Write-in votes	2	2	1	1	6
EUGENE C BRUNE	372	253	405	317	1347
Totals	595	377	650	542	2164

## STATE PRIMARY Republican Ballot September 19, 2006

### Senator in Congress

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
SENATOR IN CONGRESS	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	3	5	13	5	26
Write-in votes	0	1	1	0	2
KENNETH G CHASE	30	16	50	17	113
KEVIN P SCOTT	23	8	21	15	67
Totals	56	30	85	37	208

### Governor

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
GOVERNOR	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	6	3	6	5	20
Write-in votes	1	2	0	1	4
KERRY HEALEY	49	25	79	31	184
Totals	56	30	85	37	208

### Lieutenant Governor

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
LT. GOVERNOR	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	12	8	15	7	42
Write-in votes	1	1	0	1	3
REED V HILLMAN	43	21	70	29	163
Totals	56	30	85	37	208

### Attorney General

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
ATTORNEY GENERAL	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	15	6	18	6	45
Write-in votes	0	0	0	0	0
LARRY FRISOLI	41	24	67	31	163
Totals	56	30	85	37	208

**State Primary Republican Ballot September 19, 2006***Continued from previous page***Secretary of State**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
SECRETARY OF STATE	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	53	28	74	33	188
Write-in votes	3	2	11	4	20
Totals	56	30	85	37	208

**Treasurer**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
TREASURER	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	54	28	79	34	195
Write-in votes	2	2	6	3	13
Totals	56	30	85	37	208

**Auditor**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
AUDITOR	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	54	28	77	35	194
Write-in votes	2	2	8	2	14
Totals	56	30	85	37	208

**Representative in Congress**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REP. IN CONGRESS	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	15	5	18	8	46
Write-in votes	0	0	1	0	1
RICHARD W BARTON	41	25	66	29	161
Totals	56	30	85	37	208

**Councillor**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
COUNCILLOR	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	53	27	79	35	194
Write-in votes	3	3	6	2	14
Totals	56	30	85	37	208

**State Primary Republican Ballot September 19, 2006***Continued from previous page***Senator in General Court**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
SENATOR IN GENERAL COURT	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	15	5	18	11	49
Write-in votes	0	0	0	0	0
SANDRA B MARTINEZ	41	25	67	26	159
Totals	56	30	85	37	208

**Representative in General Court**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REP. IN GENERAL COURT	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	54	29	78	33	194
Write-in votes	2	1	7	4	14
Totals	56	30	85	37	208

**District Attorney**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
DISTRICT ATTORNEY	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	54	27	79	35	195
Write-in votes	2	3	6	2	13
Totals	56	30	85	37	208

**Clerk of Courts**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
CLERK OF COURTS	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	54	27	78	33	192
Write-in votes	2	3	7	4	16
Totals	56	30	85	37	208

**Register of Deeds**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REGISTER OF DEEDS	0	0	0	0	0
Times counted	56	30	85	37	208
Unused Votes	54	28	77	35	194
Write-in votes	2	2	8	2	14
Totals	56	30	85	37	208

## SPECIAL TOWN MEETING October 30, 2006

The Special Town Meeting convened at 7:32 p.m. in the Bedford High School Auditorium. A quorum of one hundred ninety-four registered voters was present. The Town Clerk read the return of service. The Moderator stated the rules of the Special Town Meeting. The Moderator must recognize all voters before speaking. Voters must come to the microphone in the aisle or the podium to speak. The voter must give their name and address when speaking. A voter may not speak more than twice on a debate. Amendments should be in writing for the Town Clerk and Moderator. Questions are directed through the Moderator. No booing or clapping. The debate should be kept within the scope of the motion. The Moderator stated that all cell phones must be turned off. In order to vote, a bright pink card is required. If the voter did not obtain one at check-in, they need to go and pick one up. No tobacco products are allowed in the school per the Moderator. The Moderator stated the location of the emergency exits.

The Moderator named the tellers for the evening: Lois Chase, Peter Donahue, Gloria Moll and Connie Pespisa.

### Article 1 - Debate Rules

Sheldon Moll made the following motion and the motion was seconded.

Voted, that the Town adopt the following procedure for the current Special Town Meeting:

- A. A speaker presenting an article or amendment to an article shall be limited to ten (10) minutes;
- B. Other speakers shall be limited to five (5) minutes;
- C. No article shall be presented after 10:45 p.m.;
- D. Town Meeting by majority vote may waive A, B, or C;

### RECOMMENDATIONS

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted by two-thirds vote.

### Article 2

#### Acceptance of Real Property – 301A Old Billerica Road

Mark Siegenthaler made the following motion and the motion was seconded.

Voted, that the Town accept a parcel of land identified as Map 29, Parcel 37A (301A Old Billerica Road) in accordance with Massachusetts General Laws, Chapter 60, Section 77C, subject only to municipal liens.

### RECOMMENDATIONS

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

### Article 3

#### Acceptance of Massachusetts General Laws Chapter 39, Section 23D

Mark Siegenthaler made the following motion and the motion was seconded.

Voted, that the Town accept the provisions of MGL Chapter 39, Section 23D, with respect to all applicable municipal hearings.

### RECOMMENDATIONS

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

### Article 4

#### Acceptance of Massachusetts General Laws Chapter 32B, Section 18

Gordon Feltman made the following motion and the motion was seconded.

Voted, that the Town accept the provisions of MGL Chapter 32B, Section 18, so as to require that all retirees, their spouses and dependents who are enrolled in Medicare Part A at no cost to a retiree, their spouse or dependents, or eligible for coverage thereunder at no cost to a retiree, their spouse or dependents, be required to enroll in a Medicare health benefits supplement plan offered by the Town.

### RECOMMENDATIONS

Selectmen: Recommended approval  
Finance Committee: Recommended approval  
Moderator declared motion adopted unanimously.

**Special Town Meeting October 30, 2006***Continued from previous page***Article 5****Appropriate Funds for Emergency Communications Officers Collective Bargaining Agreement – Fiscal Years 2006 and 2007**

Sheldon Moll made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the sum of \$33,880 to fund the provisions of a collective bargaining agreement between the Town of Bedford and the Bedford Permanent Fire Fighters' Association, Local 2310, IAFF commencing July 1, 2005 for the Emergency Communications Officers with a portion of said sum in the amount of \$9,675 to be used to fund the Fiscal Year 2006 provisions of the Agreement and the remaining portion of said sum in the amount of \$24,205 to be added to Article 35, Fiscal Year 2007 Operating Budget, Account #2010, Police Department, Salaries, as voted at the 2006 Annual Town Meeting.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

**Article 6****Appropriate Funds for Bedford Public Health Nurses Contract – Fiscal Year 2007**

Sheldon Moll made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the sum of \$5,240 to be added to Article 35, Operating Budget Fiscal Year 2007, Account #5000, Board of Health, Salaries, as voted at the 2006 Annual Town Meeting, to fund the cost items contained in a Collective Bargaining Agreement between the Town of Bedford Public Health Nurses Professional Unit of the Massachusetts Nurses Association.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

**Article 7 & 8 – Motion to Present Together**

Sheldon Moll made the following motion and the motion was seconded.

Voted, that Articles 7 and 8 be moved and discussed together and then voted upon separately.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: No position

Moderator declared motion adopted unanimously.

**Article 7****Appropriate Funds for Bedford Police Supervisors Association Collective Bargaining Agreement – Fiscal Years 2005 and 2006**

Sheldon Moll made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the sum of \$57,900 to fund the Fiscal Years 2005 and 2006 provisions of a collective bargaining agreement between the Town of Bedford and the Bedford Police Supervisors Association which commenced July 1, 2003.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

**Article 8****Appropriate Funds for Bedford Police Supervisors Association Collective Bargaining Agreement – Fiscal Year 2007**

Sheldon Moll made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the sum of \$89,700 to fund the Fiscal Year 2007 provisions of a collective bargaining agreement between the Town of Bedford and the Bedford Police Supervisors Association commencing July 1, 2006 for the Police Supervisors, and that said sum be added to Article 35, Fiscal Year 2007 Operating Budget, Account #2010, Police Department, Salaries, as voted at the 2006 Annual Town Meeting.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared this adopted unanimously.

**Article 9****Strategic Communication Services**

**Special Town Meeting October 30, 2006**

*Continued from previous page*

Mark Siegenthaler made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the sum of \$409,000 for strategic communication services in relation to the education of military dependents within the Bedford Schools.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 School Committee: Recommended approval

Moderator declared motion adopted unanimously.

**Article 10**

**Community Preservation Reserve Adjustments and Fiscal Year 2007 Budget Amendment**

Cathy Cordes made the following motion and the motion was seconded.

**Motion 1:**

Voted, to divide Article 10 as follows: Part I – Return to reserves from the East Street Court appropriations, and Part II – Revised appropriations for the Fiscal Year 2007 Budget Amendment.

**RECOMMENDATIONS**

Selectmen: No position  
 Finance Committee: No position

Moderator declared motion adopted unanimously.

**Article 10**

**Community Preservation Reserve Adjustments and Fiscal Year 2007 Budget Amendment**

Cathy Cordes made the following motion and the motion was seconded.

**Motion 2:**

Voted, that the Town appropriate the following amounts within the Community Preservation Fund from previous appropriations to the following new purposes:

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 Community Pres. : Recommended approval

Moderator declared motion adopted unanimously.

<b>RETURN TO RESERVES</b>	<b>From Prior Appropriations</b>	<b>Return To Reserves</b>
o. East Street Court (FY05 Open Space)	1,000.	1,000.
o. East Street Court (FY05 Historic Preservation)	150,000.	150,000.
B. East Street Court (FY06 Affordable Housing)	500,000.	500,000.

The Moderator stated that a hold may be placed on any item. The vote would be taken on the unheld items first. The held items would be discussed and voted on separately.

**Article 10**

**Community Preservation Reserve Adjustments and Fiscal Year 2007 Budget Amendment**

Cathy Cordes made the following motion and the motion was seconded.

**Motion 3:**

Voted, that the Town amend Article 29 – Community Preservation Budget – Fiscal Year 2007 as adopted at the 2006 Annual Town Meeting by appropriating the following amounts from the Community Preservation Fund for the following purposes:

(see next page)

**Special Town Meeting October 30, 2006**

*Continued from previous page*

<b>REVISED APPROPRIATION</b>	<b>From Affordable Housing Reserves</b>	<b>From Current year CP Fund Revenues</b>	<b>From Open Space Reserves</b>	<b>Recommended Total</b>
M. Creation of Affordable Housing - 130 North Road	600,000.			600,000.
N. Preservation of Affordable Housing - Elm Street	180,000.	124,101.		304,101.
O. Open Space Land Acquisition- 2 Page Road			180,000.	180,000.
<b>TOTAL</b>	<b>780,000.</b>	<b>124,101.</b>	<b>180,000.</b>	<b>1,084,101.</b>

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval for Items M. & N.; Recommended disapproval for Item O.  
 Community Pres.: Recommended approval  
 Planning Board: Recommended approval for Item M

All three items were held. A presentation was made separately for each appropriation. The Moderator declared Item M adopted. The Moderator declared Item N adopted. The Moderator declared Item O adopted by two-thirds vote.

**Article 11  
 Community Preservation Land Acquisition Fund**

Cathy Cordes made the following motion and the motion was seconded.

Voted, that the Town amend the vote taken under Article 10 - Community Preservation Land Acquisition Fund of the 2004 Annual Town Meeting, Article 21 - Community Preservation Land Acquisition Fund of the 2005 Annual Town Meeting, and Article 28 - Community Preservation Land Acquisition Fund Additional Appropriation of the 2006 Annual Town Meeting by amending the real property specified for acquisition in said Article 10 of the 2004 Annual Town Meeting so as to add the following real property:

<b>Assessors Map</b>	<b>Parcel</b>	<b>Address</b>	<b>Acreage +/-</b>
52	11	14 Battle Flagg Road	6.54
52	11A	10 Battle Flagg Road	2.17
53	61	98 Concord Road	2.30
53	62	100 Concord Road	2.86

and by authorizing the purchase of all or any portion of the parcels so specified and amended, as well as any real property interest in the parcels so specified and amended.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval for parcels 61 and 62 on Map 53; Recommended disapproval for parcels 11 and 11A on Map 52

All items were held. The Moderator stated that the vote would be taken separately on each item. Parcel 11 (14 Battle Flagg Road) was adopted by two-thirds vote. Parcel 11A ( 10 Battle Flagg Road) was adopted by two-thirds vote. Seven voters questioned the Moderator. After a hand count, the Moderator declared the motion adopted by two-thirds vote ( In Favor-100, Opposed-23). Parcel 61 (98 Concord Road) was adopted by two-thirds vote. Parcel 62 (100 Concord Road) was adopted by two-thirds vote.

**Special Town Meeting October 30, 2006***Continued from previous page***Article 12 – Community Preservation Surcharge – Effective July 1, 2007**

Cathy Cordes made the following motion and the motion was seconded.

Voted, that the Town reconfirm a property tax surcharge of three percent of the taxes assessed annually on real property which shall be dedicated to the Community Preservation Fund, such surcharge to be imposed on taxes assessed for fiscal years beginning on or after July 1, 2007.

**RECOMMENDATIONS**

Selectmen: Recommended approval of sustaining 3% surcharge  
 Finance Committee: Recommended disapproval (*amendment at 1.5% to be proposed*)  
 Community Pres. : Recommended approval of keeping 3% surcharge  
 Planning Board: Supports continuation of 3% surcharge

Moderator declared motion adopted.

Amendment to Article 12

I move to amend Article 12 by deleting the word “reconfirm” and replacing it with the word “approve”; and to further amend said Article by deleting the word “three” and replacing it with the words “one and one half”.

**RECOMMENDATIONS**

Selectmen: Recommended disapproval  
 Finance Committee: Recommended approval

Moderator declared the motion defeated.

**Article 13****Operating Budget Amendments – Fiscal Year 2007**

Thomas Busa made the following motion and the motion was seconded.

Voted, that the Town amend Article 35, Fiscal Year 2007 Operating Budget, as voted at the 2006 Annual Town Meeting, by amending the following specified accounts with the following revised amounts:

**Account # 1303** Principal & Interest, \$7,189,652, with the following segregations:

Non Exempt Principal	2,099,911
Non Exempt Interest	1,655,181
Exempt Principal	1,655,000
Exempt Interest	1,083,371

and leaving all other segregations therein as voted at the 2006 Annual Town Meeting unchanged;

**Account # 4000** Public Works, \$8,507,558, amending only the following segregations:

MWRA	2,565,613
From Sewer Fund	3,258,527

and leaving all other segregations as voted at the 2006 Annual Town Meeting unchanged;

**Account # 3001** Vocational Education, \$551,092, so as to eliminate the previously voted segregations therein; and,

**Account # 3500**, Facilities Department, \$700,991, amending the Salaries segregation therein to \$334,967.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

**Article 14****Stabilization Fund Appropriation**

Thomas Busa made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate a sum of \$650,000 to the Stabilization Fund, as provided under Massachusetts General Laws, Chapter 40, Section 5B.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

Sheldon Moll made a motion to adjourn the Special Town Meeting sine die. The Moderator declared the motion passed. The Special Town Meeting adjourned at 10:20 PM.

## STATE ELECTION November 7, 2006

### Senator in Congress

Name	PCT.1	PCT.2	PCT.3	PCT.4	TOTALS
SENATOR IN CONGRESS					
Times counted	1561	1118	1631	1400	5710
Unused Votes	37	41	52	35	165
Write-in votes	0	1	1	2	4
EDWARD M KENNEDY	1044	728	1069	878	3719
KENNETH G. CHASE	480	348	509	485	1822
Totals	1561	1118	1631	1400	5710

### Governor

Name	PCT.1	PCT.2	PCT.3	PCT.4	TOTALS
GOVERNOR					
Times counted	1561	1118	1631	1400	5710
Unused Votes	4	12	20	9	45
Write-in votes	1	3	2	1	7
HEALEY & HILLMAN	578	455	589	577	2199
PATRICK & MURRAY	855	522	908	708	2993
MIHOS & SULLIVAN	91	99	77	82	349
ROSS & ROBINSON	32	27	35	23	117
Totals	1561	1118	1631	1400	5710

### Attorney General

Name	PCT.1	PCT.2	PCT.3	PCT.4	TOTALS
ATTORNEY GENERAL	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	54	47	62	40	203
Write-in votes	1	1	0	1	3
MARTHA COAKLEY	1039	755	1108	899	3801
LARRY FRISOLI	467	315	461	460	1703
Totals	1561	1118	1631	1400	5710

### Secretary of State

Name	PCT.1	PCT.2	PCT.3	PCT.4	TOTALS
SECRETARY OF STATE	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	157	149	207	186	699
Write-in votes	6	5	9	6	26
WILLIAM F GALVIN	1081	779	1100	910	3870
JILL STEIN	317	185	315	298	1115
Totals	1561	1118	1631	1400	5710

**State Election November 7, 2006***Continued from previous page***Treasurer**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
TREASURER	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	194	168	240	222	824
Write-in votes	5	2	6	6	19
TIMOTHY P CAHILL	1099	800	1155	945	3999
JAMES O'KEEFE	263	148	230	227	868
Totals	1561	1118	1631	1400	5710

**Auditor**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
AUDITOR	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	211	178	269	238	896
Write-in votes	6	2	2	7	17
A JOSEPH DeNUCCI	1088	769	1117	915	3889
RAND WILSON	256	169	243	240	908
Totals	1561	1118	1631	1400	5710

**Representative in Congress**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
REP. IN CONGRESS	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	66	75	74	71	286
Write-in votes	0	0	1	1	2
JOHN F TIERNEY	1033	710	1068	867	3678
RICHARD W. BARTON	462	333	488	461	1744
Totals	1561	1118	1631	1400	5710

**Councillor**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
COUNCILLOR	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	518	367	558	533	1976
Write-in votes	12	8	6	13	39
M M PETITTO DEVANEY	1031	743	1067	854	3695
Totals	1561	1118	1631	1400	5710

**State Election November 7, 2006***Continued from previous page***Senator in General Court**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
SENATOR IN GENERAL COURT	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	64	76	83	84	307
Write-in votes	0	1	0	0	1
SUSAN C FARGO	956	664	1019	802	3441
SANDRA B. MARTINEZ	541	377	529	514	1961
Totals	1561	1118	1631	1400	5710

**Representative in General Court**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
REP. IN GENERAL COURT	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	371	290	434	392	1487
Write-in votes	12	12	8	17	49
CHARLES A MURPHY	1178	816	1189	991	4174
Totals	1561	1118	1631	1400	5710

**District Attorney**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
DISTRICT ATTORNEY	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	488	355	535	500	1878
Write-in votes	10	8	8	16	42
GERARD T LEONE, JR	1063	755	1088	884	3790
Totals	1561	1118	1631	1400	5710

**Clerk of Courts**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4 TOTALS</b>	
CLERK OF COURTS	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	487	338	530	474	1829
Write-in votes	9	12	6	17	44
MICHAEL A SULLIVAN	1065	768	1095	909	3837
Totals	1561	1118	1631	1400	5710

**State Election November 7, 2006***Continued from previous page***Register of Deeds**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REGISTER OF DEEDS	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	538	371	587	551	2047
Write-in votes	9	10	5	11	35
EUGENE C BRUNE	1014	737	1039	838	3628
Totals	1561	1118	1631	1400	5710

**QUESTION 1 - GROCERY STORES SELLING WINE**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
QUESTION 1	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	63	65	57	65	250
Write-in votes	0	0	0	0	0
YES	725	477	747	636	2585
NO	773	576	827	699	2875
Totals	1561	1118	1631	1400	5710

**QUESTION 2 - CANDIDATE NOMINATION BY MORE THAN ONE POLITICAL PARTY**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
QUESTION 2	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Unused Votes	160	146	169	144	619
YES	507	314	537	458	1816
NO	894	658	925	798	3275
Totals	1561	1118	1631	1400	5710

**QUESTION 3 - COLLECTIVE BARGAINING - CHILD CARE PROVIDERS**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
QUESTION 3	0	0	0	0	0
Times counted	1561	1118	1631	1400	5710
Times counted	177	154	172	160	663
YES	602	435	647	548	2232
NO	782	529	812	692	2815
Totals	1561	1118	1631	1400	5710

**QUESTION 4 - MEDICAL USE OF MARIJUANA**

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
QUESTION 4	0	0	0	0	0
Unused Votes	1561	1118	1631	1400	5710
Unused Votes	187	172	174	181	714
YES	957	626	1012	829	3424
NO	417	320	445	390	1572
Totals	1561	1118	1631	1400	5710

## CITIZEN'S CAUCUS January 9, 2007

Town Clerk Doreen Tremblay called the Town Caucus to order at 7:02 P.M. A quorum of sixty-five voters was present.

Nomination for chairperson of Caucus took place, and Sheldon Moll was elected chairperson by a unanimous vote.

The Chairperson stated that non-registered voters do not participate in voting.

The Chairperson asked for nominations for Secretary of the Caucus. Virginia Draper was unanimously voted Secretary of the Caucus. Sheldon Moll stated that the Secretary takes the minutes of the Caucus.

Sheldon Moll stated the rules of procedure for the Caucus.

Chairperson Sheldon Moll explained the procedures to follow in nominating candidate(s) to each open public office. The upcoming election is March 10, 2007.

Town Clerk Doreen Tremblay will add the words "Caucus Nominee" to the election ballot for any candidates nominated by Caucus.

