



## Job Advertisement

# **HIGHWAY OPERATIONS MANAGER DEPARTMENT OF PUBLIC WORKS TOWN OF BEDFORD, MA**

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The Town of Bedford (pop. 14,329) seeks candidates for the position of Highway Operations Manager in the Department of Public Works. The position reports directly to the Director of Public Works and supervises 11 employees.

Responsibilities include, but are not limited to, supervision of Highway and Vehicle Maintenance personnel, the direct oversight of the annual road reconstruction program, day to day work efforts of the Highway and Mechanical Divisions, vehicle and equipment purchase and preventative maintenance, the Town's drainage system, brush cutting, compost facility, traffic signs and signals, and an extensive snow and ice control program. The successful candidate will play an active role in the equipment, capital, and operating budget process for the Highway and Mechanical Divisions and the Town's emergency operations planning.

Candidates must have professional knowledge of the following: roadway construction practices and principles, stormwater treatment, street opening permits, work orders, record keeping, report writing, and applicable Federal, State and local laws especially relevant to underground fuel tanks. Qualifications include a proven good driving record, as evidenced by a Registry of Motor Vehicles report.

Five (5) years of public works supervisory experience and an Associate's Degree in Engineering or related field such as construction management preferred; or, an equivalent combination of education and experience. FY16 salary range for this position is \$62,747 - \$84,709, initial compensation not to exceed the midpoint unless experience and education of finalist warrants it. A comprehensive benefits package is offered.

**The Town of Bedford Job Application is required to be completed in full by all applicants regardless of whether a resume is submitted. Application for employment may be downloaded at: [www.bedfordma.gov/employment](http://www.bedfordma.gov/employment)**

The deadline for applications is Friday, June 26, 2015. Please send completed applications, resume and letter of interest to:

Sarah Buhler, Human Resources/Management Analyst  
[SBuhler@bedfordma.gov](mailto:SBuhler@bedfordma.gov)  
Town of Bedford  
10 Mudge Way  
Bedford, MA 01730  
or fax to (781) 275-6310

**The Town of Bedford is an Affirmative Action/Equal Employment Opportunity Employer**