

Capital Expenditure Committee
Minutes August 3, 2016
Town Hall 2nd Floor Conference Room

Present: Jim O'Neil (JO), Paul Mortenson (PM), Barbara Perry (BP), William Moonan (WM) (arrived at 8:50), Tony Battaglia (TB), Mary Ellen Carter (MEC), and Dan Brosgol (DB).

Missing: Eric Dahlberg (ED), Brian Bartkus (BB)

Other Attendees: Taissir Alani (TA) (Facilities Director), Peter Cox (PC) (Facilities-Capital Projects Manager), Victor Garofalo (VG) (Finance Director), David Manugian (DM) (DPW Director), Rick Reed (RR) (Town Manager), Michael Rosen (MR) (Assistant Town Manager), and Adrienne St. John (ASJ) (DPW)

Meeting called to order at 7:31pm

1. Proposed Water Meter Project
 - a. VG present project to replace residential water meters greater than 5 years old. Prior replacement was approximately 25 years ago. Project proposed for Special Town Meeting in order to allow project to start in summer 2017.
 - b. Committee members asked questions related to various aspect of the timing of project, how it will be implemented, failure rates of existing water meters, types of problems currently observed, among other topics.
 - c. VG will work with DPW to provide additional information for September 2016 meeting.
2. VG presented summary of capital projects approved in prior years that remain open. Reasons for open project include projects completed under budget with funds being returned to unreserved fund balance, projects with outstanding monies to be paid and projects with additional work to be done. Short explanations were provided for each of the projects.
3. Approval of minutes of June 6, 2016 meeting
 - a. Postponed to next meeting
4. Report on any liaison information
 - a. JO provided status of Lane School project.
5. New Business
 - a. None.
6. Future meetings dates.
 - a. A list of meeting dates through December 19 was provided.
7. Motion to adjourn made by PM, seconded by MEC. Meeting adjourned at 9:30 pm by a vote of 7-0-0.

Minutes submitted by

Mary Ellen Carter.

Minutes approved on September 21, 2016.