Having heard the proposed rules of procedure for the 2007 Caucus, a motion was made and seconded to adopt all rules of procedure. The Chairperson declared the procedures accepted.

Town Clerk Doreen Tremblay explained the campaign finance laws.

Nominations began:

### **ASSESSORS - 1 VACANCY – ONE - 3 YEAR TERM**

#### **INCUMBENT NOMINATION: RICHARD SCHOFIELD - 26 MAXWELL ROAD**

Nominators: Richard P. Boffa – 23 Curve St.; Lora J. Goldenberg – 435 Concord Rd.

No further nominations, **Richard Schofield** nomination was accepted and approved.

### **HOUSING AUTHORITY - 1 VACANCY – ONE - 5-YEAR TERM**

**THERE WERE NO NOMINATIONS FOR THE VACANCY.**

### **BOARD OF HEALTH - 1 VACANCY- ONE 3- YEAR TERM**

#### **NOMINATION: BEATRICE A. BRUNKHORST – 135 PAGE RD.**

Nominators: Thomas J. Kinzer III –226 Old Billerica Rd.; Gordon Feltman - 22 Lido Lane.  
Pauline M. Herz – 27 Independence Road.

No further nominations, **Beatrice A. Brunkhorst** nomination was accepted and approved.

### **LIBRARY TRUSTEES - 3 VACANCIES – THREE 3-YEAR TERMS**

#### **INCUMBENT NOMINATION: ABIGAIL A. HAFER – 260 DAVIS ROAD**

**Citizen's Caucus January 9, 2007***Continued from previous page*

Nominators: Ronald M. Cordes – 3 Jeffrey Cir. Margot R. Fleischman – 145 Page Road;

No further nominations, **Abigail A. Hafer** nomination was accepted and approved.

**NOMINATION: HOWARD D. COHEN – 5 ARBELLA ROAD**

Nominators: Steven F. Spector – 43 Old Stagecoach Rd.; Beatrice A. Brunkhorst – 135 Page Rd.

No further nominations, **Howard D. Cohen** nomination was accepted and approved.

**NOMINATION: RACHEL FIELD – 380 CONCORD ROAD**

Nominators: Alan M. MacRobert – 260 Davis Rd.; Richard H. Bowen – 11 Fox Run Rd.

No further nominations, **Rachel Field** nomination was accepted and approved.

**NOMINATION: SARAH S. GETTY – 16 HAYDEN LANE**

Nominators: Jacqueline S. Edwards – 11 Wildwood Drive. Noreen M. O’Gara – 35 Glenridge Dr.

No further nominations, **Sarah S. Getty** nomination was accepted and approved.

**MODERATOR - 1 VACANCY - 3-YEAR TERM****INCUMBENT NOMINATION: BETSEY J. ANDERSON - 64 WILDWOOD ROAD**

Nominators: Pauline M. Herz - 27 Independence Rd.; Gordon Feltman - 22 Lido Lane.

No further nominations, **Betsey J. Anderson** nomination was accepted and approved.

**PLANNING BOARD - 2 VACANCIES – TWO - 3 -YEAR TERMS****INCUMBENT NOMINATION: ROBERT M. FAGAN – 29 BONAIR AVENUE**

Nominators: Jacqueline S. Edwards - 11 Wildwood Dr.; Rachel Field – 380 Concord Rd.

No further nominations, **Robert M. Fagan** nomination was accepted and approved.

**INCUMBENT NOMINATION: STEVEN F. SPECTOR – 43 OLD STAGECOACH ROAD**

Nominators: Alfred J. Williams – 25 Sweeney Ridge Rd.; Betsey J. Anderson – 64 Wildwood Dr.

No further nominations, **Steven F. Spector** nomination was accepted and approved.

**NOMINATION: MARGOT R. FLEISCHMAN – 145 PAGE ROAD**

Nominators: Arthur T. Black-Smith – 9 Middlesex Rd.; Catherine B. Cordes – 3 Jeffrey Cir.

No further nominations, **Margot R. Fleischman** nomination was accepted and approved.

**REGIONAL SCHOOL COMMITTEE - 1 VACANCY – ONE - 3 -YEAR TERM****INCUMBENT NOMINATION: DONALD G. DROUIN – H4 ASHBY PLACE**

**Citizen's Caucus January 9, 2007***Continued from previous page*

Nominators: Pauline M. Herz - 27 Independence Rd.; Gordon Feltman - 22 Lido Lane.

No further nominations, **Donald G. Drouin** nomination was accepted and approved.

**SCHOOL COMMITTEE - 2 VACANCIES – TWO - 3 -YEAR TERMS****INCUMBENT NOMINATION: ANNE E. BICKFORD – 197 NORTH ROAD**

Nominator: Richard H. Bowen – 11 Fox Run Rd.; Pauline M. Herz - 27 Independence Rd.

No further nominations, **Anne E. Bickford** nomination was accepted and approved.

**NOMINATION: BRADFORD G. HAVER – 1 SELFRIDGE ROAD**

Nominator: Michael A. Rosenberg – 387 Concord Rd.; Joseph R. Piantedosi – 14 Putnam Rd.

No further nominations, **Bradford G. Hafer** nomination was accepted and approved.

**SELECTMEN - 2 VACANCIES – TWO – 3 -YEAR TERMS****INCUMBENT NOMINATION: ANGELO A. COLAO - 5 PAGE ROAD**

Nominators: Joseph R. Piantedosi – 14 Putnam Rd.; Lora J. Goldenberg – 435 Concord Rd.

No further nominations, **Angelo A. Colao** nomination was accepted and approved.

**INCUMBENT NOMINATION: CATHERINE B. CORDES - 3 JEFFREY CIRCLE**

Nominators: Sharon L. McDonald – 4 Hunt Rd.; Gordon Feltman - 22 Lido Lane.

No further nominations, **Catherine B. Cordes** nomination was accepted and approved.

The Chairperson stated that nomination papers are available for any vacancies until January 16, 2007.

The 2007 Town Caucus adjourned at 8:35 P.M.

Respectfully submitted,

Secretary of the Caucus  
Virginia Draper

## ANNUAL TOWN ELECTION March 10, 2007

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
SELECTMEN	0	0	0	0	0
Times counted	278	130	184	232	824
Unused Votes	37	8	22	35	102
Write-in votes	0	1	2	1	4
CATHERINE B. CORDES	123	60	81	101	365
ANGELO A. COLAO	118	61	79	95	353
TOTALS	278	130	184	232	824

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
ASSESSORS	0	0	0	0	0
Times counted	139	65	92	116	412
Unused Votes	23	6	11	24	64
Write-in votes	0	0	0	0	0
RICHARD H SCHOFIELD	116	59	81	92	348
TOTALS	139	65	92	116	412

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
BOARD OF HEALTH	0	0	0	0	0
Times counted	139	65	92	116	412
Unused Votes	18	6	13	20	57
Write-in votes	0	0	1	0	1
BEATRICE BRUNKHORST	121	59	78	96	354
TOTALS	139	65	92	116	412

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
HOUSING AUTHORITY	0	0	0	0	0
Times counted	139	65	92	116	412
Unused Votes	127	56	86	108	377
Write-in votes	12	9	6	8	35
TOTALS	139	65	92	116	412

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
PLANNING BOARD	0	0	0	0	0
Times counted	278	130	184	232	824
Unused Votes	49	16	28	39	132
Write-in votes	1	2	1	1	5
MARGOT R. FLEISCHMAN	113	58	75	97	343
STEVEN SPECTOR	115	54	80	95	344
TOTALS	278	130	184	232	824

**Annual Town Election March 10, 2007***Continued from previous page*

<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
LIBRARY TRUSTEE	0	0	0	0	0
Times counted	417	195	276	348	1236
Unused Votes	49	23	40	60	172
Write-in votes	0	2	0	0	2
SARAH S. GETTY	93	49	67	84	293
ABIGAIL A. HAFER	115	52	70	97	334
RACHEL FIELD	82	35	46	43	206
HOWARD D. COHEN	78	34	53	64	229
<b>TOTALS</b>	<b>417</b>	<b>195</b>	<b>276</b>	<b>348</b>	<b>1236</b>
<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
MODERATOR	0	0	0	0	0
Times counted	139	65	92	116	412
Unused Votes	14	3	7	14	38
Write-in votes	0	0	0	0	0
BETSEY ANDERSON	125	62	85	102	374
<b>TOTALS</b>	<b>139</b>	<b>65</b>	<b>92</b>	<b>116</b>	<b>412</b>
<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
REGIONAL SCHOOL	0	0	0	0	0
Times counted	139	65	92	116	412
Unused Votes	23	6	12	26	67
Write-in votes	0	0	1	0	1
DONALD DROUIN	116	59	79	90	344
<b>TOTALS</b>	<b>139</b>	<b>65</b>	<b>92</b>	<b>116</b>	<b>412</b>
<b>Name</b>	<b>PCT.1</b>	<b>PCT.2</b>	<b>PCT.3</b>	<b>PCT.4</b>	<b>TOTALS</b>
SCHOOL COMMITTEE	0	0	0	0	0
Times counted	278	130	184	232	824
Unused Votes	32	14	20	44	110
Write-in votes	0	4	1	0	5
ANNE E BICKFORD	123	56	80	94	353
BRADFORD G. HAFER	123	56	83	94	356
<b>TOTALS</b>	<b>278</b>	<b>130</b>	<b>184</b>	<b>232</b>	<b>824</b>

# ANNUAL TOWN MEETING

## March 26, 2007

The Moderator called the Town Meeting to order. The Annual Town Meeting convened at 7:36 p.m. in the Bedford High School Auditorium. A quorum of one hundred and forty registered voters was present. The Town Clerk read the return of service. The Bedford Minutemen posted the colors. Michael Rosenberg gave the invocation. The Moderator stated the special guests for the evening would be announced later. She informed Town Meeting that Girl Scouts Troop 1651 was attending the Town Meeting. The Moderator stated that Town Meeting is the business meeting of the Town. Proper decorum is required. The rules of the meeting are in the back of the warrant. A voter may not speak unless the Moderator recognizes them. Name and address are required to speak. A voter may not speak more than twice on an article unless they have questions. Amendments must be in writing and in duplicate. Questions are directed to the Moderator. The voter must go to the microphone to speak. There is no clapping or booing. Debate must be within the scope of the motion. Local cable is taping the meeting. Please turn off cellular phones. Exit the Town Meeting if you need to talk on the phone. A purple card is required to vote. If the voter did not obtain one, they need to go back to check-in. The Moderator announced the tellers for the evening: Marion Connarton, Gloria Moll, Janet Schimelfenyg and Jeanette Weinschenk.

The Moderator mentioned the following safety announcements. Use of tobacco products in the building is prohibited. In case of fire or the need to evacuate, the exits are located in the rear of the auditorium and the right and left of the stage. Remain calm and walk to the nearest exit.

The Moderator also announced the Faces of Bedford exhibit located near check-in.

Angelo Colao read the memorial resolution for Annual Town Meeting 2007.

### Memorial Resolution Annual Town Meeting 2007

Whereas, since the Annual Town Meeting of 2006, employees and officers of the town have passed away, having performed their duties faithfully, dedicating their time and skills to benefit the residents of Bedford,

And whereas we gratefully recognize their public service to Bedford's citizens,

Now therefore be it resolved that we, the people of Bedford, assembled here in Annual Town Meeting on March 26, 2007, mourn their passing and extend sincere sympathy to the families of

#### *Robert C. Blake Jr.*

Call Fire Fighter  
Civil Defense Director 1979-1992

#### *Mary Ann Kramer*

Great Road Beautification Committee 1977-78  
Zoning Board of Appeals 1984-1986  
Historic District Commission 1986

#### *Donald W. Pfeiffer*

Town Accountant and Town Clerk 1962-1980

And be it further resolved that this resolution be inscribed in the permanent record of this meeting, and notification thereof be sent to members of their families.

The following reports were given:

Linda Vanaria for the High School Building Committee

Cheryl Barkin for Youth and Family Services

Sue Baldauf for the award for the One Hundred Best Communities for Young People

Bruce Murphy for Hanscom Funding Task Force Project

Ron Richter for the Recreation Commission

Tom Busa for the Finance Committee

#### *Article 2*

#### **Debate Rules**

Angelo Colao made the following motion and the

**Annual Town Meeting March 26, 2007***Continued from previous page*

motion was seconded.

Voted, that the Town adopt the following procedure for the current Annual Town Meeting:

- A. A speaker presenting an article or amendment to an article shall be limited to ten (10) minutes;
- B. Other speakers shall be limited to five (5) minutes;
- C. No article shall be presented after 10:45 p.m.;
- D. Town Meeting by majority vote may waive A, B, or C;

**RECOMMENDATIONS**

Selectmen: Recommended approval

Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

**Article 3****Consent Article**

Mark Siegenthaler made the following motion and the motion was seconded.

Voted, that the Town:

- A. Authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 2007 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17, or Section 17A, as may be appropriate;
- B. Raise and appropriate the sum of \$41,000 for an audit of Fiscal Year 2007 and related services;
- C. Establish, pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½ for Fiscal Year 2008, a departmental revolving fund to be under the jurisdiction of the Board of Library Trustees, such fund to be used for the purchasing of library materials, and to be comprised of charges for lost

or damaged library materials or cards, and late fines to the extent that such fines and charges exceed \$17,000 and to provide, moreover, that expenditures from such revolving fund shall not exceed a total of \$25,000 for said Fiscal Year 2008;

D. Establish, pursuant to M.G.L. Chapter 44, Section 53E ½ for Fiscal Year 2008, a departmental revolving fund for the Conservation Commission, and to authorize the Conservation Commission to deposit into such fund any and all consultant fees, and to use such funds for the purchase of consultant services needed to fulfill the work of the Commission and to provide, moreover, that expenditures from such revolving fund shall not exceed a total of \$100,000 for said Fiscal Year 2008;

E. Establish, pursuant to M.G.L. Chapter 44, Section 53E ½ for Fiscal Year 2008, a departmental revolving fund for Cable Television Franchise fees and revenue to be under the jurisdiction of the Selectmen, such fund to be used for purchasing equipment, supplies and services related to the operation of cable television municipal access channels and to provide, moreover, that expenditures from such revolving fund shall not exceed a total of \$50,000 for said Fiscal Year 2008;

F. Establish, pursuant to M.G.L. Chapter 44, Section 53E ½ for Fiscal Year 2008, a departmental revolving fund for fees and revenue received from the operation of Depot Park to be under the jurisdiction of the Selectmen, such fund to be used for the maintenance and improvements for Depot Park and purchasing equipment, supplies and services related to the operation of Depot Park, and to provide, moreover, that expenditures from such revolving fund shall not exceed a total of \$75,000 for said Fiscal Year 2008;

G. Establish, pursuant to M.G.L. Chapter 44, Section 53E ½ for Fiscal Year 2008, a departmental revolving fund for fees and revenue received from the operation of the Old Town Hall and Town Center to be under the jurisdiction of the Selectmen, such fund to be used for the maintenance of Old Town Hall and Town Center including utility expenses and purchasing equip-

**Annual Town Meeting March 26, 2007**

*Continued from previous page*

ment, supplies and services related to the operation of Old Town Hall and Town Center, and to provide, moreover, that expenditures from such revolving fund shall not exceed a total of \$100,000 for said Fiscal Year 2008;

H. Accept the provisions of Chapter 184 Section 51 of the Acts of 2002, amending Massachusetts General Laws Chapter 59 Section 5 (41C) as provided therein concerning a tax exemption of \$500.00 for the elderly so as to increase the gross receipts limitations to \$20,000.00 for a single person and \$30,000.00 for married persons and so as to increase the whole estate limitations to \$40,000.00 for a single person and \$55,000.00 for married persons, and further to increase the amount of property tax exemption granted to persons who qualify for said exemption under said Section 5 (41C) by 100% to \$1,000.00, effective in the Fiscal Year 2008;

I. Accept the provisions of Chapter 73, Section 4 thereof of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988 so as to act to under the aforesaid statute to increase the amount of property tax exemptions by 100% for persons who qualify for said exemptions under clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, and 37A of Section 5 of Chapter 59 of the General Laws, said increase to be 100% above the minimum exemption amounts otherwise provided in the aforementioned clauses of Section 5 of Chapter 59 of the General Laws, effective in the Fiscal Year 2008;

J. Supplement a fund established by Article 25 of the 1994 Annual Town Meeting to offset the anticipated annual and future costs of Town employee accumulated sick leave payments by appropriating the sum of \$75,000 for such purpose; and

K. Appropriate and transfer the sum of \$250,000 to the Post Retirement Insurance Liability Fund established under Article 25 of the 1999 Annual Town Meeting, and authorized by special act of the General Court, in order to offset the anti-

ipated future cost of funding the accumulated post retirement benefit obligations of the Town.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval

Moderator stated that borrowing requires a two-thirds vote. Moderator declared this motion adopted unanimously.

**Article 4**

**Bills of Prior Years**

Angelo Colao made the following motion and the motion was seconded.

Voted, that Article 4 be indefinitely postponed.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval

The Moderator stated the motion requires a two-thirds vote. Moderator declared the motion adopted unanimously to postpone indefinitely.

**Article 5**

**Zoning Bylaw Amendment—Take Out Retail**

Jeffrey Cohen made a motion to pass this article and the motion was seconded.

Voted, that the Town amend the Bedford Zoning Bylaws to establish a definition of Take Out Retail and to require a special permit for Take Out Retail by making the following amendments to the Bedford Zoning Bylaws: Add the following new section: **4.5.18 Take Out Retail**

**Where the principal service is the preparation and sale of food for take out where no seating is provided for patrons to eat the food on the premises.**

Amend table I by adding a Take Out Retail Use as follows:

Extensive Use	Residential Districts					Business Districts			Industrial Districts		Site Plan Approval
	R	A	B	C	D	LB	GB	C	I	IP/IC	
<b>4.5.18 Take Out Retail</b>	No	No	No	No	No	SP	SP	No	No	No	NR

**Annual Town Meeting March 26, 2007**

*Continued from previous page*

**RECOMMENDATIONS**

Selectmen:	Recommended approval
Finance Committee:	No position
Planning Board:	Recommended approval
Zoning Board:	Recommended approval

Moderator stated that Zoning Bylaw amendments require a two-thirds vote. Moderator declared article adopted by unanimously.

**Article 6**

**Zoning Bylaw Amendment – Site Plan Design in the Limited Business District and General Business District**

Lisa Mustapich made the following motion and the motion was seconded.

Voted, that the Town amend the Bedford Zoning Bylaws to improve design quality in the Limited Business Districts and General Business Districts by amending the following sections of the Bedford Zoning Bylaws:

Section 7.5.2.2 is renumbered to 7.5.2.3

A new Section is established as Section 7.5.2.2 as follows:

**7.5.2.2 Design Standards in the Limited Business District and General Business District**

In addition to other requirements in these Zoning Bylaws the building and site plan design standards shown below are required in the Limited Business District and General Business District. It is strongly recommended that a preliminary or concept plan be submitted for informal review by the Planning Board prior to preparation of a formal site plan. This will allow the Planning Board and the applicant to discuss design ideas, understand Planning Board expectations and how the site plan can maximize the standards herein, while promoting economic development or redevelopment of Bedford’s Limited and General Business Districts. The extent of the Planning Board expectations will be directly related to the

level of site modification and/or building construction or redevelopment.

(a) Architectural elevation and floor plan drawings shall be submitted. The design of buildings shall enhance the visual character of Bedford’s Business Districts and respect and reflect traditional New England heritage of the area. The scale and massing of buildings shall be compatible with buildings in the vicinity.

(b) Building design shall incorporate features to add visual interest while reducing appearance of bulk or mass. Such features may include varied facades, rooflines (e.g., gable direction, pitch), roof heights, materials, and details such as brick chimneys or shutters. Blank walls are prohibited on the front of buildings that have retail or service shops or similar uses.

(c) Any alteration of or addition to an existing historic structure shall employ materials, colors, and textures as well as massing, size, scale and architectural features that are compatible with the original structure. Distinctive features, finishes, construction techniques and/or examples of craftsmanship that characterize a historic property shall be preserved where feasible. Historic structures are those listed in the Bedford Historical Society report “Historic Properties and Neighborhoods of Bedford, Massachusetts” as amended. Where such alteration falls under the jurisdiction of the Bedford Historic District Commission and/or Historic Preservation Commission, the recommendations of those Commissions shall control.

(d) Except for windows, building design should generally avoid the appearance of reflective materials such as porcelain, enamel or sheet metal. Predominant wall materials should generally have the appearance of wood, brick or stone painted or coated in a non-metallic finish. Structures should include adequate first floor windows to provide visibility of shop spaces.

(e) New buildings shall incorporate best practices in energy efficiency, environmental protection, and stormwater management; shall comply with current Leadership in Energy and Environmental

**Annual Town Meeting March 26, 2007***Continued from previous page*

Design (LEED) criteria, as promulgated by the U.S. Green Building Council where feasible. Site development shall incorporate DEP stormwater management guidelines and Low Impact Development site design components.

(f) The organization and orientation of buildings shall be pedestrian-friendly. Vehicle, pedestrian, and bicycle features shall be designed to provide a network of pathways that promote non-vehicular circulation. Curb cuts shall be limited to the number necessary to provide safe and convenient vehicular and emergency vehicle access. The Planning Board may require provision of an easement that would allow future connection to abutting properties in order to facilitate pedestrian and/or vehicular access.

