

**BEDFORD CONSERVATION COMMISSION**  
**Minutes of Meeting**  
**July 11, 2012**  
**Selectmen's Conference Room**  
**Town Hall, Bedford, MA**

**PRESENT:** Tim Gray, Chair; Steven Hagan, Vice-Chair; John Willson, Clerk;  
Lori Eggert; Art Smith; Andreas Uthoff; Allan Wirth  
Elizabeth Bagdonas, Conservation Administrator; Stephanie Ide, Conservation  
Department Assistant

The meeting was called to order at 7:00 pm.

**Request for Determination of Applicability: 22 Winterberry Way**

A motion was made and seconded to waive the reading of the public notice. The motion passed 7-0-0. Mr. Ji Su was present before the Commission to discuss the proposed construction of a patio and installation of a PVC fence within the 100-foot buffer zones to bordering land subject to flooding and bordering vegetated wetland. Ms. Bagdonas shared a map with the Commission of the area and discussed the Conservation Restriction boundary.

A motion was made by Mr. Uthoff and seconded by Ms. Eggert to issue a positive Determination for reason five and a negative Determination for reason three. The motion passed 7-0-0. A motion was made by Mr. Willson and seconded by Ms. Eggert to amend the previous motion to include a condition stating that all excess materials shall be removed from the site. The motion passed 6-0-1 with Mr. Uthoff abstaining. The Determination was then signed.

**Request for Determination of Applicability: DPW 2012 Road Paving**

A motion was made by Mr. Smith and seconded by Mr. Wirth to waive the reading of the public notice. The motion passed 7-0-0. Ms. Adrienne St. John of the Town of Bedford Department of Public Works was present before the Commission to discuss the proposed paving of various roadways within the Riverfront Area to Mongo Brook, 100-year floodplain and the 100-foot buffer zone to bordering vegetated wetland. The proposed paving will be located on Concord Road, Riverside/Oakland/Bonair, Alfred Circle and Anthony Road. Ms. St. John stated that some of the roadways will be milled and then paved and some are to be reclaimed. Five feet of pavement from the cul-de-sac at Alfred Circle will be removed resulting in a reduction of impervious surface in the floodplain. A new culvert will be installed under Alfred Circle as the old one has deteriorated. The Department of Public Works will be using hay waddles and silt fencing for erosion control.

A motion was made by Mr. Uthoff and seconded by Mr. Smith to issue a positive Determination for reason five and a negative Determination for reason three. The motion passed 7-0-0, after which the Determination was signed.

**Bills Payable: Jordan Gardens Mowing**

A motion was made by Mr. Smith and seconded by Mr. Uthoff to issue payment of \$200.00 to Oxbow Gardens for lawn mowing services on May 5, May 21, June 7 and June 24, 2012 at Jordan Gardens. The motion passed 7-0-0, after which the bills payable form was signed.

**Woburn Sportsmen's Club:**

Ms. Bagdonas explained that the Woburn Sportsmen's Club would like to proceed with lead removal on their gun range removing all lead shot pellets. Ms. Bagdonas stated that she doesn't believe that the Commission has jurisdiction in the area that they would be working in. She asked the Commission if they would like to make a site visit to verify that they don't have jurisdiction or if they would like to require the use of haybales as they will be using small machinery. The Commission stated that they should go forward with the project and would not like to make a site visit.

**Application Acceptance Requirements:**

The Commission would like to review the application checklists at the meeting of July 25, 2012. They asked that Ms. Bagdonas review the state law requirements and bylaw requirements so that they can condense the checklists that are provided with the applications to state what is legally required to submit with the applications verses what is recommended.

**Minutes:**

A motion was made by Mr. Uthoff and seconded by Mr. Willson to approve the minutes of May 9, 2012 as amended by Mr. Uthoff. The motion passed 7-0-0. Ms. Eggert would like it stated on the record that she does not agree with the statement she made at the meeting of May 9, 2012.

A motion was made by Mr. Smith and seconded by Mr. Uthoff to approve the minutes of May 15, 2012. The motion passed 7-0-0.

A motion was made by Mr. Smith and seconded by Mr. Hagan to approve the minutes of June 13, 2012. The motion passed 6-0-1, with Ms. Eggert abstaining.

**Orders of Conditions:**

Ms. Bagdonas explained to the Commission that she had revised her residential model for Orders of conditions and dispersed copies to the Commission. The Commission discussed the standard conditions in most residential Orders of Conditions. Mr. Smith is concerned that the Orders will become too standardized. Mr. Gray would like the model, once approved, put on the town's website. Mr. Willson stated that he would like the standard

conditions list to be shortened and agreed that once a model is approved that it should be made available on the website. Mr. Wirth said that it is confusing to see the numbers in the Orders changing and that the numbers should remain the same in every Order. Mr. Uthoff recommended consistent numbering within the Orders with the words not applicable next to the conditions that do not apply. Mr. Uthoff also suggested that if an additional condition is needed in a specific section of the Order it should be added as a letter verses renumbering. Mr. Willson agreed with Mr. Uthoff. Ms. Bagdonas said that if the Commission would like a model online they need to put a disclaimer. Mr. Hagan agreed that the Orders numbering should remain the same, put on the website and shortened. The Commission stated that the Orders of Conditions review is to remain on the agendas under procedural issues until all models are reviewed and finalized.

**Erosion Control Site Visits:**

A motion was made by Mr. Hagan and seconded by Mr. Willson to authorize a member of the Commission or the Conservation Administrator to attend site visits on residential projects regarding erosion control and to authorize the removal of said erosion control. The motion passed 7-0-0.

*A motion was made by Mr. Hagan and seconded by Mr. Uthoff to adjourn the meeting. The motion passed 7-0-0.*

*Meeting adjourned at 9:05 p.m.*

*Minutes prepared by Stephanie Ide.*

*Minutes approved at meeting of July 25, 2012.*