



BEDFORD BOARD OF HEALTH

Temporary Food Establishment in Bedford, Massachusetts

Registration to Prepare/Distribute Food at an Organized Event, Church/Social Function

Today's Date _____

Name of Person(s) Preparing/Distributing Food: _____

Mailing Address: _____

Telephone Number: _____ Fax Number _____

Name of Event: _____

Event Organizer: _____

Date(s) and Time(s) of Event: _____

Event Location: _____

Estimated Number of People Attending: _____

Provide a complete menu description/listing: _____

Provide statements describing storage, preparation, and holding temperatures of all foods, particularly the potentially hazardous foods (**P.H.F.s.**): _____

Give locations(s) where all food will be prepared, if not onsite, describe how food will be transported: _____

How will hands be washed ? (check below)

Hand Sink _____ Restrooms (near kitchen) _____ Towelettes w/sanitizer (purchased from store) _____

Note: Only those potentially hazardous foods requiring limited preparation, such as hamburgers and frankfurters that only require seasoning and cooking, shall be prepared or served. The preparation or service of other potentially hazardous food including pastries filled with cream or synthetic cream, custards and similar products, and salads or sandwiches containing meat, poultry, eggs or fish is prohibited unless the food is prepared at a licensed Food Establishment individually packaged and maintained at proper temperatures (below 41°F or above 140°F). Prior to the event or function, a Temporary Food Establishment Permit will be issued to the event organizer. The permit will authorize only those groups and/or individuals that have registered with the Board of Health and comply with all regulations.

CATERERS: Please submit a copy of your permit, from the city/town of your base of operation.

Signature of person submitting this form: _____

Title/Affiliation

**COMPLETE AND RETURN TO: Bedford Board of Health
Town Center Building – 12 Mudge Way
Bedford, MA 01730
(781) 275-6507 Fax (781) 687-6157**