(g) To the greatest extent possible, site plans shall be pedestrian-friendly by use of amenities such as wide sidewalks/pathways, outdoor seating, and/or appropriate landscaping. Structures, parking, pathways and other pedestrian amenities shall be designed to maximize ease of pedestrian access.

(h) The site plan shall maximize the efficient use of existing and proposed parking facilities, and minimize the area of land to be paved for parking. To maintain a pedestrian-friendly environment, motor vehicle parking spaces shall be located behind or beside buildings wherever possible unless the applicant can demonstrate a more desirable pedestrian-friendly atmosphere with an alternate parking pattern.

(i) Landscape areas shall be planted with a variety of vegetation utilizing existing vegetation where appropriate. Plantings may include lawn, annuals, perennials, ground covers, and deciduous and evergreen shrubs and trees (both ornamental and shade). Street or shade trees shall be planted along the street wherever possible. Shade trees shall have a minimum caliper of 2 1/2 – 3 1/2 inches and a minimum height of ten feet. Conifer trees shall have a minimum height of eight feet. At all street or driveway intersections, trees or shrubs shall be set back a sufficient distance from such intersections so that they do not present a traffic visibility hazard.

Section 7.4.1.12 is amended by adding the following wording:

Shared use of motor vehicle parking is strongly encouraged. Where shared parking between adjacent properties is feasible a shared parking agreement shall be submitted. Said shared parking agreement shall address issues such as the maintenance, striping, and snow plowing of shared parking area. Where shared parking is allowed in accordance with this section, the building inspector retains the authority to waive strict compliance with the zoning bylaw.

**RECOMMENDATIONS**

Selectmen:	Recommended approval
Finance Committee:	Recommended approval
Planning Board:	Recommended approval

unanimously

Moderator stated that Zoning Bylaw amendments require a two-thirds vote. Moderator declared it adopted unanimously.

**Article 7****Zoning Bylaw Amendment - Section 5.1 Provisions for Accessory Use**

Angelo Colao made the following motion and the motion was seconded.

Zoning Bylaw Amendment—Section 5.1 Provisions for Accessory Use

Voted, that the Town amend Section 5.1 of the Zoning Bylaws by deleting in the third line the words “the same ownership and” so that it shall read as follows:

**Accessory uses shall be permitted on the same lot with the principal use, or a lot adjacent thereto in the same zoning district, provided such uses would not be obnoxious, hazardous or injurious to the neighborhood or to property in the vicinity and subject in the following cases to the following provisions:**

**Annual Town Meeting March 26, 2007***Continued from previous page***RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 Planning Board: Recommended approval  
 unanimously

Moderator stated that Zoning Bylaw amendments require a two-thirds vote. Moderator declared motion adopted unanimously.

**Article 8****General Bylaw Amendment – Sign Bylaw Amendment for Vacant Premises**

Gordon Feltman made the following motion and the motion was seconded.

Voted, to indefinitely postpone Article 8.

**RECOMMENDATIONS**

Selectmen: No position  
 Finance Committee: No position

The Moderator stated the motion requires a two-thirds vote. Moderator declared the motion adopted unanimously.

**Article 9****Anika Therapeutics Tax Increment Financing Agreement**

Gordon Feltman made the following motion and the motion was seconded.

Voted, that the Town enter into a Tax Increment Financing Plan with Anika Therapeutics and/or Farelly White Wiggins, LLC, or its successor pursuant to the provision of M.G.L. Chapter 40, Section 59, in connection with the development of property located at 32 Wiggins Avenue, Bedford, MA, as shown on Assessor's Map 72, Parcel 12A as described in the Certified Project Application prepared by Anika Therapeutics; authorize the Selectmen to submit to the Massachusetts Economic Assistance Coordinating Council an application designating said property as the 32 Wiggins Avenue Economic Opportunity Area as permitted under Massachusetts General laws, Chapter 23A, Section 3E, and authorize the Selectmen

to take such action as is necessary to obtain approval of the Certified Project Application and to implement the Tax Increment Financing Plan, a copy of which is on file in the Office of the Town Clerk.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 unanimously  
 Finance Committee: Recommended approval  
 unanimously

Moderator declared this motion adopted unanimously.

**Article 10****Acceptance of MGL Chapter 148, Section 26H – Automatic Sprinkler Systems in Lodging or Boarding Houses**

Catherine Cordes made the following motion and the motion was seconded.

Voted, that the Town accept MGL Chapter 148, Section 26H as to require installation of automatic sprinkler systems in lodging and boarding houses.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval

Moderator declared this motion adopted unanimously also.

Jon O'Connor presented the Capital Expenditure Committee Report.

**Article 11****Capital Projects Plan – Fiscal Year 2008****Motion # 1**

Angelo Colao made the following motion and the motion was seconded.

Voted, to divide Article 11 as follows: Part I – Project 08-01, Part II – Project 08-02, and Part III – Projects 08-03 through 08-24.

**Annual Town Meeting March 26, 2007**

*Continued from previous page*

Moderator declared the motion adopted unanimously.

The Moderator stated that a secret ballot would be taken for the next motion and there would be another motion and secret ballot following.

Angelo Colao made the following motion and the motion was seconded.

**Motion # 2** Voted, that the Town appropriate \$400,000 for Project 08-01 – Water Main Improvements for the replacement and installation of water mains; and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$400,000 under Massachusetts General laws, Chapter 44, or any other enabling authority; and that the Selectmen are authorized to take any other action to carry out this project.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval  
Capital Expenditure: Recommended approval

Moderator declared motion adopted by the necessary two-thirds vote (Yes-160, No-3).

Angelo Colao made the following motion and the motion was seconded.

**Motion # 3**

Voted, that the Town appropriate \$341,000 for Project 08-02 – Sewer System Expansion – Min-

uteman Drive and Springs Road for construction of sewers and sewerage systems; and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$341,000 under Massachusetts General Laws, Chapter 44, or any other enabling authority; that the Selectmen are authorized to take any other action to carry out this project; and that betterments be assessed in connection with the project in accordance with applicable provisions of the Massachusetts General Laws.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval  
Capital Expenditure: Recommended approval

Moderator declared motion adopted by two-thirds vote (Yes-133, No-7).

The Moderator stated that the Capital Article is similar to the Operating Budget. Holds may be placed on any items. The vote on the unheld items would be taken first. Each held item would be discussed and voted on separately.

Angelo Colao made the following motion and the motion was seconded.

**Motion # 4**

Voted, that the Town appropriate the following sums for the items contained within the following proposed Fiscal Year 2008 Capital Projects Plan.

<u>Project</u>	<u>Project Name</u>	<u>Appropriation</u>
08-03	Fire Department Vehicle Extrication Equipment	\$ 36,500
08-04	Police Station Equipment	\$ 22,200
08-05	School Copier Replacements	\$ 32,035
08-06	School Computer System Replacements	\$ 12,000
08-07	Police Radio System Replacement Program	\$ 36,500
08-08	Town Information Systems	\$ 48,000
08-09	John Glenn Middle School Electrical System Upgrades for Technology	\$ 14,250
08-10	Vehicles and Equipment Replacement Program	\$519,728
08-11	Road Resurfacing	\$450,000
08-12	High School Auto-scrubber Floor Machine	\$ 7,050
08-13	Facilities - Police Station HVAC Repairs	\$ 15,395
08-14	Library Carpet Replacement	\$ 16,650
08-15	Davis School Interior Re-Painting	\$ 15,400
08-16	Public Works Snow and Ice Brine System	\$ 80,000
08-17	Facilities - Police Station Exterior Painting	\$ 18,300
08-18	Davis School Emergency Lights Ballast Replacement	\$ 25,000
08-19	Facilities—Town Center North Wing HVAC Improvements	\$ 11,575
08-20	Schools - Water Flow Monitoring	\$ 12,570
08-21	Lane School Air Conditioning Modification	\$ 16,500
08-22	Facilities – Town Hall Phone Replacement	\$ 7,870
08-23	Facilities - Town Center North Wing Window Replacement	\$ 9,765
08-24	Davis School Carpet Replacement	\$ 41,919

and that to fund said projects \$1,301,207 be raised from the tax levy and that the following sums be transferred from the following articles of prior Town Meetings:

<u>Town Meeting</u>	<u>Appropriation Item</u>	<u>Balance to be Transferred</u>
2006 Annual Town Mtg.	Article 26-Project 07-16 Vehicles and Equipment Replacement Program	\$138,000
2006 Annual Town Mtg.	Article 26-Project 07-00 Town Office Equipment	\$ 7,572
2005 Annual Town Mtg.	Article 15-Project 06-05 Town Photocopier Replacements	\$ 2,428

**Annual Town Meeting March 26, 2007***Continued from previous page***RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 Capital Expenditure: Recommended approval

The Moderator declared Projects 08-03 through 08-09, 08-12-08-14, 08-16-08-17, 08-19-08-20, and 08-22-08-23 adopted. Project 08-10 was adopted. Project 08-11 was adopted. Project 08-15 was adopted unanimously. Project 08-18 was adopted unanimously. Project 08-21 was adopted unanimously. Project 08-24 was adopted unanimously.

**Article 12****Infiltration/Inflow Work**

Mark Siegenthaler made the following motion and the motion was seconded.

Voted, that the Town appropriate \$182,000 for the construction or reconstruction of sewers and related infiltration/inflow improvements and studies; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$182,000 under G.L. c44, §7; that while any such borrowing shall be a general obligation of the Town, it is the intent of the Town that the principal of such borrowing shall be paid from the Sewer Fund; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Resources Authority and to enter into a loan agreement and financial assistance agreement with such Authority in connection therewith; that the Selectmen are authorized to contract for and expend any federal, state or other aid for the project, provided, however, that the amount of the authorized borrowing shall be reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 Capital Expenditure: Recommended approval

Moderator declared motion adopted by two-thirds vote (Yes-125, No-2).

**Article 13****Bond Authorization – Road Resurfacing Program**

Angelo Colao made the following motion and the motion was seconded.

Voted, that the Town appropriate \$3,250,000 for the construction and reconstruction of Town roads, including the extension or widening thereof, including land damages and the cost of pavement and sidewalks laid at the time of said construction or reconstruction, or for the construction or reconstruction of stone, block, brick, cement concrete, bituminous concrete, bituminous macadam or other permanent pavement of similar lasting character, and for macadam pavement or other road material; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$3,250,000 under G.L. C.44, §7 or any other enabling authority; and that the Selectmen are authorized to take any other action necessary to carry out this project.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 Capital Expenditure: Recommended approval

Moderator declared motion adopted by two-thirds vote (In Favor-93, Opposed-7).

Angelo Colao made a motion to close the meeting until tomorrow night at 7:30 PM. The motion was seconded. The Annual Town Meeting adjourned at 10:58 PM.

## ANNUAL TOWN MEETING (Continued) March 27, 2007

The Moderator called the Town Meeting to order. The Annual Town Meeting convened at 7:38 p.m. in the Bedford High School Auditorium. A quorum of one hundred and two registered voters was present. The Moderator stated that Town Meeting is the business meeting of the Town. Proper decorum must be maintained. The rules are outlined in the back of the warrant. A voter may not speak unless the Moderator recognizes them. The voter should speak at a microphone. Name and address are required to speak. A voter may not speak more than twice in debate unless they have questions. Amendments must be in writing. Questions are directed to the Moderator. Debate must be within the scope of the motion. Please turn off cellular phones. No food is allowed in the auditorium. A red card is required for hand counts. If the voter did not obtain one, they need to go back to check-in. The tellers for the evening are Marion Connarton, Gloria Moll, Janet Schimelfenyg and Jeanette Weinschenk. The Moderator stated the use of tobacco products in the building is prohibited. In case of emergency, the exits are located in the rear of the auditorium and the right and left of the stage. Remain calm, go to the nearest exit and leave the building.

Catherine Cordes presented the Community Preservation Report.

The Moderator stated that the Community Preservation Budget procedure is similar to the operating and capital budgets. As items are read, a hold may be placed on any items. The unheld items will be voted on first. The held items are discussed and voted on separately.

### *Article 14*

#### **Community Preservation Budget – Fiscal Year 2008**

Catherine Cordes made the following motion and the motion was seconded.

Voted, that the Town act on the report of the Community Preservation Committee on the recommended Fiscal Year 2008 Community Preservation Budget, and appropriate or reserve for later appropriation monies for the administrative ex-

penses of the Community Preservation Committee, the payment of debt service, the undertaking of Community Preservation projects and all other necessary and proper expenses for the year, and to meet said appropriation or reserves, that said sums be raised from Community Preservation Funds as specified, as follows:

- A. \$351,254 from FY2008 Community Preservation Funds for Old Town Hall Bond Payments
- B. \$315,338 from FY2008 Community Preservation Funds for Springs Brook Park Bond Payments
- C. \$72,500 from Community Preservation Reserves for Depot Station Exterior Preservation
- D. \$35,000 from FY2008 Community Preservation Funds for Shawsheen Well Field Pump House
- E. \$200,000 from FY2008 Community Preservation Funds for 447 Concord Road Affordable Housing
- F. \$14,000 from Available Community Preservation Funds for Tennis Practice Walls
- G. \$15,000 from Available Community Preservation Funds for Minuteman Bikeway Extension Feasibility Study
- H. \$15,000 from Available Community Preservation Funds for Springs Brook Park Parking Lot Addition
- I. \$5,000 from Available Community Preservation Funds for Administrative Costs
- J. \$210,000 from FY2008 Community Preservation Funds for Open Space Reserves

#### **RECOMMENDATIONS**

Selectmen:	Recommended approval
Finance Committee:	Recommended approval
Capital Expenditure:	Recommended approval
Community Pres.:	Recommended approval

The vote on the unheld items was adopted. Item F – Tennis Practice Walls was adopted. Item G – Minuteman Bikeway Extension Feasibility Study was adopted. Item H – Springs Brook Park Parking Lot Addition was adopted.

**Annual Town Meeting March 27, 2007***Continued from previous page***Article 15****Amend FY 07 Community Preservation Projects/Reserves**

Catherine Cordes made the following motion and the motion was seconded.

Voted, that the Town act on the report of the Community Preservation Committee recommending amendments to the Fiscal Year 2007 Community Preservation Budget, as adopted under Article 10 Section N. at the 2006 Special Town Meeting by deleting the previously approved appropriation for item N. and replacing it with the following revised item N.:

\$108,500 from Affordable Housing Reserves and \$195,601 from Available Funds for the preservation of Affordable Housing – Elm Street; for a total of \$304,101.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval  
Community Pres: Recommended approval

Moderator declared this motion adopted unanimously.

**Article 16****Amend CPA Historic Buildings Preservation Fund**

Catherine Cordes made the following motion and the motion was seconded.

Voted, to act on the report of the Community Preservation Committee on the Fiscal Year 2008 Community Preservation Budget, and to amend Article 31 of the Annual Town Meeting of 2006 by appropriating the sum of \$250,000 from Historic Preservation Reserves to be added to the Historic Preservation Stabilization Fund established under said article, and to further amend said article by adding the following municipally-owned historic properties to those previously voted for the purposes of preservation, restoration, and/or rehabilitation as specifically permitted with CPA funds:

Shawsheen Well Field Pump House 131 Shawsheen Road; Fawn Lake/Bedford Springs 99 Sweetwater Avenue

and to authorize the Selectmen, or the Historic Preservation Commission, with the permission of the Selectmen (after consultation with the Community Preservation Committee in either event) to use said sum or any other portion thereof, to provide services necessary for their preservation, restoration and/or rehabilitation, and further, that the Selectmen and the Historic Preservation Commission are authorized to enter into all agreements as may be necessary to undertake said preservation, restoration and/or rehabilitation efforts.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval  
Capital Expenditure: Recommended approval  
Community Pres: Recommended approval

Moderator declared this motion adopted.

**Article 17****Appropriate Funds for Bedford Police Officers Association Collective Bargaining Agreement – Fiscal Years 2006 – 2008**

Sheldon Moll made the following motion and the motion was seconded.

Voted, that the Town appropriate, from available funds, the sum of \$90,800 to fund the provisions of a collective bargaining agreement between the Town and the Bedford Police Officers Association, commencing on July 1, 2005, with a portion of said sum in the amount of \$34,723 to be used to fund the Fiscal Year 2006 provisions of the agreement and the remainder in the amount of \$56,077 to be added to Article 35, Fiscal Year 2007 Operating Budget, Account #2010, Police Department, Salaries, as voted at the 2006 Annual Town Meeting and later amended at the October 30, 2006 Special Town Meeting.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

**Annual Town Meeting March 27, 2007**

*Continued from previous page*

Moderator declared motion adopted unanimously.

**Article 18**

**Supplement Operating Budgets for Fiscal Year 2007**

Theresa Morrow made the following motion and the motion was seconded.

Voted, that the Town transfer from available funds \$173,000 to be added to Article 35, Operating Budgets – Fiscal Year 2007, Account #1310, Financial Committees, Reserve Fund, as voted at the Annual Town Meeting of 2006.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 Moderator declared motion adopted unanimously.

**Article 19**

**Supplement Articles of Annual Town Meeting of 2006**

**A. Management / Professional Schedule (Annual)**

	<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>
<b>M-21</b> DPW Director Fire Chief Police Chief	75,913	92,044	108,176
<b>M-20</b> Facilities Director Finance Director	72,298	87,661	103,024
<b>M-18</b> Capital Project Manager	65,015	78,018	91,021
<b>M-17</b> Code Enforcement Director / Building Inspector DPW Engineer Library Director	61,401	72,914	84,427
<b>M-16</b> Accountant Associate Assessor Health Director Information Systems Manager Planning Director Treasurer / Collector	57,384	68,144	78,904

Mark Siegenthaler made the following motion and the motion was seconded.

Voted, that Article 19 be indefinitely postponed.

**RECOMMENDATIONS**

Selectmen: No position  
 Finance Committee: No position

The Moderator stated the motion is not debatable and requires a two-thirds vote. Moderator declared the motion adopted unanimously.

**Article 20**

**Salary Administration Plan Bylaw Amendment Classification and Wage Schedule**

Gordon Feltman made the following motion and the motion was seconded.

Voted, that the Town amend the Salary Administration Plan Bylaw, as amended, by striking out the present Classification and Wage Schedule and inserting in place thereof a new Classification and Wage Schedule, hereinafter set forth, to become effective July 1, 2007, unless another effective date is set forth herein.

**Annual Town Meeting March 27, 2007***Continued from previous page*

	<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>
<b>M-15</b>	53,699	63,096	72,494
Assistant Town Manager			
Council on Aging Director			
DPW Business Manager			
Grounds Operations Manager			
Highway Operations Manager			
Human Resources Administrator			
Recreation Director			
Water & Sewer Operations Manager			
Youth & Family Services Director			
<b>M-14</b>	49,721	58,422	67,124
Assistant Library Director			
Town Clerk			
<b>M-13</b>	46,106	53,599	61,091
Civil / Environmental Engineer			
Conservation Administrator			
Custodial Supervisor			
Facilities Information and Procurement Analyst			
GIS Analyst			
Local Building Inspector			
Prevention Services Coordinator			
Recreation Program Coordinator			
Senior Librarian			
Technical Support Specialist			
<b>M-12</b>	42,299	49,173	56,047
Assistant Assessor			
Building & Systems Superintendent			
Community Nurse			
Elder Services Coordinator			
Engineering Technician			
Health Agent			
Librarian			
School-Age Child Care Director			
<b>M-11</b>	38,872	44,703	50,534
Archivist			
Assistant to the Accountant			
Assistant to the Treasurer / Collector			
Engineering Assistant			
Human Services Assistant			
Youth & Family Services Counselor			

**Annual Town Meeting March 27, 2007***Continued from previous page*

	<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>		
<b>M-10</b>	35,338	40,639	45,940		
Respite Care Coordinator					
Senior Library Technician					
Youth Worker					
<b>M-9</b>	32,186	36,612	41,037		
Animal Control Officer					
School Traffic Supervisor					
<b>M-7</b>	26,177	29,449	32,721		
Assistant Youth Worker					
<b>B. Secretarial Clerical (35 hr/wk)</b>	<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>		
Administrative Assistant II	671.00	763.26	855.52		
Administrative Assistant I	621.49	706.94	792.40		
Department Assistant III	582.45	655.25	728.06		
Department Assistant II	539.08	606.47	673.85		
Department Assistant I	505.20	562.03	618.87		
<b>C. Library (40 hr/wk)</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Library Assistant II	14.57	15.15	15.73	16.38	17.04
Library Assistant I	13.50	14.03	14.57	15.17	15.78
Library Page	7.90	8.20	8.49	8.78	9.08
Custodian	13.43	13.96	14.53	15.12	15.70
<b>D. Public Works (40 hr/wk)</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Chief Water System Operator (c.)	811.62	852.20	894.82	939.57	986.55
Chief Sewer System Operator (c.)	811.62	852.20	894.82	939.57	986.55
Working Foreman (c.)	811.62	852.20	894.82	939.57	986.55
Electrician (c.)	797.91	829.85	863.03	897.56	933.46
Maintenance Craftsman (c.)	783.60	814.95	847.55	881.46	916.72
Mechanic (c.)	783.60	814.95	847.55	881.46	916.72
Water System Operator (c.)	783.60	814.95	847.55	881.46	916.72
Sewer System Operator (c.)	783.60	814.95	847.55	881.46	916.72
Assistant Working Foreman (c.)	783.60	814.95	847.55	881.46	916.72
Heavy Equipment Operator (c.)	710.42	738.84	768.39	799.13	831.10
Summer Laborer (interim / seasonal)	11.07	/hr.			
<b>E. Public Health (c.)</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
School RN - licensed (annual)	40,668	42,702	44,837	47,078	49,432
School RN -unlicensed (annual)	37,787	39,676			
School RN - licensed (PT hourly)	31,235	32,797	34,437	36,159	37,967
School RN - unlicensed (PT hourly)	29,022	30,473			
<b>F. Public Safety - Fire (42 hr/wk)</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Captain Fire Prev. (40 hr/wk) (c.)	1,129.78	1,160.04	1,245.90	1,278.36	1,311.29
Lieutenant - Fire (c.)	961.90	979.48	1,043.12	1,061.57	1,080.10
Private - Fire (c.)	819.60	834.53	888.46	904.08	919.78
Student Firefighter	612.45	/wk.			

