

DATE: NOVEMBER 30, 2011**LOCATION: TOWN HALL, SECOND FLOOR CONFERENCE ROOM****OPEN MEETING: 7:30****CLOSE MEETING: 10:05****NEXT SCHEDULED MEETING DATE: 12/7/11**

| IN ATTENDANCE | REPRESENTING | IN ATTENDANCE | REPRESENTING |
|----------------------|---------------------|----------------------|-----------------|
| JEAN-MARC SLAK (JMS) | CAP EX (CHAIR) | BRAD HAFFER (BH) | CAP EX / SCHOOL |
| JIM O'NEIL (JO) | CAP EX (VICE CHAIR) | MICHELLE MATTEO (MM) | CAP EX |
| BRIAN DEVELLIS (BD) | CAP EX (SECRETARY) | JON O'CONNOR (OC) | CAP EX |
| WILLIAM MOONAN (WM) | CAP EX / SELECTMEN | ALMA HART (AH) | CAP EX |
| BARBARA PERRY (BP) | CAP EX / FINCOM | JESSICA PORTER (JP) | TOWN |

| | AGENDA | ACTIONS |
|----|-------------------------------|---|
| 1. | Fiscal Planning Update | <ul style="list-style-type: none"> JMS updated CEC on Fiscal Planning line of \$1.0 CEC budget FinCom has set aside funds for roads and will ask CEC for comment |
| 2. | Schools | Ken Lord / Maureen LaCroix / John Sills and Richard Jones present |
| | A. Wireless Expansion | Ken presented explanation of why we need 1:1 coverage for all the wireless devices Current devices are good for another 5 years but network is overburdened Discussion on why needed, requires full funding – can't phase Required to roll out the Phase II iPad Fall 2012 Discussion on cost of books v iPads and any potential savings JMS asked members of the school committee in attendance their opinion on the turf project when they convene for a public hearing so we can weigh that in rankings |
| | B. Lane Smart Boards | Replacement cycle every 10 years Phased purchase: 7 boards at \$35K and then 6 boards @ \$30K |
| | C. Lane Roof | 20 year roof for \$80K Winter 2011 snow shoveling exposed deterioration and leaks |
| | D. Lane Alcove | Carry over from 2012 Would like to use as a more formal swing space. BH – explains correlation to SPED needs |
| | E. – K. | Painting Project : JGMS-Davis A/C : Photocopier : JGMS Loss Prevention : Lane Acoustics : JGMS Stage Curtain Replacement : Energy Efficiency |
| 3. | Town Facilities | Richard Jones presents CEC requests Discussion on FD door replacement & why he placed it 3 rd behind painting – labels it as an improvement as opposed to Chief Grunes 'safety' request MM would like to see the door : BD stresses that Chief would place this first above all other FD |
| | HPPF Discussion | Vito Lamura CPC/CPA in the meeting BH Motions CEC votes to recommend CPC/CPA votes to fund CEC Items 1,22,28,37 and 39 AH Seconds followed by discussion on setting a precedent - Unanimous Vote to Approve |
| 4. | Reports | BP reports on Debt Service Debt service is currently between 9.35 – 10.33 of budget Victor – concern is debt is constrained -FY13 is Peak at 10.9% of budget Bonding capacity to stay in ratio is about \$1.0 mil Current Bond projects proposed: Turf \$1.1m / Fire \$240K / Schools \$473K Upcoming Meeting Discussion 12/7 Review rank items 12/12 Rankings to Jessica 12/14 Meeting to review 12/21 Meeting with Department Heads to review |
| 5. | Motion to Adjourn | OC Motion to Adjourn BH Second - Unanimous |