

Bedford Capital Expenditures Committee Minutes

Date: Wednesday, February 18, 2015

Town Hall 2nd Floor Conference Room

Capital Expenditure Committee (CEC) Attendees: Jon O'Connor (OC), Jim O'Neil (JO), Barbara Perry (BP), Abbie Seibert (AS), William Moonan (WM), Tony Battaglia (TB), Brian Bartkus (BB) and Karen Dunn (KD)

Absences: Jean-Marc Slak (JM),

Other Attendees: Jessica Porter (JP) - Assistant Town Manager

Meeting called to order by OC at 7:35 P.M.

The 4 Warrant Articles were discussed and voted upon.

BB placed Article 11 in motion to be voted upon and AS seconded. The vote was 8 Yes and 0 No.

WM placed Article 12 into motion to be voted upon and AS seconded. The vote was 8 Yes and 0 No.

Article 13 which covered the Press Box and the School Feasibility of the Storage Room which were both delayed. The Roof Maintenance Plan which is also included in Article 13 was moved to Operating Plan.

Discussion over line items 48 & 49, 50, 51, 52 and 53 are to be bonded and paid through Water User fees. WM felt the line items should be voted upon. BB placed the vote of these lines into motion and AS seconded it. The vote was 8 Yes and 0 No.

OC requested feedback on the CEC Finance Committee presentation. WM felt it was very good and covered all the right points about the capital expenses line items. WM felt that CEC spent over 120 hours reviewing the capital expenses line items with strong recommendations presented by OC over the plan. WM felt that a sample of the Project Page can be used and illustrated as part of the continued discussion over the work performed by CEC.

Discussion then focused on how CEC would conduct the upcoming CEC meetings. WM felt that CEC should receive the details of the CEC questionnaire from the departments before the presentations. KD & BP felt that there should be some form of cost savings written up and submitted for the projects. OC described how the impact of the line item on the operating plan should be provided. JO felt that the repetitive projects should be separated out. BB discussed how placeholders in the future years should be submitted for projects which are studies. WM felt that CEC should get a good sense of the baseline for capital expenditures as well as identifying those that are recurring versus non-recurring line items. It was decided that CEC review the questions in the 3/18/15 CEC meeting.

The next CEC meeting will be on 3/18/15 at 7:30 P.M.

Meeting adjourned at 9:15 P.M.

Prepared by Tony Battaglia