**Annual Town Meeting March 27, 2007***Continued from previous page*

	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Call Lieutenant	2,758.36	/yr. max	2,956.87	/yr. max with EMT	
	13.93	/hr.	14.64	/hr. Spec. Assign.	
Call Firefighter	2,351.05	/yr. max	2,495.42	/yr. max with EMT	
	12.65	/hr.	13.26	/hr. Spec. Assign.	
<b>G. Public Safety - Police (37.5 hr/wk)</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Lieutenant - Police (c.)			1,260.116	1,282.340	1,304.664
Sergeant - Police (c.)			1,086.307	1,105.466	1,124.711
Patrol Officer - Police (c.)	866.124	881.945	939.111	955.673	972.311
Student Police Officer	612.45	/wk.			
Police Matron	17.18	/hr.	18.65/hr. nights and weekends		
<b>H. Public Safety-Dispatch (40 hr/wk)</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Emergency Commun. Officer (c.)	625.73	657.01	689.86	724.36	760.57
					<b>Step 6</b>
Emergency Commun. Officer (c.)					798.60
<b>I. Recreation Programs</b>					
<b>School-Age Child Care Program (40 hr/wk)</b>			<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>
Assistant Director			10.90	15.67	20.43
Group Leader			10.25	14.77	19.25
Aide (High School)			7.50	8.50	9.50
Early Morning Substitute	15.75	/hr.			
Regular Substitute	12.00	/hr.			
<b>Springs Brook Park Program</b>					
<b>(Hourly - effective May 15, 2007)</b>			<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>
Director/Manager			20.55	26.72	32.88
Aquatics Director			18.00	21.50	25.00
Assistant Director			14.00	17.00	20.00
Supervisor			12.00	13.00	14.00
	<b>Level A</b>	<b>Level B</b>	<b>Level C</b>	<b>Level D</b>	<b>Level E</b>
Swimming Staff III	11.85	12.15	12.45	12.75	13.05
Swimming Staff II	10.54	10.76	10.98	11.25	11.55
Swimming Staff I	9.44	9.66	9.88	10.10	10.32
Crew IV	8.30	8.50	8.70	8.90	9.10
Crew III	7.30	7.50	7.70	7.90	8.10
Crew II	6.50	6.65	6.80	6.95	7.10
Crew I	6.00	6.10	6.20	6.30	6.40
<b>Summer Adventure Program</b>					
<b>(Hourly - effective May 15, 2006)</b>			<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>
Director			19.51	24.09	28.66
Program Leader			15.37	17.80	20.23

**Annual Town Meeting March 27, 2007**

*Continued from previous page*

	<b>Level A</b>	<b>Level B</b>	<b>Level C</b>	<b>Level D</b>	<b>Level E</b>
Assistant Director	17.70	18.47	19.24	20.01	21.59
Supervisor	16.00	16.40	16.81	17.23	17.66
Administrative Coordinator	16.00	16.40	16.81	17.23	17.66
Program Staff	12.00	12.66	13.36	14.09	14.87
Counselor (HS Grad) *	8.50	9.00	9.50	10.00	10.50
Counselor (HS) *	7.50	7.75	8.00		
Aide	6.00	6.25			
Overnight Stipend	50.00/night				
* Add for Certifications: \$.50/hr. CPR, \$.50/hr. First Aid, \$.50/hr. Life Guard Training, \$.50/hr. WSI Certification					
<b>Instructional Programs (hourly)</b>			<b>Min.</b>	<b>Mid.</b>	<b>Max.</b>
Program Instructor II			25.00	37.50	50.00
Program Instructor I			10.00	17.50	25.00
	<b>Level A</b>	<b>Level B</b>	<b>Level C</b>	<b>Level D</b>	<b>Level E</b>
Program Aide	7.50	8.25	9.00	9.75	10.50
<b>J. Miscellaneous</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Local Trns. Op/Coord. (40 hr/wk)	773.51	787.75	801.90	815.28	828.88
Recording Secretary	14.37/hr.		Alt. / Asst. Inspectors		24.95/hr.
Temporary Clerk II	9.03/hr.		Wiring Inspector		27.24/hr.
Temporary Clerk I	7.90/hr.		Plumbing/Gas Inspector		25.96/hr.
Sub. Local Trns. Operator	16.23/hr.		Youth Leader		7.90/hr.

**(c.) Per Labor Contract**

**RECOMMENDATIONS**

Selectmen: Recommended approval  
 Finance Committee: Recommended approval  
 unanimously

Moderator declared motion adopted unanimously.

The Moderator stated the procedure for the Operating Budget. If you have questions, place a hold on the line item. All unheld items would be voted on first. Any held items would be discussed and voted on separately.

**Article 21**

**Operating Budgets – Fiscal Year 2008**

Thomas Busa made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the following sums for expenditures by Officers, Boards, Committees, and for the Reserve Fund in the Fiscal year beginning July 1, 2007 with transfers from available funds as specified.

**FY08 OPERATING BUDGET**

Acct #	Department	FY 2008 Recommended	Segregations Description	Amount
1220	Selectmen	416,201	Salaries:	
			Chairman	2,000
			Clerk	1,500
			Other Selectmen, each	1,200
			Office	341,359

**Annual Town Meeting March 27, 2007***Continued from previous page*

Acct #	Department	FY 2008 Recommended	Segregations Description	Amount
1300	Finance/Administrative Services	851,443	Salaries	613,544
			Capital Outlay	32,800
			From Sewer Fund	57,000
1301	Insurance & Benefits	7,790,331	From Pension Trust	289,000
			From Sewer Fund	116,000
1303	Principal & Interest	7,653,793	Non Exempt Principal	2,241,721
			Non Exempt Interest	1,434,352
			Exempt Principal	1,460,000
			Exempt Interest	1,851,128
			CPA Debt Costs	666,592
			From Sewer Fund	24,860
			From CPA Fund	666,592
1310	Financial Committees	618,499	Reserve Fund	616,885
			Capital Expenditures Committee	260
1410	Board of Assessors	235,954	Salaries:	
			Stipend, each Assessor	1,600
			Office	186,994
1510	Legal Services	178,500		
1610	Town Clerk	169,212	Salaries:	
			Office	145,379
			Stipends	310
1620	Elections & Registrations	34,845	Personnel Costs	21,312
			Stipends	1,300
1750	Planning Board	117,799	Salaries	112,839
2010	Police Department	2,839,832	Salaries	2,706,329
			Capital Outlay	15,030

**Annual Town Meeting March 27, 2007***Continued from previous page*

Acct #	Department	FY 2008 Recommended	Segregations Description	Amount
2200	Fire Department	1,991,226	Salaries	1,855,723
			Capital Outlay	16,000
2360	Town Center	147,250	Salaries	37,910
2400	Code Enforcement	371,774	Salaries	343,674
3000	School Department	28,238,118	From Impact Aid/Defense Aid	180,000
3001	Vocational Education	551,092		
3500	Facilities Department			
	Municipal	736,244	Salaries	349,097
4000	Public Works	8,813,373	Salaries	2,234,104
			Snow Removal Overtime	70,400
			Snow Removal Materials	199,130
			MWRA	2,719,550
			Water Purchase	1,193,075
			Refuse/Recycling	934,429
			Energy	697,503
			Equipment/Materials	758,275
			Capital Outlay	6,907
			From Sewer Fund	3,390,563
			From Cemetery Fund	80,000
5000	Board of Health	463,251	Salaries	431,712
5001	Hazardous Waste	16,870		
5003	Mosquito Control	31,722		
5400	Bedford Local Transit	50,383	Salaries	49,973

**Annual Town Meeting March 27, 2007***Continued from previous page*

Acct #	Department	FY 2008 Recommended	Segregations Description	Amount
5410	Council on Aging	153,902	Salaries MMHC Capital Outlay	141,663 2,785 1,575
5420	Youth & Family Services	209,815	Salaries	151,515
6100	Public Library	1,043,770	Salaries Capital Outlay	688,756 5,000
6300	Recreation Commission	109,225	Salaries	109,225
6910	Historic Preservation Comm.	1,200		

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared the unheld items adopted unanimously. Line item 1301 – Insurance and Benefits was adopted unanimously. Line item 1310 – Financial Committees was adopted unanimously. Line item 3000 – School Department was adopted unanimously.

**Article 22****Salary Plan Additional Funding**

Sheldon Moll made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the sum of \$154,900 to fund salary adjustments for employees assigned to positions within the Salary Administration Plan Bylaw Classification and Wage Schedule, Sections A and B thereof.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval  
unanimously

Moderator declared motion adopted unanimously.

**Article 23****Appropriate Funds for Bedford Police Supervisors Association Collective Bargaining Agreement – Fiscal Year 2008**

Gordon Feltman made the following motion and the motion was seconded.

Voted, the Town appropriate the sum of \$29,915 to be added to Article 21, Operating Budget Fiscal Year 2008, Account #2010, Police Department, Salaries, as voted at the 2007 Annual Town Meeting, to fund the Fiscal Year 2008 provisions of a collective bargaining agreement between the Town and Bedford Police Supervisors Association commencing July 1, 2007, and that to meet said appropriation, said Article 21, Account #1310, Financial Committees, Reserve Fund, as voted at the 2007 Annual Town Meeting be amended to reduce the previous appropriation by the amount of \$29,915 to the new amount of \$586,970.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared this motion adopted unanimously.

**Article 24****Stabilization Fund Appropriation**

Alfred Williams made the following motion and the motion was seconded.

Voted, that the Town raise and appropriate the sum of \$380,000 to the Stabilization Fund, as provided under Massachusetts General Laws, Chapter 40, Section 5B.

**Annual Town Meeting March 27, 2007***Continued from previous page***RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator stated this motion requires a two-thirds vote. Moderator declared motion adopted unanimously.

**Article 25  
Free Cash**

Thomas Busa made the following motion and the motion was seconded.

Voted, that the Town transfer \$3,491,000 from surplus revenue to reduce the tax levy for the fiscal year commencing July 1, 2007.

**RECOMMENDATIONS**

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted unanimously.

Angelo Colao made a motion to adjourn the Annual Town Meeting sine die. The motion was seconded. The Annual Town Meeting adjourned at 9:34 PM.

## SPECIAL TOWN MEETING

### June 4, 2007

The Special Town Meeting convened at 7:36 p.m. in the Bedford High School Auditorium. A quorum of three hundred ninety-nine registered voters was present. The Town Clerk read the return of service. The Moderator stated the rules of the Special Town Meeting. Proper decorum must be maintained at all times. The Moderator must recognize all voters before speaking. Voters must come to the microphone in the aisle or the podium to speak. The voter should raise their hand to speak before standing at the microphone. The voter must give their name and address when speaking. A voter may not speak more than twice on a debate. Amendments should be in writing for the Town Clerk and Moderator. Questions are directed through the Moderator. No booing or clapping. The debate should be kept within the scope of the motion. The Moderator stated that all cell phones must be turned off. In order to vote, a green slip is required. If the voter did not obtain one at check-in, they need to go and pick one up. Use of tobacco products are not permitted in the school per the Moderator. In case of fire or the need to evacuate, the exits are located in the rear of the auditorium and the right and left of the stage. Remain calm and walk to the nearest exit.

The Moderator named the tellers for the evening: Lois Chase, Peter Donahue, Gloria Moll and Connie Pespisa.

#### Article 1 - Debate Rules

Angelo Colao made the following motion and the motion was seconded.

Voted, that the Town adopt the following procedure for the current Special Town Meeting:

- A. A speaker presenting an article or amendment to an article shall be limited to ten (10) minutes;
- B. Other speakers shall be limited to five (5) minutes;
- C. No article shall be presented after 10:45 p.m.;

- D. Town Meeting by majority vote may waive A, B, or C;

#### RECOMMENDATIONS

Selectmen: Recommended approval  
Finance Committee: Recommended approval

Moderator declared motion adopted by two-thirds vote.

#### Articles 2 & 3

Margot Fleischman made the following motion and the motion was seconded.

Voted, that Town Meeting move and discuss Articles 2 and 3 together, but vote on them separately.

Moderator declared motion adopted unanimously.

Katharine Walker of 48 Springs Road made the following motion. The motion was seconded.

Delay the vote of Article 2 proposed zoning amendment to allow mixed zoning until a projected Block project can be presented.

The Moderator asked the voter if she meant to postpone the article indefinitely. She said no.

Town Counsel stated the two choices were to postpone indefinitely or to adjourn until the fall.

The Moderator stated the motion was to postpone indefinitely the action on Article 2. Moderator declared the motion defeated.

Jan Van Steenwijk of 212 Old Billerica Road made the following motion. The motion was seconded.

Art 2, Section 19.2-

Add the words HDC after the Planning Board.

## Special Town Meeting June 4, 2007

*Continued from previous page*

Town Counsel stated the motion is inappropriate and will not be approved by the Attorney General. He stated that two boards do not have the authority to grant a special permit.

The Moderator stated we would not consider the amendment.

James O'Neil of 21 Clark Road made the following motion. The motion was seconded.

Move that Article 2 is passed and Article 3 be indefinitely postponed.

Moderator stated that we need to vote on Article 2 before the motion on Article 3. She stated that Town Counsel concurs.

### Article 2 – Zoning Bylaw Amendment - Town Center

Margot Fleischman made the following motion and the motion was seconded.

Voted, that the Town amend the Bedford Zoning Bylaws to create a **new Overlay zoning district –TOWN CENTER MIXED USE OVERLAY DISTRICT** by amending the following sections of the Bedford Zoning Bylaw:

Section 2.1 is hereby amended by inserting a new district **“Town Center Mixed Use Overlay District (TC)”**.

Section 2.2 Zoning Map is hereby amended by inserting a new Map, namely **“Town Center Mixed Use Overlay District Map, April 26, 2007”**.

Section 4.0 is hereby amended by adding the following new or revised definitions:

**Section 4.2.11 [new] Multiple Dwellings** – More than one residential dwelling unit, located in one or more attached or detached buildings located on a single lot.

### Article 19.0 [new] Town Center Mixed Use Overlay District

#### 19.1 Purpose

The Town Center Mixed Use Overlay District (TC) district is intended to promote development or redevelopment of a mix of non-residential and residential uses in the center of Bedford and to promote an active pedestrian environment, distinctive architecture that respects the historic context of the Town Center, reduced demand for parking, opportunities for housing, employment and/or shopping in close proximity to residents, municipal facilities and other services.

The Town Center Mixed Use Overlay district combines the small scale business uses of the Limited Business district with additional flexibility for the inclusion of residential development in close proximity to retail and services.

#### 19.2 Authority

The Planning Board (the “Board”) shall be the special permitting authority for the projects permitted in accordance with this Town Center Mixed Use Section. The Board may vary the dimensional and parking requirements of this Section and as noted in Table 2: Dimensional Requirements, if, in its opinion, such change will result in a desirable design of the development. This authority continues subsequent to occupancy. New development or redevelopment shall be in accordance with the Design Standards of Section 7.5.2.2, the Special Permit requirements of Section 14.6, and performance standards noted below.

#### 19.3 Permitted Uses

Uses shall be permitted as indicated in Section 17.4 (except that references to North Road shall be interpreted to mean Town Center). In addition, Take-Out retail as defined in Section 4.5.18 may be allowed. The residential component of any development or redevelopment in the TC district shall not exceed 50% of the total floor area of the development.

#### 19.4 Application

For proposals in the Town Center Mixed Use Overlay District, an application for Special Permit shall be submitted, with associated Site Plan except where such Special Permit is merely to

**Special Town Meeting June 4, 2007***Continued from previous page*

occupy existing space, where no additional site plan changes are proposed. The applicant shall submit 14 copies of the application in such form as the Planning Board may require.

19.4.1 Development Statement. A development statement shall consist of a petition, a list of the parties in interest with respect to the land, a list of the development team and a written statement describing the major aspects of the proposed development.

19.4.2 Development Plans (if applicable). A minimum of six (6) large format plan sets and eight (8) reduced size plan sets shall be submitted; reduced size plans may be 11 x 17 inch. Plans shall bear the seal of a Massachusetts Registered Architect, Registered Professional Engineer, Professional Licensed Surveyor or similar professional as appropriate and consisting of:

- (a) Site plans and specifications showing all site improvements and meeting the requirements set forth for a Site Plan under section 7.5.
- (b) Site perspective, floor plans, elevations at a scale of 1/8 inch = 1 foot.
- (c) Detailed plans for disposal of sanitary sewage and surface drainage; and
- (d) Detailed plans for landscaping.

19.4.3 Phasing Plan. A phasing plan describing demolition and construction phasing shall include tenant relocation, if applicable, construction access and timing. If residential development is to be phased prior to construction of non-residential structures, a performance guaranty may be required to secure the development of an acceptable project mix.

19.4.4 Additional information as the Board may determine necessary to evaluate the proposal.

### **19.5 Design Standards and Planning Board Findings**

The Board may grant a Special Permit under this Section if the Planning Board finds that the proposed uses are in harmony with the purpose and intent of this Section and that the proposal satisfies the following criteria.

19.5.1 The site plan and mix of uses present an appropriate mix of uses for the Town Center in a manner that accommodates both vehicular and pedestrian access.

19.5.2 Shared parking is encouraged where the mix of uses includes alternate peak hour demand. A shared parking plan and statement of business and residential parking demand shall be submitted.

19.5.3 Curb cuts shall be limited to the extent feasible while maintaining appropriate emergency vehicle access and safe and convenient traffic circulation.

19.5.4 Project design maximizes the opportunities for walking and bicycling.

19.5.5 Landscape materials used as buffers are native, non-invasive, hardy for New England weather conditions and disease resistant. The greenbelt provisions of section 6.2.12 shall also apply.

19.5.6 A mix of trees, shrubs, and perennial or annual flower beds are integrated as appropriate to the site development design.

19.5.7 Residential units located above retail shall not exceed 750 square feet for a studio or one-bedroom unit or 900 square feet for a two bedroom unit. Townhouse or duplex residential units shall not exceed 1,800 square feet.

In addition to the criteria above, the Board shall consider the performance standards of Section 17.5.1 through 17.5.15 (except that references to North Road shall be interpreted to mean Town Center) and Section 17.8, and further excepting that building height shall be limited to 25 feet and two (2) stories.

### **19.6 Retail, Restaurant, Personal Service Shops, Offices**

It is the intent of this section that the uses be appropriate in character and scale for the neighborhood and representative of a traditional town center. Non-residential uses are intended to serve a local rather than regional population. Buildings facing Great Road shall not contain residential uses on the first floor. Retail, personal service,

**Special Town Meeting June 4, 2007**

*Continued from previous page*

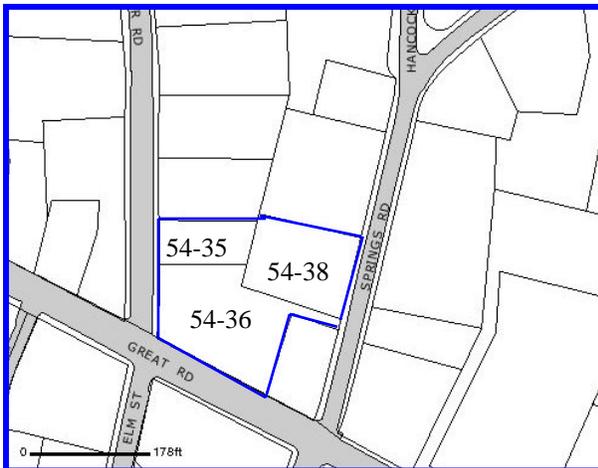
take-out retail or restaurant structures may include second floor offices or residential units. Design of non-residential structures shall reflect a traditional New England scale with a maximum of 2 stories and reflecting a pedestrian oriented town center character.

**19.7 Parking**

Parking shall be provided in accordance with Section 7.4, including bicycle parking as required by Section 7.4.4. The Planning Board shall have the authority to waive parking requirements to allow a lower or higher number of spaces as it deems appropriate to support the proposed mix of uses. Parking areas shall be appropriately landscaped to accommodate and promote pedestrian flow within and between developed sites.

**19.8 Amendments**

After approval, the applicant or property owner may seek amendments to the approved plan. Minor amendments may be made by a majority vote of the Planning Board. It shall be a finding of the Planning Board, not subject to dispute by the applicant, whether a requested amendment is deemed to be major or minor. A major amendment shall require the filing of a request for amendment to the Special permit.



