

Bedford Trails Committee

Meeting Minutes – Tuesday, September 13, 2011 – 7:30pm Bedford DPW Conference Room

Meeting Minutes

August 9, 2011 minutes were reviewed.

Participants– Adrienne, Yan, Hal, Robert Santamaria, Robbie Santamaria, Dan, Mark, Michael, Kristin, Bruce, and Paul

Eagle Service Project

Funding request from Robert Santamaria for construction of kiosk on Concord Road. Robbie Santamaria presented his formal request for project funding to build a kiosk for his Eagle Service Project. He will need approximately \$373 to complete the project. It will be the same design of the kiosk that Art built for Railroad Avenue. The committee confirmed it will be shingled and it will most likely be built in 2 days. Robbie recommended that it be built on-site since materials will be cut off-site and transportation may be difficult. He will be borrowing pole-digging equipment. Adrienne reported that there are planned improvements to the Concord Road gravel parking area and that plan will be sent to Robbie to make sure his kiosk goes in an acceptable location. The kiosk will be anchored by a sono tube set in concrete. The boy scouts are allowed to use power tools with adult supervision. Art may be assisting with supervision. Digsafe will need to be contacted and it was unclear if a building or sign permit is needed from the Town. The Committee will be giving a purchase order for the materials. Paul recommended that a finish be added to the wood to preserve it. Mark recommended that Robbie ask the daycare center next door if they could have a few buckets of water to mix the concrete right on site and for washing tools off when they are finished. Hal made a motion to accept the plan and create a purchase order for the kiosk not to exceed \$400 for the materials, and it was seconded by Dan. The motion was approved 4-0-0.

Art – Chairman's Report (Art was not in attendance)

Bedford Day Booth: Discuss plan for having brochures, trail map and sample QR Code. Art will not be there and it is unknown if anyone from the Conservation Commission will be sitting at the booth. Paul offered to help with set up if there is a need. Dan will also be there with his daughter at another booth.

Recap of 7/13 Conservation Hearing to discuss Governor Winthrop and O'Connor trails with the abutters: no update.

Bay Circuit Trail update: Discuss additional BCT markers needed at the intersection of Great Road and Springs Road. Not discussed.

Area A & B/Massport Trail update: Discuss upcoming Massport Trail Dedication Ceremony. The date has been set for Monday, September 26 from 4:00 to 5:30pm.

Trail Posts update: we need to ask Art if we can get the materials for the entrance posts and bring it to Paul's house. The committee will then choose a date to put the posts in with the

public trail marker. Paul will take charge of the entrance post installation. The list was approved in the 2010 Trails Annual Report.

Bedford TV Conservation cable series update: no update.

Nathan Kimball-North Road access to land update: no update.

Discuss change of Committee Chair: It is the current understanding that Art may be stepping down from being chair of the Committee. Art may be asking members of the Commission to see if anyone is interested in taking over. The thought is that a chair should be someone from the Commission as the liaison. Paul will check with Andreas if he could be the chair of the Trails Committee. The Conservation Commission meets Wednesday night, September 14th and this topic is on the agenda.

Easements/Trail Connections

Subcommittee meeting from July 21st included Hal, Ralph, Terry and Michael, with additional trail connection suggestions submitted by Art. Confirm if any additional connections should be added to the current list and if another meeting should be scheduled to move forward with creating a master list that would then be sent to the Land Acquisition Committee via the Conservation Commission. It was decided that DPW will prioritize the existing list and have it for review at the October meeting.

Review Bedfordshire access: Kristin reported a summary of what would be needed to establish a trail at Bedfordshire and the Committee decided it was not worth pursuing survey work out there at this time.

Bog Bridges

Old Reservoir: Mark, Peter and Bruce installed the bog bridges at approved locations #1 and #6 on Saturday, July 16th. It was noted that a large fallen tree needs to be removed near location #6. Need to schedule a date/time to install the remaining approved bog bridges at locations #3, 4 and 5. Coordinate delivery of bog bridges to the site. Two 10-ft and two 8-ft bog bridges are needed for locations #3, 4 and 5. We still need a plan to replace the existing bog bridge at location #2. Since a 16-ft long bog bridge is needed, a new design will need to be reviewed. Paul and Mark will coordinate.

Springs Brook CA: update from Art on discussion with Elizabeth for next steps to install needed bog bridges. Ralph and Hal report on status of existing bridge. Hal will send pictures of the existing bridge to the Committee.

Carlson CA: update from Dan on work with summer crew. The summer crew moved some bridges and a few more need to be relocated.

Mark will look at his schedule and pick a few Sundays that would be good for moving the remaining Carlson bog bridges and installing the approved Old Reservoir bog bridges.

Massport: review next step for assessing bog bridge needs. Hal will confirm that we have the locations marked on a map.

Trail Guide

Review status of Trail Guide including a draft for Altmann and possible images for the cover. Paul brought a sample write up that his wife did for Altmann. Hal commented that a sentence should be added with how the Town acquired the land. Paul will coordinate the review with Elizabeth and it was also sent to Peter.

Trail Blazing, Mapping & Maintenance

O'Connor CA status update: Mark reported that everything is finished except for the 4ft strip at Old Billerica Road that has poison ivy needing eradication. All trails have been brushed and blazed. A land Steward is needed for this area. No bog bridges are needed. Signs are still needed at the trail entrances. The finalized trail map needs to be put on the website. There is a question on where parking is allowed – Noreen Drive and the right-of-way from Old Billerica Road.

Massport/Southwestern Bedford CA's: review proposed trail map updated with the latest GPS data.

Update on map boxes: Currently on the list are map boxes at Altmann, Winterberry Way/Langone, Old Causeway, Lindau and Minnie Reid. Any others needed? Include 20 copies of map in each and add trails brochure? Fawn lake needs laminated North Bedford Regional trails map.

Review sample map boxes to discuss a preferred option that will need final approval from the Conservation Commission: Paul brought a sample map box made from plywood. The lid covers the whole thing and would fit an 8.5x11" piece of paper, therefore no map folding would be necessary. The map boxes would be mounted on a kiosk or on a post. We discussed if the public marker could be routed into the box or if a laminated map could be added to the front of the box. Paul will add the hinges for the lid and then show another sample. The commission will need to approve the final design.

Summary of Land Stewards Meeting in April: Yan reported that Elizabeth has reviewed the land stewards reports and will coordinate with DPW to see what work still needs to be done.

Update from bar code subcommittee (Michael & Bruce): Bruce brought sample QR codes for the Bedford Trail Maps. He did 15 codes as a sample. DPW will see if these can be displayed at Bedford Day.

Trail Walks & Public Education

September 3rd – cancelled for holiday weekend

October 1st – Paul will lead the walk

November 5th – still needs a leader

Meeting Adjourned at 9:15pm

Next meeting, Tuesday, October 11, 2011

Agenda will include discussions on gathering information for the 2011 Annual Report.