**Town Center Mixed Use Overlay District Map, April 26, 2007**

**Recommendations:**

- Selectmen: Recommended approval
- Finance Committee: Recommended approval
- Planning Board: Unanimously recommended approval
- Historic District: Recommended approval

Moderator declared motion passed by two-thirds vote (In Favor-372, Opposed-27).

**Article 3 – Zoning Bylaw Amendment – Amend Zoning Map Designating Town Center Overlay Zone**

Margot Fleischman made the following motion and the motion was seconded.

Voted, that the Town amend the Bedford Zoning Map by adopting an Overlay zone for the property located at 68-84 Great Road (Assessors Parcel 54-36), 15 Fletcher Road (Assessors Parcel 54-35) and 14 Springs Road (Assessors Parcel 54-38) to incorporate the Town Center Mixed Use Overlay District (TC), as shown on the “Town Center Mixed Use Overlay District Map, April 26, 2007” shown below. This property comprises approximately 48,736 square feet (according to assessors records) of land on the North side of Great Road between Springs Road and Fletcher Road.

**Recommendations:**

- Selectmen: Recommended approval
- Finance Committee: Recommended approval
- Planning Board: Unanimously recommended approval
- Historic District: Recommended approval

A voice vote was taken. Moderator declared it a two-thirds vote. Seven voters questioned the Moderator. After a hand count, Moderator declared that it also passed by two-thirds vote (In Favor-335, Opposed-50).

Angelo Colao made a motion to adjourn the Special Town Meeting sine die. The Moderator declared the motion passed. The Special Town Meeting adjourned at 9:32 PM.

# Part IV

## Finance

### BOARD OF ASSESSORS

**Richard H. Schofield, *Chairman***

**Lela M. Rhodes, MAA, Associate Assessor**

Governed by provisions found mostly in Chapter 59 of the Massachusetts General Laws, the elected three-member Board of Assessors is obligated each year to appraise all real and personal property within the town at its full and fair value as of January 1, for the purpose of *ad valorem* taxation. Accordingly, the assessors and their staff develop and maintain extensive records to catalogue and appraise all property within the town. As a result, the assessors' office must:

- Maintain legal, physical, and sales data for each property and continuously verify and update the property records to maintain the integrity of the data.;
- Verify all property sales to identify the conditions of the sale and the characteristics of the property at the time of the sale, and analyze the sales data to quantify the market trends.;
- Discover and analyze such local and regional economic data as the cost of land acquisition, development, and construction, as well as the prevailing commercial/industrial market rents, vacancy rates, and landlord/tenant expenses.;
- Monitor all building permits, subdivisions, condominium conversions, and zoning changes.;
- Conduct a cyclical reinspection program to ensure that each property is periodically reinspected so that data quality is constantly monitored and maintained.;
- Maintain accurate tax maps and coordinate their digital integration with the parcel-based data;

- Inventory and value all items of taxable personal property within the town.;
- Implement effective mass appraisal methodologies to determine property value and apply the methodologies consistently and uniformly throughout the town.

The legislature allows communities to set multiple tax rates through the process of classification. The responsibility for establishing separate tax rates for the residential, open space, and commercial/industrial/personal property classes lies not with the assessors, however, but with the Board of Selectmen. This decision is made in November at the annual classification (public) hearing, at which the Board of Assessors provides data demonstrating the effect of various classification scenarios on the tax rates and distribution of the tax burden among the property classes. The FY 2007 tax rates were \$11.29 per thousand dollars of assessed value for residential property, \$8.47 for open space, and \$25.27 for commercial/industrial/personal property.

The management of abatements and appeals is also a large part of the work performed by the assessors to ensure fairness and equity in the property valuations. In FY 2007, 116 real and personal property abatement applications were filed and acted upon by the assessors, and 12 appeals were filed at the Appellate Tax Board. The assessors are responsible for granting personal exemptions and CPA surcharge exemptions. The assessors' office also administers the motor vehicle excise tax, a significant source of revenue for the Town.

#### Fiscal Year 2007 Highlights

All goals and objectives were achieved in FY2007 under the direction of the Associate As-

**Board of Assessors***Continued from previous page*

essor, Ms. Lela M. Rhodes. The Board of Assessors has been successful in the last several years in coordinating the process so that its established goal of obtaining tax rate certification in time for the issuance of a timely tax bill.

Formal training and professional development remain a top priority in the assessing department, and this year the assessors and their staff stayed current in their knowledge of a rapidly changing science through attendance at various courses, seminars, and conferences.

The Board would like to recognize the competence and dedication of the office staff. Associate Assessor Lela Rhodes ably serves the assessors' goals in the exercise of her duties. Mary Morris, with 25 years experience in the assessors' office, Jo Ann Washburn, MAA, with 16 years assessors' office experience, and Robert Hilsinger, with 20 years as an appraiser, are all committed to providing valuable support to the Board as well as pleasant and efficient service to the public.

FY2007 is the last fiscal year the Associate Assessor, Ms. Lela M. Rhodes will be with the As-

sessors Office as she is retiring on July 27, 2007. Ms. Rhodes has been with the Assessors Department since 1995 and has been a valuable asset to the office and Town of Bedford. The Board of Assessors and the Office Staff wish Ms. Rhodes all the best and a happy retirement. Her professionalism and expertise will be missed.

**FY 2007 Fiscal Data****Number of Employees:**

- Full Time – 4

**Valuation:**

• Real Estate	\$3,170,565,700.00
• Personal Property	\$65,929,100.00
<b>Total Valuation:</b>	<b>\$3,236,494,800.00</b>
<b>Tax Levy:</b>	<b>40,415,309.84</b>

**Betterments and Liens Added to Taxes:**

• Sewer with committed interest	\$12,258.68
• Water Liens	\$52,919.01
• Sewer Liens	\$51,801.76

**Total Betterments and Liens: \$116,979.45**

**Motor Vehicle Excise• Committed**

<b>(7/1/06-- 6/30/07)</b>	<b>\$1,846,133.92</b>
<b>Total FY 2007 Taxes</b>	<b>42,261,443.76</b>

## FINANCE DEPARTMENT

### **Peter P. Naum, *Finance Director***

The Finance/Administrative Services Department has organizational responsibilities for these functions:

- Accounts payable for all departments
- Preparation of all payrolls
- Cash flow and investment management for all funds
- Debt budgeting, management, preparation and coordination of municipal bond sales; make presentations to bond rating agencies.
- Preparation and dispersal of all financial statements to Federal and State agencies
- Ensure compliance with all Town, State and Federal financial regulations
- Coordination and assistance to independent auditors
- Benefits and workers compensation management in conjunction with Human Resources
- General insurance and workers compensation budgeting and management
- Financial management and forecasting
- Real estate and personal property tax billings and collections
- Motor vehicle billings and collections
- Water and sewer revenue collections and receiving other departmental revenue turn-overs
- Coordination, planning and maintenance of information system technologies and initiatives for Town departments
- General office supply purchasing for all Town departments
- Processing and monitoring Town department mail and mailing expenses
- Provide technical assistance to various Town Boards and Committees

### **Number of Employees:**

Full time:       11  
Part time        1

### **FY 2007 Highlights:**

For the third consecutive year, I am very pleased to report that the Certificate of Achievement for Excellence in Financial Reporting (CAFR) was awarded to the Town by the Governmental Finance Officers Association of the United States and Canada (GFOA) for the Towns' comprehensive annual financial report for the fiscal year ending June 30, 2006.

The Town's AAA bond rating re-affirmed by the Standard & Poor's bond rating agency; this is the highest rating available and, at the time of this report, Bedford was one of approximately seventy communities, nationwide, fortunate enough to have this rating. This is an indication of the caliber of our credit and ensures that we will receive the lowest possible interest rate whenever the Town has a bond sale.

The Finance Department had to recruit a new Town Accountant as we had a resignation for professional advancement reasons. The new incumbent has twelve years of municipal experience and is recognized as a Certified Governmental Accountant by the Massachusetts Municipal Auditors and Accountants Association.

On an ongoing basis, throughout Fiscal Year 2007, the Finance/Administrative Services Department continued to implement, enhance and expand operational efficiencies and services, both internally and throughout all Town departments. Other activities include:

- Continued refinement of all Governmental Accounting Standard Board (GASB) and Department of Revenue (DOR) financial reporting requirements, as well as, automation of many processes.
- Continuing efforts to resolve tax title properties.
- Conducted bond sales as necessary.
- Total collections of all local receipts ex-

## Finance Department

*Continued from previous page*

ceeded estimates by approximately 12% over the prior fiscal period.

- Implemented Oracle-based financial systems upgrade.
- Implemented an Outlook-based help desk system to facilitate and track user requests and to monitor IT activities.

### **FY 2008 Projections:**

During FY 2008, the work plan and initiatives of the Department include:

- Apply for consideration for another CAFR award, for the fiscal year ended June 30, 2007.
- Enhance operating budget process per directive of Town Manager.

- Continuing refinement of all financial forecasting and modeling tools.
- Conduct bond anticipation note sales as necessary; constant updating of debt capacity schedules.
- Assist, wherever necessary, in pursuing State reimbursement for the high school.
- Continuing upgrade of Town software to Oracle for the next sequence of modules, general receipts and collections.
- Refine our Strategic Technology Plan to review, guide and improve the use of technology in Town government.
- Redesign the Town website to enhance information and promote customer services and functionality.

<b>Collections and Unpaid Balances June 30, 2007</b>									
	Uncollected 6/30/2006	Commitments & Adjustments	Abatements & Adjustments	Adjusted Collectable	Transfer to Tax Title/Deferral	Collections	Refunds	Uncollected 6/30/2007	
<b>Real Property</b>									
Real Estate									
FY07	0	38,749,284	(215,948)	38,533,336	(13,428)	(38,320,456)	66,129	265,581	
FY06	410,280	0	(70,955)	339,325	(104,128)	(291,894)	56,697	0	
FY05	3,973	0	(35,781)	(31,808)	(3,973)	0	35,781	0	
Personal Property									
FY07	0	1,666,029	(67,729)	1,598,300	0	(1,617,021)	61,910	43,189	
FY06	27,010	0	(7,160)	19,850	0	(19,313)	78	615	
FY05	389	0	(389)	0	0	0	0	0	
Motor Vehicle									
FY07	0	0	0	0	0	0	0	0	
FY06	155,680	0	0	155,680	0	0	0	155,680	
FY05	20,893	0	0	20,893	0	0	0	20,893	
FY04	12,733	0	0	12,733	0	0	0	12,733	
Prior Years Motor Vehicle	12,863	0	0	12,863	0	0	0	12,863	
<b>Total</b>	643,821	40,415,313	(397,962)	40,661,172	(121,529)	(40,248,684)	220,595	511,554	
<b>FY07</b>									
Apport Sewer Added to Tax	0	8,892	(125)	8,767	0	(8,767)	0	0	
Sewer Comm Interest	0	3,367	(61)	3,306	0	(3,306)	0	0	
Water Lien Added to Tax	0	52,919	0	52,919	0	(46,770)	0	6,149	
Sewer Lien Added to Tax	0	51,802	0	51,802	0	(45,756)	0	6,046	
Betterments paid in Advance	0	375	0	375	0	(375)	0	0	
Comm Interest in Advance	0	0	0	0	0	0	0	0	
<b>FY06</b>									
Apport Sewer Added to Tax	437	0	0	437	(125)	(312)	0	0	
Sewer Comm Interest	212	0	0	212	(71)	(141)	0	0	
Water Lien Added to Tax	7,185	0	0	7,185	(2,397)	(4,788)	0	0	
Sewer Lien Added to Tax	8,784	0	0	8,784	(2,977)	(5,807)	0	0	
<b>Total</b>	16,618	117,355	(186)	133,787	(5,570)	(116,022)	0	12,195	
<b>Water/Sewer Rates</b>									
Water	296,838	2,339,324	(117,269)	2,518,893	(38,900)	(2,234,911)	79,366	324,448	
Sewer	310,412	2,963,745	(135,705)	3,138,452	(46,666)	(2,731,900)	53,332	413,218	
<b>Total</b>	607,250	5,303,069	(252,974)	5,657,345	(85,566)	(4,966,811)	132,698	737,666	

<b>TOWN OF BEDFORD</b>							
<b>COMBINED BALANCE SHEET - ALL FUNDS &amp; ACCOUNT GROUPS FOR FISCAL YEAR ENDING JUNE 30, 2007</b>							
	<b>General Fund</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Trust/Agency Funds</b>	<b>Deferred Assessments</b>	<b>Long-Term Debt Accounts</b>	<b>Total (Memorandum)</b>
<b>Assets</b>							
Cash/Investments	14,200,672	11,243,927	1,161,797	9,862,336			36,468,732
Petty Cash	1,250	200					1,450
Receivables:							
Taxes	309,386						309,386
Excise	204,235						204,235
User Charges & Liens	353,074	423,783					776,857
Tax Liens/Possessions	401,476						401,476
Special Assessments		66,801			66,706		133,507
Departmental	-28,694						-28,694
State/Federal Grants							0
Reserve-Uncollected Funds	1,122,955						570,305
Reserve Abatements & Exemptions	-2,359,080	-485,944			-66,706		-2,359,080
Loans Authorized						0	0
Loans Authorized and Unissued						50,675,201	50,675,201
Amounts to be Provided for Payments of Notes							
<b>Total Assets</b>	<b>14,205,274</b>	<b>11,248,767</b>	<b>1,161,797</b>	<b>9,862,336</b>	<b>0</b>	<b>50,675,201</b>	<b>87,153,375</b>
<b>Liabilities</b>							
Warrants Payable	1,143	850		0			1,993
Payroll Withholdings	962,098		20,000,000				962,098
Notes Payable							20,000,000
Deferred Revenue		4,520					4,520
Agency							0
Bonds Payable						50,675,201	50,675,201
Tailings	631,346						631,346
<b>Total Liabilities</b>	<b>1,594,587</b>	<b>5,370</b>	<b>20,000,000</b>	<b>0</b>	<b>0</b>	<b>50,675,201</b>	<b>72,275,158</b>
<b>Fund Balance</b>							
Reserved Petty Cash	1,250	100					1,350
Reserved Expenditures	3,491,000						3,491,000
Reserved Tax Foreclose	0						0
Reserved Encumbrances	2,894,275						2,894,275
Reserved Court Judgment							0
Reserved Approp. Deficit	-51,126	241,579					-51,126
Reserved for Open Space		322,500					241,579
Reserved for Historic Re.		99,000					322,500
Reserved for Com. Housing		50,000					99,000
Reserved for Recreation Land	6,275,288	10,530,218	-18,838,203	9,862,336			50,000
Unrestricted							7,829,639
<b>Total Fund Balance</b>	<b>12,610,687</b>	<b>11,243,397</b>	<b>-18,838,203</b>	<b>9,862,336</b>	<b>0</b>	<b>0</b>	<b>14,878,217</b>
<b>Total Liabilities/Fund Balance</b>	<b>14,205,274</b>	<b>11,248,767</b>	<b>1,161,797</b>	<b>9,862,336</b>	<b>0</b>	<b>50,675,201</b>	<b>87,153,375</b>

<b>TOWN OF BEDFORD</b>		
<b>BALANCE SHEET - GENERAL FUND JUNE 30, 2007</b>		
<b>Assets</b>		
Cash	14,200,672	
Petty Cash	<u>1,250</u>	14,201,922
Receivables		
Real Estate Tax 07	265,581	
Real Estate Prior	<u>0</u>	265,581
Personal Property Tax 07		
Personal Property Tax Prior	43,190	
	<u>615</u>	43,805
Motor Vehicle Excise 07	129,340	
Motor Vehicle Excise Prior	<u>74,895</u>	204,235
User Charges & Liens		
Water Rates	324,450	
Water Liens	6,149	
Water Cross Connection	<u>22,475</u>	353,074
Tax Possessions	59,238	
Tax Title	273,460	
Tax Title C1.41A	<u>68,778</u>	401,476
Departmental		
Ambulance		
Miscellaneous	<u>-28,694</u>	-28,694
Reserved for Uncollected		
Property Tax	2,049,716	
Provision for Tax Abatement	-2,359,080	
Excise Tax	-204,236	
User Fees/Liens	-353,193	
Tax Title/Possessions	-401,476	
Departmental	<u>32,144</u>	-1,236,125
<b>Total Assets</b>		<u><u>14,205,274</u></u>
<b>Liabilities</b>		
Warrants Payable	1,143	
Payroll Withholding	962,098	
Accounts Payable		
Prepaid Tower Rentals		
Bid Deposits		
Agency		
Tailings	<u>631,346</u>	1,594,587
<b>Total Liabilities</b>		<b>1,594,587</b>
<b>Fund Balance</b>		
Reserve for Petty Cash	1,250	
Reserve for Expenditures	3,491,000	
Desig Over/Under Assess		
Reserve for Encumbrances	2,894,275	
Unrestricted	6,275,288	
Reserve for Tax Foreclosure		
Res. Appropriation Deficit	-51,126	
Res. Subsequent Years	<u>          </u>	<b>12,610,687</b>
<b>Total Fund Balance</b>		<b>12,610,687</b>
<b>Total Liabilities and Fund Balance</b>		<u><u>14,205,274</u></u>

TOWN OF BEDFORD							
BALANCE SHEET - SPECIAL REVENUE JUNE 30, 2007							
	Total	School Lunch	Grants	Gifts	Revolving	Sewer	Community Preservation
-							
<b>Assets</b>							
Cash	11,243,927	31,939	654,753	310,736	1,043,374	5,092,428	4,110,697
Petty Cash	200			100			
<b>Receivables</b>							
User Charges	423,783						4,520
Special Assessments	66,801					419,263	
Amount to be Provided Through	0					66,801	
Payment of Notes	0						
Reserved Uncollected Receivables	-485,944					-485,944	
Loans Authorized	0						
Loans Authorized & Unissued	0						
<b>Total Assets</b>	<b>11,248,767</b>	<b>31,939</b>	<b>654,753</b>	<b>310,836</b>	<b>1,043,474</b>	<b>5,092,548</b>	<b>4,115,217</b>
<b>Liabilities</b>							
Notes Payable	0						
Warrants Payable	850	0	850		0		
Deferred Revenue	4,520						4,520
<b>Total Liabilities</b>	<b>5,370</b>	<b>0</b>	<b>850</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,520</b>
<b>Fund Balance</b>							
Reserved Petty Cash	100						
Reserved for Expenditures	0				100		
Reserved for Encumbrances	0						
Reserved for Open Space	241,579						241,579
Reserved Community Housing	99,000						99,000
Reserved for Historic Resources	322,500						322,500
Reserved for Recreation Land	50,000						50,000
Unrestricted	10,530,218	31,939	653,903	310,836	1,043,374	5,092,548	3,397,618
<b>Total Fund Balance</b>	<b>11,243,397</b>	<b>31,939</b>	<b>653,903</b>	<b>310,836</b>	<b>1,043,474</b>	<b>5,092,548</b>	<b>4,110,697</b>
<b>Total Liabilities/Fund Balance</b>	<b>11,248,767</b>	<b>31,939</b>	<b>654,753</b>	<b>310,836</b>	<b>1,043,474</b>	<b>5,092,548</b>	<b>4,115,217</b>

**TOWN OF BEDFORD**  
**BALANCE SHEET - CAPITAL PROJECT FUND - JUNE 30, 2007**

<b><u>Assets</u></b>	
Cash & Investments	1,161,797
Loans Authorized	
Loans Author. & Unissued	
Amount to be Provided for Payment of Bans/Gans	
<b>Total Assets</b>	<b>1,161,797</b>
<b><u>Liabilities</u></b>	
Warrants Payable	
Notes Payable	20,000,000
Accounts Payable	
<b>Total Liabilities</b>	<b>20,000,000</b>
<b><u>Fund Balance</u></b>	
Unrestricted	-18,838,203
Reserved for Encumbrances	
<b>Total Fund Balance</b>	<b>-18,838,203</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>1,161,797</b>

**TOWN OF BEDFORD**  
**BALANCE SHEET - TRUST FUNDS - JUNE 30, 2007**

<b><u>Assets</u></b>	
Cash & Investments - Town	9,232,071
Cash & Investments - Library	<u>630,265</u>
<b>Total Assets</b>	<b><u><u>9,862,336</u></u></b>
<b><u>Liabilities</u></b>	
Warrants Payable - Town	0
Warrants Payable - Library	<u>0</u>
<b>Total Liabilities</b>	<b>0</b>
<b><u>Fund Balance</u></b>	
Reserved for Encumbrances - Town	
Reserved for Encumbrances - Library	
Unrestricted - Town	9,232,071
Unrestricted - Library	<u>630,265</u>
<b>Total Fund Balance</b>	<b><u><u>9,862,336</u></u></b>
<b>Total Liabilities &amp; Fund Balance</b>	<b><u><u>9,862,336</u></u></b>

<b>TOWN OF BEDFORD</b> <b>BALANCE SHEET - DEFERRED ASSESSMENTS - JUNE 30, 2007</b>
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<b><u>Assets</u></b>	
<b>Apportioned Assessment Not Due</b>	
Sewer	61,293
<b>Suspended Assessments</b>	
Sewer	5,198
Sewer Entrance Fee	215
	66,706
<b>Total Assets</b>	66,706
<b><u>Reserves</u></b>	
<b>Apportioned Assessments Due</b>	
Sewer 2004-2013	61,293
<b>Suspended Assessments</b>	
Sewer	5,198
Sewer Entrance Fee	215
	66,706
<b>Total Reserves</b>	66,706

<b>TOWN OF BEDFORD</b> <b>BALANCE SHEET - GENERAL LONG TERM DEBT - JUNE 30, 2007</b>
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<b>Inside Debt Limit</b>	
Sewer Bonds	174,680
Other General Bonds	47,552,000
	47,726,680
<b>Total Inside Debt Limit</b>	47,726,680
<b>Outside Debt Limit</b>	
Water Bonds	2,948,521
Sewer Bonds	0
	2,948,521
<b>Total Outside Debt Limit</b>	2,948,521
 <b>Net Funded or Fixed Debt</b>	 50,675,201

**TOWN OF BEDFORD**  
**ANALYSIS OF CASH RECEIPTS - GENERAL FUND - FISCAL YEAR ENDING JUNE 30, 2007**

**Taxes**

Real Estate	38,475,500.49	
Personal Property	1,574,345.76	
Less: Allowance for Abatements & Exemptions	-921,765.13	39,128,081.12
	152,377.18	152,377.18

**Tax Title****Motor Vehicles Excise**

Previous Years	398,283.58	
FY 2007	1,175,050.16	1,573,333.74

**Other Excise**

Hotel/Motel	194,633.64	
Jet Fuel	453,405.51	648,039.15

**Departmental Revenue**

Board of Selectmen - Tower Rental	206,866.91	
Board of Selectmen	26,950.65	
Finance Department	63,889.11	
Code Enforcement	29,625.71	
Board of Assessors	1,518.00	
Town Clerk	31,194.92	
Planning Board	1,136.70	
Police Department	49,617.63	
Fire Department	346,382.12	
Board of Health	3,249.20	
Department of Public Works	36,812.50	
Cemetery	13,800.00	
Library	17,942.48	
School Department	63,907.69	892,893.62

**Penalties & Interest**

Police Department	164,095.50	164,095.50
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**PILOT**

Payment in Lieu of Taxes	1,221,244.82	1,221,244.82
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**Licenses & Permits**

Board of Selectmen	56,965.00	
Town Clerk	2,057.00	
Police Department	1,862.50	
Fire Department	26,284.48	
Code Enforcement	918,855.23	
Board of Health	24,105.25	1,030,129.46

**Earnings on Investments**

	2,174,202.89	2,174,202.89
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**Water**

Rates	2,153,074.78	2,153,074.78
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**Water Liens**

	51,557.97	51,557.97
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**Miscellaneous Water**

	31,938.83	31,938.83
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**Street**

	4,775.00	4,775.00
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**Miscellaneous**

	139.56	139.56
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**One-time Revenue - NESWC**

	0.00	0.00
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**Intergovernmental**

Exemptions: Elderly, Veterans, Blind, & Surviving Spouse	57,989.00	
Construction - School Projects	1,842,834.00	
Chapter 70	2,302,613.00	
Local Aid	595,623.00	
Lottery	818,327.00	
Police Career Incentive	127,133.23	
State Owned Land	625,352.00	
Medicaid - Special Needs	13,392.76	
Fisheries & Wildlife	17,582.00	
Veterans Benefits	6,337.00	6,407,182.99

**Total**

55,633,066.61

TOWN OF BEDFORD								
APPROPRIATION STATUS REPORT - GENERAL FUND - FISCAL YEAR ENDING JUNE 30, 2007								
	Encumbrances Prior Year	Appropriations	Supplemental	Expenditures	Transfers	Encumbrances	Carryover to Next Year	Variances
<b>GENERAL GOVERNMENT</b>								
<b>Board of Selectmen</b>								
Salaries		319,629.00	8,429.58	322,368.99				5,689.59
Office		2,000.00		1,993.11				6.89
Chairman		1,500.00		1,494.81				5.19
Clerk		3,600.00		3,596.83				3.17
Other		67,452.00		45,680.11		4,549.00		17,222.89
Expenditures	14,839.59			14,839.59				0.00
Expenditures								
<b>Finance Department</b>								
Salaries		589,406.00	28,966.77	617,495.92		875.00		1.85
Expenditures		284,750.00	9,679.12	274,674.64		4,906.57	3,051.26	11,796.65
Expenditures	9,679.12							9,679.12
Capital Outlay		29,200.00		22,305.25		6,800.00		94.75
Capital Outlay								0.00
<b>Finance Committee</b>								
Expenditures		1,582.00		636.59				945.41
Reserve Fund		440,000.00	-317,897.93					122,102.07
<b>Board of Assessors</b>								
Salaries		179,321.00	7,565.69	186,708.08				178.61
Office		4,800.00		4,800.00				0.00
Assessors		44,160.00		33,787.13				10,372.87
Expenditures								
<b>Town Counsel</b>								
Special Legal Services		170,000.00	30,100.55	199,601.75				498.80
Special Legal Services				34,574.89				0.00
<b>Town Clerk</b>	34,574.89							
Salaries		138,353.00	6,562.19	143,395.34				1,519.85
Salaries / Stipends		310.00		129.10				180.90
Expenditures		23,062.00		17,869.20			4,696.64	496.16
<b>Elections/Registrations</b>								
Expenditures		11,175.00		9,946.09				1,228.91
Stipends		1,300.00		1,350.00				-50.00
Personnel Costs		30,168.00		23,285.18				6,882.82
<b>Planning Board</b>								
Salaries		99,081.00	3,522.81	103,057.44				-453.63
Expenditures		9,169.00		8,566.05				602.95
Expenditures	1,917.56			1,917.56				0.00

TOWN OF BEDFORD								
APPROPRIATION STATUS REPORT - GENERAL FUND - FISCAL YEAR ENDING JUNE 30, 2007								
Articles	Encumbrances Prior Year	Appropriations	Supplemental	Expenditures	Transfers	Encumbrances	Carryover to Next Year	Variances
Insurance / Benefits		7,035,682.00		6,557,284.85			20,000.00	458,397.15
Insurance / Benefits	32,564.00			32,564.00				0.00
A 3B/07 Audit FY 2006		41,000.00		40,010.00			990.00	0.00
A 36/07 Salary Merit Plan		141,500.00	-77,355.29				64,144.71	0.00
A 20/06 Salary Merit Plan	78,441.71		-78,441.71					0.00
A26-09/07 Town Office Equip		38,000.00		30,428.00			7,572.00	0.00
A26-10/07 Town Information Sys		17,600.00		9,228.55		8,255.00	116.45	0.00
A 9/07 Strategic Comm Svc		409,000.00		158,246.80		250,753.20		0.00
A 15-05/06 Town Copiers				26,985.24	110.88		3,288.88	0.00
A 15/07/06 Information Sys Svr	30,385.00				100.82	5,333.48		0.00
A 3/05 Audit	5,434.30			4,626.76			4,893.24	0.00
A 9-3/05 Information Sys	9,520.00			10,900.00	9.14			0.00
A 3B/04 Audit FY 2004	10,909.14			7,000.00				0.00
A 23-11/04 Town Info. System	700.16				700.16			0.00
A 23-03/04 Election Equipment	3,829.64						3,829.64	0.00
A 3-1/03 Sick Leave	234,864.42			2,972.89			281,891.53	0.00
A 25/03 Hanscom Field	20,841.36		50,000.00		20,841.36			0.00
A 3-B/03 Audit FY 2003	993.24				993.24			0.00
<b>Total General Government</b>	<b>496,494.13</b>	<b>10,132,800.00</b>	<b>-328,868.22</b>	<b>8,954,320.74</b>	<b>22,755.60</b>	<b>281,472.25</b>	<b>394,474.35</b>	<b>647,402.97</b>
<b><u>PUBLIC SAFETY</u></b>								
<b>Police Department</b>								
Salaries		2,418,225.00	181,454.05	2,599,704.70				-25.65
Expenditures		115,855.00	900.00	99,750.37			2,849.61	817.55
Expenditures	762.33			762.33				0.00
Capital Outlay / Equipment		15,030.00		14,916.97				113.03
<b>Fire Department</b>								
Salaries		1,828,674.00	58,907.82	1,887,581.22				0.60
Expenditures		116,846.00		110,690.22			4,998.61	1,157.17
Expenditures		16,000.00		16,000.00				0.00
Capital Outlay				4,270.85				0.00
Capital Outlay	4,270.85							0.00
<b>Code Enforcement</b>								
Salaries		335,561.00	9,886.77	332,310.63				13,137.14
Expenditures		27,550.00		22,238.21			6,328.46	-1,016.67
Expenditures	6,216.80			6,216.80				0.00
<b>Articles</b>								
A26-12/07 Police Cruiser Video		12,000.00		12,000.00			5,403.50	0.00
A26-23/07Police Outdoor Range		45,000.00		39,596.50				0.00

TOWN OF BEDFORD								
APPROPRIATION STATUS REPORT - GENERAL FUND - FISCAL YEAR ENDING JUNE 30, 2007								
	Encumbrances Prior Year	Appropriations	Supplemental	Expenditures	Transfers	Encumbrances	Carryover to Next Year	Variations
A5/07-Dispatchers Retro		33,880.00		9,675.01				0.00
A 7/07-Police Supv Retro		57,900.00	-24,204.99	57,900.00			25.65	0.00
A17/08 FY07 Police Office Retro		34,723.00		34,697.35				0.00
A 26-17/07 Fire Rescue Boat		16,500.00		16,500.00				0.00
A 15-09/06 Police Safety Sys.	310.96				310.96			0.00
A 23-01/04 Public Safety Radio	12,351.44			12,320.19	31.25			0.00
A 23-12-04 P.S. Info System	786.00				786.00			0.00
A 14-20/03 Reverse 911	697.12			697.12				0.00
<b>Total Public Safety</b>	<b>25,395.50</b>	<b>5,073,744.00</b>	<b>226,943.65</b>	<b>5,277,828.47</b>	<b>1,128.21</b>	<b>13,337.47</b>	<b>19,605.83</b>	<b>14,183.17</b>
<b>HIGHWAY</b>								
<b>Department of Public Works</b>								
Salaries		2,193,227.00	27,953.02	2,165,408.10				55,771.92
Overtime - Snow Removal		70,300.00		54,610.37				15,689.63
Snow Removal Expenses		199,030.00		265,846.22				-66,816.22
Snow Removal Expenses						31,693.74	20,223.22	0.00
Expenditures	26,791.46	728,970.00	11,939.32	636,024.07				52,968.29
Expenditures				26,791.46				0.00
Utilities		646,237.00		555,390.89		673.70	88,060.68	2,111.73
Utilities	41,121.00	914,225.00		41,121.00				0.00
Refuse Disposal				883,332.72				30,892.28
Refuse Disposal	3,788.98			3,788.98				0.00
Water Purchase		1,183,049.00		970,391.58			127,061.39	85,596.03
Water Purchase								0.00
Capital Outlay / Equipment		6,907.00		5,891.01				1,015.99
Capital Outlay / Equipment								0.00
<b>Articles</b>								
A 26-03/07 Water System Leak		17,500.00				7,800.45	9,699.55	0.00
A 26-04/07 Shawsheen Rd Wells		50,000.00					50,000.00	0.00
A 26-05/07 Sewer Pump Sta Repl		240,000.00		324.41		14,500.00	225,175.59	0.00
A 26/06/07 Main Water Light/Vent		50,000.00					50,000.00	0.00
A 26/1/07 Road Resurfacing		400,000.00		264,764.60			135,235.40	0.00
A 26 16/07 Vehicles / Equipment		490,475.00		336,671.51			153,803.49	0.00
A 15-03/06 Vehicles	68,965.16			68,965.16				0.00
A 15-12/06 Water Main	4,848.56						4,848.56	0.00
A 9-06/05 Vehicles & Equipment	13,351.69			13,351.69				0.00
A 9-17/05 Water System	8,400.00					18,885.00	8,400.00	0.00
A 9-18/05 Shawsheen Wells	45,000.00						26,115.00	0.00
A 9-19/05 Sewer Pump Station	19,100.00						19,100.00	0.00
A 23-19/04 Shawsheen Rvr Flood Plan	2,000.00						2,000.00	0.00
A 23-14/04 Sidewalk Cons.	31,700.00				31,700.00			0.00
A 14-07/03 Town-wide Drainage	75,707.66			2,550.00		18,000.00		0.00
A 14-22/03 Shawsheen	26,000.00			1,985.00		24,015.00		0.00
A 12-8/02 G.I.S.	2,250.00			2,250.00				0.00

TOWN OF BEDFORD								
APPROPRIATION STATUS REPORT - GENERAL FUND - FISCAL YEAR ENDING JUNE 30, 2007								
	Encumbrances Prior Year	Appropriations	Supplemental	Expenditures	Transfers	Encumbrances	Carryover to Next Year	Variations
A 12-12/02 Track Imp/Resurface	4,000.00			3,800.00	200.00			0.00
A 12-19/02 Drainage Improvment	30,800.00			19,316.32	1,233.68	10,250.00		0.00
A 31/01 Sewer Pump	2,323.00				2,323.00			0.00
A 28-06/01 Town Drainage	136.99				136.99			0.00
A 15-2/00 Shawsheen Wells	7,000.00					7,000.00		0.00
A 11 STM 10/98 Drainage	6,150.59			69,214.50		6,150.59	1,126.56	0.00
A 15 4/06 Road Resurfacing	70,341.06				14.05			0.00
A 15 6/06 Fuel Tank Testing	14.05							0.00
A 15 11/06 Salt Shed Repairs	5,000.00						5,000.00	0.00
<b>Total Highway</b>	<b>494,790.20</b>	<b>7,189,920.00</b>	<b>39,892.34</b>	<b>6,391,789.59</b>	<b>90,765.38</b>	<b>138,968.48</b>	<b>925,849.44</b>	<b>177,229.65</b>
<b>FACILITIES</b>								
<b>Facilities</b>								
Salaries		326,147.00	15,462.92	334,237.36				7,372.56
Expenditures		366,024.00	5,058.02	339,093.48		19,681.81	7,372.56	4,934.17
Expenditures	59,108.12			59,108.12				0.00
<b>Articles</b>								
A26-07/07 PublicSafety Bldg Sec		79,500.00		7,825.50			71,674.50	0.00
A26-13/07 Fire Station Roof		48,750.00					48,750.00	0.00
A26-15/03 Police Station Teleph		11,300.00		11,300.00				0.00
A26-18/07 Town Ctr Wing Roof		62,250.00					62,250.00	0.00
A26-22/07 Library HVAC Contr		6,120.00		2,674.91		3,246.63	198.46	0.00
A 15-08/06 Sch. Block Window	10,700.00			4,503.43			6,196.57	0.00
A 15-02/06 H.S. Sump Pump	2,103.71					355.00	2,103.71	0.00
A 9- 05/05 TH Exterior Painting	355.00			1,327.12			53,364.37	0.00
A 9-08/05 TH Emergency Gen.	54,691.49						9,040.00	0.00
A 9-13/05 TH Comp Rm HVAC	9,040.00						15,000.00	0.00
A 9-16/05 Hartwell Rd	15,000.00						48,374.12	0.00
A 23-04/04 H.S. Temp	48,374.12			5,544.73		3,115.00	7,725.25	0.00
A 11 STM 10/03 Old Town Hall	16,384.98			3,959.55		8,275.42		0.00
A 14-26/03 TH Alam / Lock	20,000.00			3,700.48	7,765.03			0.00
A 8 STM 11/02 Town Hall	11,262.14					7,561.66		0.00
A 7 STM 10/00 Old Town Hall	2,106.64					2,106.64		0.00
<b>Total Facilities</b>	<b>249,126.20</b>	<b>900,091.00</b>	<b>20,520.94</b>	<b>773,274.68</b>	<b>7,765.03</b>	<b>44,342.16</b>	<b>332,049.54</b>	<b>12,306.73</b>
<b>HEALTH</b>								
<b>Board of Health</b>								
Salaries		414,555.00	28,025.55	431,489.27				11,091.28
Salaries	6,927.48			5,195.61				1,731.87
Expenditures		30,284.00		20,293.14			7,696.31	2,294.55
Expenditures	3,397.92			2,289.40				1,108.52
Hazardous Waste		18,870.00		7,233.82				11,636.18

TOWN OF BEDFORD									
APPROPRIATION STATUS REPORT - GENERAL FUND - FISCAL YEAR ENDING JUNE 30, 2007									
	Encumbrances Prior Year	Appropriations	Supplemental	Expenditures	Transfers	Encumbrances	Carryover to Next Year	Variances	
Hazardous Waste	8,941.62			1,401.15				7,540.47	
Services - Animal & Pest		31,100.00		35,827.50				-4,727.50	
<b>Total Health</b>	<b>19,267.02</b>	<b>494,809.00</b>	<b>28,025.55</b>	<b>503,729.89</b>	<b>0.00</b>	<b>0.00</b>	<b>7,696.31</b>	<b>30,675.37</b>	
<b>HUMAN SERVICES</b>									
Recreation Commission									
Salaries		124,708.00	5,684.93	128,728.54				1,664.39	
<b>Council On Aging</b>									
Salaries		135,621.00	6,933.82	141,880.34				674.48	
Expenditures		7,879.00		6,291.35				1,587.65	
MMHC		2,785.00		2,785.00				0.00	
Capital Outlay		1,575.00		1,500.00				75.00	
<b>Youth &amp; Family Services</b>									
Salaries		142,641.00	5,962.97	145,838.95				2,765.02	
Expenditures		52,700.00	10,000.00	60,691.50				2,008.50	
Expenditures								0.00	
<b>Bedford Local Transit</b>									
B.L.T. Salary		48,463.00		45,304.48				3,158.52	
B.L.T. Expenditures		410.00		301.04				108.96	
<b>Total Human Services</b>	<b>0.00</b>	<b>516,782.00</b>	<b>28,581.72</b>	<b>533,321.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,042.52</b>	
<b>SCHOOL</b>									
<b>School</b>									
Expenditures									
Expenditures	606,929.35	26,487,639.00	331,124.70	26,141,229.64		588,780.06	23,600.00	88,754.00	
A26-08/07 School Bldg Emer Gen				606,929.35			0.00	0.00	
A26-14/07 School Bldg HVAC		23,600.00		17,000.00			2,510.00	0.00	
A26-19/07 Davis Sch Emerg Gen		19,510.00		7,200.00		1,800.00	8,480.15	0.00	
A26-21/07 Sch Utility Cons Sys		9,000.00		26,529.85			62,976.18	0.00	
A 9-01/05 H. S. Elevator		35,010.00						0.00	
Vocational Education		551,092.00		551,458.98				-366.98	
<b>Total School</b>	<b>669,905.53</b>	<b>27,125,851.00</b>	<b>331,124.70</b>	<b>27,350,347.82</b>	<b>0.00</b>	<b>590,580.06</b>	<b>97,566.33</b>	<b>88,387.02</b>	
<b>LIBRARY</b>									
<b>Library</b>									
Salaries		662,587.00	19,589.02	681,455.26			9,697.13	720.76	
Expenditures		351,510.00		338,339.16				3,473.71	

TOWN OF BEDFORD

APPROPRIATION STATUS REPORT - GENERAL FUND - FISCAL YEAR ENDING JUNE 30, 2007

	Encumbrances Prior Year	Appropriations	Supplemental	Expenditures	Transfers	Encumbrances	Carryover to Next Year	Variances
Expenditures	8,653.30			8,653.30				0.00
Capital Outlay / Equipment		5,000.00		3,758.99				1,241.01
Capital Outlay / Equipment								0.00
A26-20/07 Library Carpet Replacement	17,955.00			10,600.00	6,900.00		17,955.00	0.00
A 15-10/06 Lib. Ext. Painting	17,500.00							0.00
<b>Total Library</b>	<b>44,108.30</b>	<b>1,019,097.00</b>	<b>19,589.02</b>	<b>1,042,806.71</b>	<b>6,900.00</b>	<b>0.00</b>	<b>27,652.13</b>	<b>5,435.48</b>
<b>OTHER</b>								
<b>Historical Preservation</b>								
Expenditures		1,200.00		1,029.82				170.18
Expenditures	567.00			567.00				0.00
<b>Town Center</b>								
Expenditures		166,207.00		148,561.42		4,101.81		13,543.77
Expenditures	18,484.47			18,484.47				0.00
<b>Total Other</b>	<b>19,051.47</b>	<b>167,407.00</b>	<b>0.00</b>	<b>168,642.71</b>	<b>0.00</b>	<b>4,101.81</b>	<b>0.00</b>	<b>13,713.95</b>
<b>MATURING DEBT &amp; INTEREST</b>								
<b>Maturing Debt &amp; Interest</b>								
Maturing Debt		3,619,911.00	135,000.00	3,754,910.70				0.30
Interest		3,575,901.00	-917,349.00	2,558,550.50				100,001.50
Community Preservation Act	3,925.14	696,189.00		696,188.76				3,925.38
<b>Total Maturing Debt &amp; Interest</b>	<b>3,925.14</b>	<b>7,892,001.00</b>	<b>-782,349.00</b>	<b>7,009,649.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>103,927.18</b>
<b>INTERGOVERNMENTAL</b>								
<b>Intergovernmental</b>								
MWRA		2,534,022.00	31,591.00	2,565,613.00				0.00
State/County		261,553.00		255,133.00				6,420.00
<b>Total Intergovernmental</b>	<b>0.00</b>	<b>2,795,575.00</b>	<b>31,591.00</b>	<b>2,820,746.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,420.00</b>
<b>GRAND TOTAL</b>	<b>2,022,063.49</b>	<b>63,308,077.00</b>	<b>-384,948.30</b>	<b>60,826,457.77</b>	<b>129,314.22</b>	<b>1,072,802.23</b>	<b>1,804,893.93</b>	<b>1,111,724.04</b>

**TOWN OF BEDFORD**  
**SCHEDULE OF REVENUE, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**SPECIAL REVENUE FUNDS - FISCAL YEAR ENDING JUNE 30, 2007**

	Balance 7/1/2006	Revenue	Expenditures	Transfers	Balance 6/30/2007
<b>SCHOOL LUNCH</b>					
School Lunch Program	-8,883.11	644,209.38	603,387.07		31,939.20
<b>Total School Lunch</b>	<b>-8,883.11</b>	<b>644,209.38</b>	<b>603,387.07</b>	<b>0.00</b>	<b>31,939.20</b>
<b>STATE / FEDERAL / MISCELLANEOUS GRANTS</b>					
<b><u>General Government</u></b>					
Cultural Council - Arts Lottery	46.58	10,582.38	1,050.00		9,578.96
Primaries/Election	20,147.37	2,826.00	3,097.63		19,875.74
MA Hist. Pres. Comm.	319.23				319.23
North/South Bikeway	19,920.00				19,920.00
Metro West Home Consortium	132.00				132.00
Depot Building-MHC	0.00		9,000.00		-9,000.00
Medicare	-3.79				-3.79
<b>Total General Government</b>	<b>40,561.39</b>	<b>13,408.38</b>	<b>13,147.63</b>	<b>0.00</b>	<b>40,822.14</b>
<b><u>Public Safety</u></b>					
Hazmat	7,807.62		4,090.76		3,716.86
S.A.F.E. Grant - Fire	5,020.27	5,133.98	2,522.36		7,631.89
F.F. Safety Grant Misc.	293.96		102.41		191.55
Bullet Proof Vest	-2,300.00		-795.00		-1,505.00
School Resource Officer	1,198.24	20,000.00	21,198.24		0.00
Click it or Ticket	-2,790.76	2,944.97	2,944.97		-2,790.76
GTEA Police Grant	58,187.76		58,187.76		0.00
Community Policing 2005	0.04	12,285.00	12,285.00		0.04
Traffic Enforcement 2004-2005	2,903.75		112.99		2,790.76
Community Policing 2006	1,014.76		1,014.76		0.00
MDPH Ambulance Task Force	492.00	2,000.00	1,579.69		912.31
Police Traffic Enforcement Grant 06-07	0.00		2,565.45		-2,565.45
"Cert" Grant - Fire	-396.59	232.39			-164.20
GTEA Police Grant 2005	-92,523.09	226,306.21	152,286.11		-18,502.99
Department of Fire Services Grant	398.73				398.73
Traffic Enforcement 2005-2006	-2,584.03	7,941.40	5,364.27		-6.90
Crosby Drive Project	3,443.00		15,160.93		-11,717.93
Peer Mentor Grant	2,228.85	4,300.00	2,746.88		3,781.97
Community Policing 2007	0.00	42,275.00	40,072.85		2,202.15
Child Passenger Safety Equip 06	0.00	4,478.59	4,481.59		-3.00
Police Training Gr State Emergency	0.00		-151.51		151.51
Police Emergency Medical Dispatch Grant 07	0.00	12,600.00	2,600.00		10,000.00
Firefighting Equipment Grant	0.00	5,274.25			5,274.25
<b>Total Public Safety</b>	<b>-17,605.49</b>	<b>345,771.79</b>	<b>328,370.51</b>	<b>0.00</b>	<b>-204.21</b>
<b><u>D.P.W.</u></b>					
Tree Planting	1,235.00				1,235.00
CH 90	-294,697.73	296,082.08	224,095.21		-222,710.86
Water System Rehab.	9,013.99	7,497.00			16,510.99
Recycling Grant	13,221.09				13,221.09
Underground Storage Tank	1,437.50	1,395.00			2,832.50
Curbside Recycling	8,695.31				8,695.31
Flooding	21,596.37				21,596.37
GIS Grant	696.00				696.00
Flooding - FEMA	0.00	9,360.75			9,360.75
<b>Total D.P.W.</b>	<b>-238,802.47</b>	<b>314,334.83</b>	<b>224,095.21</b>	<b>0.00</b>	<b>-148,562.85</b>
<b><u>Human Services</u></b>					
COA Formula Grant	0.00	18,705.00	18,705.00		0.00
Corporate Grants	10,336.90	6,000.00	5,386.53		10,950.37
Friday's Free	327.95				327.95
Minuteman Senior Services	-38.73		-38.73		0.00
Y&F-Parenting Wisely	800.47	500.00	400.00		900.47
Partnership For Children	2,180.00				2,180.00
Kids Who Care	264.87				264.87
Progress COA Grant	251.23	2,500.00			2,751.23
<b>Total Human Services</b>	<b>14,122.69</b>	<b>27,705.00</b>	<b>24,452.80</b>	<b>0.00</b>	<b>17,374.89</b>

**TOWN OF BEDFORD**  
**SCHEDULE OF REVENUE, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**SPECIAL REVENUE FUNDS - FISCAL YEAR ENDING JUNE 30, 2007**

	Balance 7/1/2006	Revenue	Expenditures	Transfers	Balance 6/30/2007
<b>Health</b>					
Smoking Cessation	25,474.47		10,000.00		15,474.47
Emergency / Planning Public Health	1,305.21	6,840.09	2,125.76		6,019.54
MA Assoc Health Boards Grant	-1,186.88	667.00	-880.21		360.33
<b>Total Health</b>	<b>25,592.80</b>	<b>7,507.09</b>	<b>11,245.55</b>	<b>0.00</b>	<b>21,854.34</b>
<b>Library</b>					
Incentive/Equalization	50,349.64	11,849.36	1,829.22		60,369.78
Non Res Circulation	102,254.76	9,580.27	30,637.87		81,197.16
Construction Grant	9,796.95				9,796.95
Community Languages	0.00				0.00
<b>Total Library</b>	<b>162,401.35</b>	<b>21,429.63</b>	<b>32,467.09</b>	<b>0.00</b>	<b>151,363.89</b>
<b>School</b>					
Impact Aid	95,102.31	291,902.85			291,902.85
N. D. A.A.	196,141.69	33,233.80		-95,102.31	59,477.80
Substitute Teacher Reimbursement	0.00	540.00	360.00	-169,897.69	180.00
Drug Free Sch. '98	1,839.06				1,839.06
ECIA Ch 2 Block	-0.07				-0.07
Title VI	0.29				0.29
Teacher Training '00	105.00				105.00
Smoking Cessation '00	19,998.10				19,998.10
Title VI '01	-2,376.18				-2,376.18
Tech. Literacy Challenge	1,038.98				1,038.98
Project Meet #613	-276.00				-276.00
Tec. Literacy '02	424.32				424.32
SPED Curr. Frame.'02	0.36				0.36
Metco '03	3.32				3.32
PL 94-142 '03	0.48				0.48
Gifted & Talented Grant	1,848.35				1,848.35
Eisenhower/Content Institute	-246.70				-246.70
50/50 Residential Sch. Tuition	0.00				0.00
BBEA FY 04	6,462.50	8,004.27	18,211.80		-3,745.03
School Circuit Breaker	20,115.00	552,761.00	498,592.64		74,283.36
Title I FY 04	0.00				0.00
Title II Teacher Quality '05	-8,578.00				-8,578.00
PL 94-142 Enhanced Educ. '05	0.00				0.00
Fed Spec. Educ. Entitlement '05	9,178.00				9,178.00
Early Childhood Spec. Ed. '05	0.00				0.00
SPED Program Improvement '05	0.00				0.00
Title V Innovative Prog. '05	0.00				0.00
Title I '05	9,785.29		0.00		9,785.29
Title IV Drug Free Schools '05	1,615.90		1,608.93		6.97
Metco '05	135.56				135.56
Mental Health '05	0.00				0.00
Academic Support FY 05	30.00				30.00
State Foundation Reserve Aid	270,000.00	177,000.00	270,000.00		177,000.00
Secondary Reading '05	0.00				0.00
Char Ed Content Institute	0.00				0.00
Title II (140) Teacher Quality '06	-2,134.00	18,344.00	16,810.00		-600.00
Title II (160) Enhanced Ed through Tech. '06	1,976.00		1,976.00		0.00
Fed Spec. Educ. Entitlement (240) '06	-8,848.02	103,917.00	99,878.98		-4,810.00
Early Childhood Spec. Ed. (262) '06	3,713.11		3,713.00		0.11
SPED Program Improvement (274) '06	1,360.00		1,609.76		-249.76
Title V Innovative Prog. (302) '06	1,150.32		1,150.00		0.32
Title I (305) '06	-45,004.63	41,166.00	797.64		-4,636.27
Title IV Safe / Drug (331) '06	2,674.00		1,986.00		688.00
Metco '06	47,105.62		62,156.39		-15,050.77
Mental Health-Davis School '06	2,046.45		2,046.45		0.00
Special Program Review '06	0.00				0.00
MS Reading (267)'06	5,879.59	6,734.25	14,682.65		-2,068.81
Fall Content Institutes '06	0.00				0.00
Academic Support Services '06	695.29		833.30		-138.01
"Game to be Fit" Grant	28.57		24.30		4.27
Emergency Impact Aid - Katrina & Rita	0.00	10,625.00	10,625.00		0.00
Content Institutes (171) '06	11,674.00	11,673.00	21,210.67		2,136.33
Title II (140) Teacher Quality '07	0.00	26,783.00	23,709.88		3,073.12
Title II (160) Enhanced Ed through Tech. '07	0.00	951.00			951.00
Fed SPED Entitlement (240) '07	0.00	324,926.00	320,206.57		4,719.43
Early Child-SPED (262) '07	0.00	19,695.00	24,553.75		-4,858.75
SPED-Program Improvement (274) '07	0.00	19,853.00	15,288.69		4,564.31
Title V Innov Progr (302) '07	0.00	1,424.00	1,424.00		0.00
Title I (305) '07	0.00	25,568.00	50,282.28		-24,714.28
Title IV Safe / Drug (331) '07	0.00	3,086.00			3,086.00
METCO '07	0.00	384,576.00	429,746.37		-45,170.37
Content Institutes (171) '07	0.00	4,682.00	4,681.86		0.14
Secondary Sch Reading (267) '07	0.00	23,912.00	7,346.60		16,565.40
Academic Support Svcs (MCAS) '07	0.00	4,100.00	2,352.88		1,747.12
SPED Corrective Action '07	0.00	5,000.00			5,000.00
<b>Total School</b>	<b>644,663.86</b>	<b>2,100,457.17</b>	<b>1,907,866.39</b>	<b>-265,000.00</b>	<b>572,254.64</b>
<b>Total State / Federal / Miscellaneous Grants</b>	<b>630,934.13</b>	<b>2,830,613.89</b>	<b>2,541,645.18</b>	<b>-265,000.00</b>	<b>654,902.84</b>

**TOWN OF BEDFORD**  
**SCHEDULE OF REVENUE, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**SPECIAL REVENUE FUNDS - FISCAL YEAR ENDING JUNE 30, 2007**

	Balance 7/1/2006	Revenue	Expenditures	Transfers	Balance 6/30/2007
<b>GIFTS</b>					
<b><u>General Government</u></b>					
Energy Conservation	103.41				103.41
Bedford Community Playground	1,382.51	48.73			1,431.24
Cultural Council	15,843.44		10,000.00	-6,030.75	-187.31
Sidewalk Construction	5,750.00				5,750.00
Gift/General	5,495.94		5,417.38		78.56
Page Hill Gift	20.99				20.99
Homestead Estate	5,000.00				5,000.00
Planning-Parking Spec. Permit	29,700.00				29,700.00
Telecommunications	20,436.97		20,436.97		0.00
Housing Partnership	0.00				0.00
Village at Bedford Woods	5,000.00				5,000.00
Telecom/Technical Assistance	71,660.88		9,827.00		61,833.88
Heritage Middlesex Turnpike	10,815.00				10,815.00
Anika Therapeutics (32 Wiggins)	0.00	5,000.00	5,000.00		0.00
<b>Total General Government</b>	<b>171,209.14</b>	<b>5,048.73</b>	<b>50,681.35</b>	<b>-6,030.75</b>	<b>119,545.77</b>
<b><u>Public Safety</u></b>					
Gift Police/Fire	307.41				307.41
Gift Fire	0.00	250.00			250.00
Millipore/Computer	0.00				0.00
Daniel Oates	287.54				287.54
Police Contribution	1,360.84	500.00			1,860.84
CPR Course	229.25				229.25
<b>Total Public Safety</b>	<b>2,185.04</b>	<b>750.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,935.04</b>
<b><u>School</u></b>					
Bedford Hockey	10,111.93				10,111.93
Football/Cheerleading-Glenn	4,219.79	4,259.00	8,065.91		412.88
Schools General Gift	50.00				50.00
High School General Gift	450.00				450.00
Middle School General Gift	1,091.38	4,839.00			5,930.38
Job Lane School General Gift	1,196.99				1,196.99
Davis School General Gift	0.00				0.00
Metco General Gift	100.00				100.00
Educational Scholarships	15,000.00				15,000.00
<b>Total School</b>	<b>32,220.09</b>	<b>9,098.00</b>	<b>8,065.91</b>	<b>0.00</b>	<b>33,252.18</b>
<b><u>Library</u></b>					
Video Cassettes	54.53				54.53
General	4,679.12	3,563.51	4,452.53		3,790.10
Prabha Sridharan	1,182.89	400.00			1,582.89
Building	2,179.00				2,179.00
Daniel Nickerson	1,041.68		385.54		656.14
Martha Hoo	71.47				71.47
Kent Stickney	22.80				22.80
<b>Total Library</b>	<b>9,231.49</b>	<b>3,963.51</b>	<b>4,838.07</b>	<b>0.00</b>	<b>8,356.93</b>
<b><u>Library Corporation</u></b>					
Building Fund	920.32	104.38	920.96		103.74
McDonald's Publication	1,255.07	390.00	1,328.79		316.28
<b>Total Library Corporation</b>	<b>2,175.39</b>	<b>494.38</b>	<b>2,249.75</b>	<b>0.00</b>	<b>420.02</b>
<b><u>Health</u></b>					
Recombinant DNA	10,000.00	1,500.00	1,500.00		10,000.00
General	1,043.11	428.64			1,471.75
<b>Total Health</b>	<b>11,043.11</b>	<b>1,928.64</b>	<b>1,500.00</b>	<b>0.00</b>	<b>11,471.75</b>
<b><u>Human Services</u></b>					
General C.O.A.	13,257.17	1,364.60	688.55		13,933.22
Gift Transportation C.O.A	7,976.45	18,251.00	18,964.00		7,263.45
Violence Prevention Coalition	1,251.83	350.00	578.07		1,023.76
Progress Gift (Child / Needy)	3,032.50	777.00	2,425.00		1,384.50
C.O.A Emergency Fund	7,054.04	2,749.00	1,879.00		7,924.04
<b>Total Human Services</b>	<b>32,571.99</b>	<b>23,491.60</b>	<b>24,534.62</b>	<b>0.00</b>	<b>31,528.97</b>

**TOWN OF BEDFORD**  
**SCHEDULE OF REVENUE, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**SPECIAL REVENUE FUNDS - FISCAL YEAR ENDING JUNE 30, 2007**

	Balance 7/1/2006	Revenue	Expenditures	Transfers	Balance 6/30/2007
<b>Other</b>					
Public Ceremonies	9,598.64	3,360.00	-5,308.54		18,267.18
Conservation/Jordan Gardens	611.09	190.00			801.09
Conservation-General	25.00				25.00
Recreation Commission Ice Skating	475.06				475.06
Recreation Revolving General	6,000.00				6,000.00
Springs Brook Park Project	800.00	100.00	1,035.47		-135.47
447 Concord Road Gift	0	5,094.83	4,940.00		154.83
<b>Total Other</b>	<b>17,509.79</b>	<b>8,744.83</b>	<b>666.93</b>	<b>0.00</b>	<b>25,587.69</b>
<b>D.P.W.</b>					
C. Midgett Memorial	755.00				755.00
Ball Field Improvement	432.51				432.51
Tree Planting Gift	114.00				114.00
Avalon Drainage Review	1,222.96	1,422.25			2,645.21
Avalon Drainage	4,125.71				4,125.71
Town Common	1,766.00				1,766.00
Cemetery Plaque	25.00				25.00
Street Trees	3,037.00				3,037.00
In Memory-Elizabeth Little	0.00				0.00
Babe Ruth Athletics	262.00				262.00
Freedom Estates - Sewer Review	0.00				0.00
Memorial Park Lighting	0.00				0.00
Kawalski Tree Memorial	175.00				175.00
Avalon Bay Pump Station	10,000.00				10,000.00
Avalon Bay Wilson Park Study	25,000.00				25,000.00
Concord Fld Sewer Pump Station	14,400.00				14,400.00
DPW Curbing Restoration Fund	5,000.00				5,000.00
Irving R Baird, Jr. Memorial	1,300.00		1,300.00		0.00
Middlesex Turnpike Corridor Study	10,000.00				10,000.00
<b>Total D.P.W.</b>	<b>77,615.18</b>	<b>1,422.25</b>	<b>1,300.00</b>	<b>0.00</b>	<b>77,737.43</b>
<b>Total Gifts</b>	<b>355,761.22</b>	<b>54,941.94</b>	<b>93,836.63</b>	<b>-6,030.75</b>	<b>310,835.78</b>
<b>REVOLVING / RESERVED FUNDS</b>					
<b>General Government</b>					
Penalties/Fines/Rest/Selectmen	14,376.12		3,000.00		11,376.12
Penalties/Fines/Rest/Finance	1,416.99	520.26			1,937.25
Penalties/Fines/Rest/TownClerk	6,699.85	1,765.50	300.00		8,165.35
Penalties/Fines/Rest/Legal	0.00				0.00
Penalties/Fines/Rest/Planning	16,835.63				16,835.63
Depot Park	71,865.86	15,125.00	13,771.73		73,219.13
Cable Television Revolving	638.00	1,865.00			2,503.00
<b>Total General Government</b>	<b>111,832.45</b>	<b>19,275.76</b>	<b>17,071.73</b>	<b>0.00</b>	<b>114,036.48</b>
<b>Finance Department</b>					
Medicare	20.59	19,923.42	19,579.00		365.01
<b>Total Finance</b>	<b>20.59</b>	<b>19,923.42</b>	<b>19,579.00</b>	<b>0.00</b>	<b>365.01</b>
<b>Public Safety</b>					
Gun Permits	150.00	5,462.50	5,462.50		150.00
Penalties/Fines Restitution - Police	33,183.54	2,138.32	31,182.46		4,139.40
IRS Revolving-Police	-45,753.22	372,743.30	354,935.51		-27,945.43
Penalties/Fines Restitution - Fire	1,859.83	12,644.42	12,006.18		2,498.07
IRS Revolving-Fire	-5,818.77	33,964.50	32,341.50		-4,195.77
Hydrant Markers	0.00				0.00
Police OT Reimbursement	8,548.34	6,032.17	12,708.21		1,872.30
Liquor IDs	373.95	1,849.25	55.47		2,167.73
<b>Total Public Safety</b>	<b>-7,456.33</b>	<b>434,834.46</b>	<b>448,691.83</b>	<b>0.00</b>	<b>-21,313.70</b>

**TOWN OF BEDFORD**  
**SCHEDULE OF REVENUE, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**SPECIAL REVENUE FUNDS - FISCAL YEAR ENDING JUNE 30, 2007**

	<b>Balance 7/1/2006</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Transfers</b>	<b>Balance 6/30/2007</b>
<b><u>School</u></b>					
Adult Practical Arts	-5,213.61	12,575.00			7,361.39
Athletic Revolving	58,164.04	11,477.00	15,000.00		54,641.04
IRS Revolving	5,941.07	845.14	1,651.54	6,000.00	11,134.67
Lost Books CH 88	-100.00	492.73	492.00		-99.27
School Rental	219,780.88	105,358.77	124,837.29	-6,000.00	194,302.36
Vandalism	0.00	15,630.98	13,670.13		1,960.85
Meal Tax	2.21	668.19	668.19		2.21
Penalties/Fines/Restitutions	-234.65	25,702.90	24,990.09		478.16
E-Rate Reimb.	37,627.40	19,125.45	382.00		56,370.85
High School Nursery Program	5,067.98	21,559.80	16,804.33		9,823.45
<b>Total School</b>	<b>321,035.32</b>	<b>213,435.96</b>	<b>198,495.57</b>	<b>0.00</b>	<b>335,975.71</b>
<b><u>Library</u></b>					
IRS Revolving	643.9	2,198.00	2,129.00		712.90
Library Revolving	20,473.82	16,704.61	18,931.80		18,246.63
<b>Total Library</b>	<b>21,117.72</b>	<b>18,902.61</b>	<b>21,060.80</b>	<b>0.00</b>	<b>18,959.53</b>
<b><u>Agency</u></b>					
Sporting Licenses	293.20	3,411.50	2,903.00		801.70
<b>Total Agency</b>	<b>293.20</b>	<b>3,411.50</b>	<b>2,903.00</b>	<b>0.00</b>	<b>801.70</b>
<b><u>Facilities</u></b>					
Penalties/Fines/Restitutions	5,067.33		4,847.21		220.12
Facilities Revolving Fund	2,214.31	86,248.74	76,596.34		11,866.71
<b>Total Facilities</b>	<b>7,281.64</b>	<b>86,248.74</b>	<b>81,443.55</b>	<b>0.00</b>	<b>12,086.83</b>
<b><u>D.P.W.</u></b>					
Penalties/Fines/Restitutions	14,215.71	8,781.19	12,030.87		10,966.03
Holiday Party	20.00	140.00	160.00		0.00
<b>Total D.P.W.</b>	<b>14,235.71</b>	<b>8,921.19</b>	<b>12,190.87</b>	<b>0.00</b>	<b>10,966.03</b>
<b><u>Human Services</u></b>					
Recreation Revolving	291,522.45	572,005.27	510,790.45		352,737.27
Recreation Revolving Day Camp	191,226.70	225,099.21	264,161.26		152,164.65
Recreation Revolving Teen Center	165.61	1,915.00	1,700.00		380.61
Recreation Revolving Day Care	107,601.77	625,203.60	633,113.67		99,691.70
Recreation Revolving Springs Brook	-121,720.21	251,736.96	205,305.49		-75,288.74
Recreation Revolving COA	1,546.71	17,225.00	12,165.00		6,606.71
<b>Total Human Services</b>	<b>470,343.03</b>	<b>1,693,185.04</b>	<b>1,627,235.87</b>	<b>0.00</b>	<b>536,292.20</b>
<b><u>Other</u></b>					
Conservation/Wetlands	49,776.98	7,480.00	29,538.91		27,718.07
Conservation By-Law Consulting	276.03				276.03
WPA Consulting	7,420.38	262.81			7,683.19
Penalties/Fines/Restitutions-Town Ctr	607.29				607.29
<b>Total Other</b>	<b>58,080.68</b>	<b>7,742.81</b>	<b>29,538.91</b>	<b>0.00</b>	<b>36,284.58</b>
<b><u>Community Preservation</u></b>					
Community Preservation	3,998,795.56	2,168,627.66	1,360,537.01	-696,189.00	4,110,697.21
<b>Total Community Preservation</b>	<b>3,998,795.56</b>	<b>2,168,627.66</b>	<b>1,360,537.01</b>	<b>-696,189.00</b>	<b>4,110,697.21</b>
<b>Total Revolving / Reserved Funds</b>	<b>4,995,579.57</b>	<b>4,674,509.15</b>	<b>3,818,748.14</b>	<b>-696,189.00</b>	<b>5,155,151.58</b>

<b>TOWN OF BEDFORD</b>					
<b>SCHEDULE OF REVENUE, DISBURSEMENTS AND CHANGES IN FUND BALANCE</b>					
<b>SPECIAL REVENUE FUNDS - FISCAL YEAR ENDING JUNE 30, 2007</b>					
<b>General Government</b>	323,623.57	57,656.29	100,479.71	-6,030.75	274,769.40
<b>Public Safety</b>	-22,876.78	781,356.25	777,062.34	0.00	-18,582.87
<b>School</b>	989,036.16	2,967,200.51	2,717,814.94	-265,000.00	973,421.73
<b>Library</b>	194,925.95	44,790.13	60,615.71	0.00	179,100.37
<b>Agency</b>	293.20	3,411.50	2,903.00	0.00	801.70
<b>Facilities</b>	7,281.64	86,248.74	81,443.55	0.00	12,086.83
<b>Highway</b>	-146,951.58	324,678.27	237,586.08	0.00	-59,859.39
<b>Human Services</b>	553,673.62	1,753,817.37	1,688,968.84	0.00	618,522.15
<b>Other</b>	75,590.47	16,487.64	30,205.84	0.00	61,872.27
<b>Community Preservation</b>	3,998,795.56	2,168,627.66	1,360,537.01	-696,189.00	4,110,697.21
<b>Total All Special Revenue</b>	<b>5,973,391.81</b>	<b>8,204,274.36</b>	<b>7,057,617.02</b>	<b>-967,219.75</b>	<b>6,152,829.40</b>

**TOWN OF BEDFORD**  
**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**CAPITAL PROJECTS - JUNE 30, 2007**

	Balance 7/1/06	Revenue	Expenditures	Transfers/ Other	Balance 6/30/07
A 20/04 Land & Easement	-365,004.00	425,000.00			59,996.00
A 3STM 10/97 Davis	4,141.46				4,141.46
A 18/99 & A14 STM 10/98	33,275.17				33,275.17
A 6 STM 10/00 Glenn Sch.	-5,672,117.00	5,925,771.00	227,156.49		26,497.51
A 6 STM 11/04 H.S. Design	-1,882,212.53	2,385,000.00	69,283.55		433,503.92
A 6/89 Sewer Con	0.00				0.00
A 29-3/94 Sidewalks	7,966.56	0.00	7,966.56		0.00
A 29-4/94 Intersection	18,914.51				18,914.51
A 34/94 M.W.R.A.	6,290.76		6,289.94	-0.82	0.00
A 17-7/95 Sidewalks	0.00				0.00
A 27/97 Infil/Inflow	-791.57		-791.01	0.56	0.00
A 15/95 Lib. Addition	30,580.83				30,580.83
A 8 STM 10/98 Mid. Tnpk.	-25,299.47				-25,299.47
A 14/00 Sidewalk Con.	175,437.94		108,979.62		66,458.32
A 32/01 Water Main Design	1,094.21	3,522.63	1,138.65		3,478.19
A 13/02 Water Main	3,815.18		3,815.18		0.00
A 19/03 Water Main Rehab.	5,073.89		5,073.89		0.00
A 21/03 DPW Facility	53,490.99		1,548.98		51,942.01
A 14-01/03 Fire Rescue	-420.00			420.00	0.00
A 22/03 Town Ctr Facility	-2,107,960.29	2,235,000.00	23,351.28		103,688.43
A 22/04 H.S.Schematic	-43,701.36		-65,375.16		21,673.80
A 27/04 Water Mains	-453,186.35	900,000.00	-22,373.32		469,186.97
A 9 20/05 Water SCADA System	0.00	128,000.00	96,056.82		31,943.18
A 9 21/05 Water Standpipe Paint	-5,500.00	320,000.00	1,900.00		312,600.00
A 9 22/05 Water Main Replace	-892,748.50	900,000.00			7,251.50
A 18/06 Infil/Inflow Reduction	72,314.25	3,238.19	63,573.93		11,978.51
A 11/06 STM Town Hall Renov.	-359,072.83	392,000.00	32,924.56		2.61
A 5/07 HS Renovation	-413.18		20,751,766.64		-20,752,179.82
A 26 02/07 Water Main Project	0.00	382,433.00	312,270.28		70,162.72
A12/08 Sewer Infil/Inflow	0.00	182,000.00			182,000.00
<b>Total Capital Projects</b>	<b>-11,396,031.33</b>	<b>14,181,964.82</b>	<b>21,624,556.88</b>	<b>419.74</b>	<b>-18,838,203.65</b>

**TOWN OF BEDFORD**  
**SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE**  
**TRUST FUNDS - JUNE 30, 2007**

	Balance 7/1/2006	Revenue	Expenditures	Transfers In/Out	Balance 6/30/2007
<b><u>Non Expendable Trust Funds:</u></b>					
<b><u>Health</u></b>					
Blinn Cemetery	1,433.11	71.02			1,504.13
Dutton Memorial	788.38	39.04			827.42
Phelps Cemetery	12,994.04	634.82			13,628.86
Shawsheen Cemetery Chapel	15,628.07	774.26			16,402.33
<b>Total Health</b>	30,843.60	1,519.14	0.00	0.00	32,362.74
<b><u>Human Services</u></b>					
Goodwin Charity	70,564.43	3,586.74	1,277.86		72,873.31
<b>Total Human Services</b>	70,564.43	3,586.74	1,277.86	0.00	72,873.31
<b><u>Library</u></b>					
Blinn	7,972.58	389.99			8,362.57
Brooks	24,992.06	1,203.83			26,195.89
Bryant	1,076.24	52.64			1,128.88
Carr	5,947.31	291.11			6,238.42
Braverman	1,175.91	57.53			1,233.44
Cutler	73,866.60	3,709.48	6,320.54		71,255.54
Davis	2,421.83	118.45			2,540.28
Fitch	16,559.59	791.40			17,350.99
Lane	2,716.25	128.21			2,844.46
Lawrence	1,168.79	57.18			1,225.97
Loomis	1,859.70	90.99			1,950.69
Niles	97,732.08	4,876.94			102,609.02
Sallaway	1,002.07	49.00			1,051.07
Nell Seften Stegmaier	3,697.22	180.84			3,878.06
Britton	47,516.46	2,316.95			49,833.41
<b>Total Library</b>	289,704.69	14,314.54	6,320.54	0.00	297,698.69
<b><u>School</u></b>					
Boynton	19,772.23	933.17			20,705.40
Glenn	4,706.44	322.39	250.00		4,778.83
Hunt Scholarship	7,872.02	390.02			8,262.04
<b>Total School</b>	32,350.69	1,645.58	250.00	0.00	33,746.27
<b><u>Other</u></b>					
Founders & Patriots	5,332.49	264.17			5,596.66
Hartwell House	63,371.56	3,139.71			66,511.27
<b>Total Other</b>	68,704.05	3,403.88	0.00	0.00	72,107.93
<b>Total Non-Expendable Trust Funds</b>	<b>492,167.46</b>	<b>24,469.88</b>	<b>7,848.40</b>	<b>0.00</b>	<b>508,788.94</b>

<b>TOWN OF BEDFORD</b>					
<b>SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND BALANCE</b>					
<b>TRUST FUNDS - JUNE 30, 2007</b>					
<b><u>Expendable Trust Funds:</u></b>					
<b><u>Health</u></b>					
Sale of Lots	910,993.56	52,861.32	8,880.07		954,974.81
Cemetery Improvement	212,227.07	13,665.47	30,769.53	-50,000.00	145,123.01
<b>Total Health</b>	<b>1,123,220.63</b>	<b>66,526.79</b>	<b>39,649.60</b>	<b>-50,000.00</b>	<b>1,100,097.82</b>
<b><u>Library</u></b>					
Gleason Webber	4,335.11	202.66			4,537.77
Prescott	241,878.12	11,374.39			253,252.51
General Fund	17,183.88	670.79	3,648.39		14,206.28
A.E. Brown-Reprint	1,584.08	95.41			1,679.49
Mansur Estate	19,042.89	940.43			19,983.32
Tirzah J. Sweet	37,092.81	1,814.35			38,907.16
<b>Total Library</b>	<b>321,116.89</b>	<b>15,098.03</b>	<b>3,648.39</b>	<b>0.00</b>	<b>332,566.53</b>
<b><u>School</u></b>					
Mudge	184,188.01	9,385.38			193,573.39
High School Scholarships	0.00	7,106.34	1,991.12		5,115.22
<b>Total School</b>	<b>184,188.01</b>	<b>16,491.72</b>	<b>1,991.12</b>	<b>0.00</b>	<b>198,688.61</b>
<b><u>Other</u></b>					
Hanscom Area Traffic	1,378.42	64.76	219.00		1,224.18
Conservation Fund	80,949.78	3,605.82	13,969.33		70,586.27
Industrial Area Sewer	9,596.36	475.45	2,318.92		7,752.89
Stabilization Fund	3,365,688.14	129,247.72		-431,518.00	3,063,417.86
Pension Fund	2,129,211.97	54,580.47		-302,000.00	1,881,792.44
Law Enforcement Trust-State	3,096.31	2,541.93	3,881.39		1,756.85
Law Enforcement-DEA	231.00	11.44			242.44
Post Retirement	1,252,966.24	72,574.55		228,000.00	1,553,540.79
Dental Claims Trust Fund	10,000.00	343,158.29	300,995.88		52,162.41
Health Claims Trust Fund	72,137.52	738,771.32	683,240.56		127,668.28
<b>Total Other</b>	<b>6,925,255.74</b>	<b>1,345,031.75</b>	<b>1,004,625.08</b>	<b>-505,518.00</b>	<b>6,760,144.41</b>
<b>Total Expendable Trust Funds</b>	<b>8,553,781.27</b>	<b>1,443,148.29</b>	<b>1,049,914.19</b>	<b>-555,518.00</b>	<b>8,391,497.37</b>
<b>Total All Trust Funds</b>	<b>9,045,948.73</b>	<b>1,467,618.17</b>	<b>1,057,762.59</b>	<b>-555,518.00</b>	<b>8,900,286.31</b>

<b>Town of Bedford</b>					
<b>Long Term Debt - June 30, 2007</b>					
	<b>Date of Issue</b>	<b>Fiscal Year of Maturity</b>	<b>Original Amount</b>	<b>Interest Rate</b>	<b>Amount Outstanding</b>
<b><u>General Debt</u></b>					
Middle School	2/1/2003	2023	14,650,000	4.00%	11,710,000
DPW Phase I	2/1/2003	2022	850,000	4.00%	670,000
DPW Phase II	2/1/2003	2022	2,500,000	4.00%	1,960,000
Davis School	12/1/1998	2018	12,505,000	4.42%	7,230,940
School Heating	12/1/1998	2018	950,000	4.42%	550,000
Land Acquisition	12/1/1998	2016	920,000	4.42%	482,500
Space Needs	12/1/1998	2018	400,000	4.42%	231,560
Lane School	12/1/2000	2021	11,050,000	5.06%	7,720,000
Street Lights	12/1/2000	2011	270,000	5.06%	95,000
Water-MWRA	2/2/2002	2013	436,177	0.00%	218,089
Water-MWRA	2/1/2003	2013	200,000	0.00%	120,000
Fire Pumper	2/1/2003	2008	375,000	4.00%	75,000
Land (Various)	2/1/2003	2021	1,676,000	4.00%	1,295,000
Water	5/15/2005	2010	124,300	0.00%	74,580
Old Town Hall	7/28/2006	2011	1,568,000	3.30%	1,268,000
Springs Brook Park	7/28/2006	2009	900,000	3.50%	582,000
High School Design	7/28/2006	2009	400,000	3.50%	265,000
DPW Building	7/28/2006	2024	4,685,000	3.82%	4,215,000
Land Acquisition	7/28/2006	2024	1,275,000	3.83%	1,200,000
Town Center	7/28/2006	2024	3,029,000	3.80%	2,850,000
High School Arch Design	4/1/2007	2024	2,250,000	4.36%	2,250,000
Water Equipment	4/1/2007	2015	448,000	4.36%	448,000
Water Mains	4/1/2007	2026	1,780,000	4.36%	1,780,000
Land Acquisition	4/1/2007	2024	400,000	4.36%	400,000
Town Center	4/1/2007	2024	2,110,000	4.36%	2,110,000
Town Hall	4/1/2007	2025	382,433	4.36%	382,433
Sewer MWRA	11/16/2006	2012	392,000	0.00%	392,000
Sewer MWRA	5/24/2007	2017	100,100	0.00%	100,100
<b>Total Long Term Debt</b>					<b>50,675,202</b>

<b>Town of Bedford</b>								
<b>Long Term Debt - Amortization Schedule - June 30, 2007</b>								
<b>Exempt Debt</b>	<b>Date of Issue</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013-2026</b>	<b>Total</b>
Middle School	2/1/2003	735,000	735,000	735,000	735,000	735,000	8,035,000	11,710,000
DPW Phase 1	2/1/2003	45,000	45,000	45,000	45,000	45,000	445,000	670,000
DPW Phase 2	2/1/2003	135,000	135,000	130,000	130,000	130,000	1,300,000	1,960,000
DPW Building	7/28/2006	275,000	275,000	270,000	270,000	270,000	2,855,000	4,215,000
High School Design	7/28/2006	135,000	130,000	0	0	0	0	265,000
High School Arch	4/1/2007	135,000	135,000	135,000	135,000	135,000	1,575,000	2,250,000
<b><u>Non-Exempt Principal</u></b>								
Davis School	12/1/1998	659,445	660,445	660,450	660,450	660,450	3,929,700	7,230,940
School Heating	12/1/1998	50,000	50,000	50,000	50,000	50,000	300,000	550,000
Land Acquisition	12/1/1998	54,500	53,500	53,500	53,500	53,500	214,000	482,500
Space Needs	12/1/1998	21,055	21,055	21,050	21,050	21,050	126,300	231,560
Lane School	12/1/2000	555,000	555,000	555,000	555,000	550,000	4,950,000	7,720,000
Street Lights	12/1/2000	25,000	25,000	25,000	20,000	0	0	95,000
MWRA Water Bond	2/2/2002	43,618	43,618	43,618	43,618	43,618	0	218,089
MWRA Water Bond	2/1/2003	20,000	20,000	20,000	20,000	20,000	20,000	120,000
Fire Pumper	2/1/2003	75,000	0	0	0	0	0	75,000
Land Acquisition	2/1/2003	95,000	95,000	95,000	95,000	95,000	820,000	1,295,000
MWRA Sewer Bond	5/15/2005	24,860	24,860	24,860	0	0	0	74,580
Town Center	7/28/2006	175,000	175,000	175,000	175,000	175,000	1,975,000	2,850,000
Land Acquisition	7/28/2006	75,000	75,000	70,000	70,000	70,000	840,000	1,200,000
MWRA Sewer Bond	11/16/2006	38,243	38,243	38,243	38,243	38,243	191,217	382,433
Water Equipment	4/1/2007	63,000	60,000	55,000	55,000	55,000	160,000	448,000
Water Mains	4/1/2007	90,000	90,000	95,000	95,000	95,000	1,315,000	1,780,000
Land Acquisition	4/1/2007	25,000	25,000	25,000	25,000	25,000	275,000	400,000
Town Center	4/1/2007	125,000	125,000	125,000	125,000	125,000	1,485,000	2,110,000
Town Hall	4/1/2007	27,000	25,000	25,000	25,000	25,000	265,000	392,000
MWRA Sewer Bond	5/24/2007	20,020	20,020	20,020	20,020	20,020	0	100,100
<b><u>Non-Exempt CPA Debt</u></b>								
Springs Brook Park	7/28/2006	300,000	300,000	0	0	0	0	600,000
Old Town Hall	7/28/2006	315,000	315,000	310,000	310,000	310,000	0	1,250,000
<b>Total Debt</b>		<b>4,336,741</b>	<b>4,251,741</b>	<b>3,801,741</b>	<b>3,771,881</b>	<b>3,436,881</b>	<b>31,076,217</b>	<b>50,675,202</b>

### Town of Bedford Questionnaire for Volunteers

*Good Government Depends On You*

*Please read about opportunities for volunteer appointments and the process on the other side of this questionnaire.*

<b>Name</b>		<b>Date</b>
<b>Address</b>		<b>Occupation</b>
<b>Home Phone</b>	<b>Business Phone</b>	<b>e-mail</b>

1. Interested in serving on \_\_\_\_\_

2. How many meetings have you attended of the committee(s) listed above? \_\_\_\_\_

3. # of yrs. lived in town:	Are you a registered Bedford voter?	Attended Town Meeting?
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4. Please describe your background or training from work and/or life experience that relates to your interest in government.

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5. What Town government experience have you had? \_\_\_\_\_

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6. What community experience have you had? Have you served as an officer or held any leadership position in any other community organization(s)?

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7. Additional information for the Selectmen to consider. (Please add to this form as necessary.)

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8. Do you have any restrictions on your availability to attend committee meetings?

Feel free to call a member of the Volunteer Coordinating Committee to indicate your interest or to find out more about a committee, the time commitment involved and the process of appointment. You may complete this form and mail it to the Town Manager's Office, Town Hall at 10 Mudge Way. You will get a reply.

Dawn Theodore - 781-275-9243	Gail Black-Smith 275-2526	Lora Goldenberg – 781-275-7354
	Office Use Only	

Registered Voter \_\_\_\_\_ Acknowledged \_\_\_\_\_ Attended Meetings \_\_\_\_\_

Interviewed \_\_\_\_\_ Appointed \_\_\_\_\_ Appointment Letter \_\_\_\_\_

## **Volunteer Opportunities and the Appointment Process**

### **Opportunities for Volunteer Appointments in Bedford**

All Town boards and committees consist of volunteers who live in Bedford and are registered Bedford voters. These volunteers work toward solving complex issues and setting or recommending policy that helps to shape the kind of community in which we live. Bedford is fortunate to have many potential volunteers whose skill and technical knowledge can be applied in the Town Government. There are various opportunities available to correspond with your expertise and/or interest.

Why volunteer? There are as many reasons as there are volunteers. Here are a few:

- Learn more about your community
- Meet people
- Watch your ideas get implemented
- Be aware of important events in town
- Take charge of a project
- Add to your resume
- Help guide your community

Most appointments to committee vacancies are made following the Annual Town Meeting. However, vacancies also occur at other times during the year. Terms of office vary from one to three years. Committees which may have openings are listed below; their descriptions are found in the Town's Bylaws at [www.town.bedford.ma.us](http://www.town.bedford.ma.us):

Affordable Housing  
Fair Housing Committee  
Patriotic Holiday Committee

Community Access TV  
Housing Partnership  
Zoning Board of Appeals

### **Appointment Process**

If you would like to be a part of our Town Government, please initiate the process for appointment by completing the reverse side of this form and returning it as indicated. Please note that all candidates for appointment to a committee are interviewed, and that prior to interviewing, they are required to visit at least one meeting of the committee(s) in which they express interest.

For questions, please call a member of the Volunteer Coordinating Committee:

Dawn Theodore  
781-275-9243

Gail Black-Smith  
781-275-2526

Lora Goldenberg  
781-275-7354