

Regular Session Minutes – Selectmen’s Meeting
Selectmen’s Meeting Room, Town Hall
Monday, June 8, 2015, 7:30 p.m.

PRESENT: Mark Siegenthaler, Chair; William S. Moonan; Caroline Fedele;
Michael A. Rosenberg; Margot Fleischman and Town Manager
Richard T. Reed

ALSO PRESENT: Regional Housing Services Office representative Elizabeth Rust; Assistant
Town Manager Jessica Porter; Bedford Housing Partnership members
Kate Moskos and Jean Hammond; Youth and Family Services Director
Sue Baldauf; Eliot Community Human Services Director of Clinical
Services Deborah Garfield; Volunteer Coordinating Committee candidate
Jon O’Connor; James Shea; Ben Thomas, Finance Committee; Craig
Kelly, Bedford TV; Administrative Assistant Colleen Doyle

Chair Siegenthaler called the meeting to order at 7:30 p.m.

15-272 Public Hearing – HOME Annual Action Plan Amendment

Mr. Rosenberg made a motion to open the public hearing. Ms. Fedele seconded the motion.
The motion passed 5-0-0.

Elizabeth Rust from the Regional Housing Services Office was present to ask the Selectmen for approval to use HOME funds for a tenant based rental assistance program. The program would cover the security deposit and first month’s rent. The project would use two years’ worth of undesignated HOME funds totaling \$32,264. They are expecting to help four or five renters a year with each case costing approximately \$3,000. Eligible renters would fall under sixty percent of the area median income. The security deposit would return to the renter to be used at a future apartment otherwise it would be returned to the Newton Consortium.

Ms. Rust does not foresee there being more renters than funds available as it may be difficult to find eligible tenants and apartments. The Town can apply for an exemption if the funds are not spent.

Mr. Rosenberg made a motion to close the public hearing. Ms. Fleischman seconded the motion.
The motion passed 5-0-0.

Mr. Rosenberg moved that the Selectmen approve the tenant based rental assistance program using HOME funds in the amount of \$32,264. Ms. Fleischman seconded the motion.
The motion passed 5-0-0.

**15-273 Regional Housing Services Office
Inter-municipal Agreement Renewal
General Update**

Ms. Rust provided an update to the Selectmen on the Regional Housing Services Office which is now based out of Concord. For FY2015 the RHSO has been providing local board support, ownership monitoring, LIP rental monitoring, program support, inventory monitoring and RHSO trainings. In FY2016, Burlington is being added to the group and the RHSO is planning to continue the programs from FY2015 and will be expanding their website. Ms. Rust presented an overview of the current website. The Selectmen were pleased with the amount of information on the website and provided feedback to increase user friendliness.

Mr. Moonan moved that the Selectmen approve the Inter-Municipal Agreement between the Town of Acton, Bedford, Burlington, Concord, Lexington, Sudbury and Weston dated June 23, 2014 to incorporate an amendment adding the Town of Burlington effective July 1, 2015. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

**15-274 Contract Approval – FY16
Eliot Human Services Contract**

Youth and Family Services Director Sue Baldauf and Eliot Community Human Services Director of Clinical Services Deborah Garfield requested that the Selectmen approve the renewal of the contract with Eliot Community Human Services for FY16 and FY17. They have been providing mental health services to the Bedford residents for over twenty years.

The program is looking to hire one more clinician to meet the demand. Residents who are currently on a waiting list are given the option to go to Concord to be treated.

Ms. Fleischman moved that the Selectmen approve a contract between the Town of Bedford and Eliot Community Human Services for a period of two years commencing on July 1, 2015 and terminating on June 30, 2017.

15-275 Committee Appointment Interview – Volunteer Coordinating Committee

Jon O'Connor, 54 Notre Dame Road, was interviewed for a position on the Volunteer Coordinating Committee. Mr. O'Connor has previously volunteered on other committees including the Capital Expenditure Committee and Conservation Commission and is hoping to volunteer on committee with a smaller time commitment at night. The VCC meets during the day and he feels that his connections through many other community organizations will bring in a different pool of volunteers.

Chair Siegenthaler explained the Open Meeting Law, the Conflict of Interest Law, and the Rules of Civil Discourse. He also encouraged Mr. O'Connor to consider taking on a leadership role as chair in the future.

Chair Siegenthaler thanked Mr. O'Connor for applying and stated that since there are two vacancies on the VCC they would hold off on appointing anyone until other applicants have been interviewed.

15-276 Committee Appointment Interview – Transportation Advisory Committee

This interview was rescheduled for June 22, 2015.

15-277 Committee Reappointments

The Selectmen reviewed the list of committee reappointments effective July 1, 2015. Mr. Moonan inquired about the status of the Trails Committee. Administrative Assistant Doyle informed the Selectmen that the Trails Committee has written a charge and that the Conservation Commission has to review it. Five members are up for reappointment and the Selectmen questioned whether they should be reappointed or whether they should wait until a charge has been finalized with membership requirements. The Selectmen decided that they should be reappointed since it may be months before the charge is finalized.

The School Committee will be reorganizing at their meeting on Tuesday June 9th so Brad Hafer should not be reappointed to the Fiscal Planning and Coordinating Committee as chair of the School committee.

Mr. Rosenberg moved that the Selectmen approve the list of incumbent committee members with the exception of Brad Hafer as the school committee representative on the Fiscal Planning and Coordinating Committee. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

**15-278 Miscellaneous Action Items
Chapter 268A Section 20(b) Exemptions
Draft HATS Letter
Proposed FY16-FY20 Boston MPO Transportation Improvement Plan
Proposed Boston MPO Long Range Transportation Plan**

Mr. Rosenberg made a motion to approve waivers under Chapter 268A Section 20(b) for Jacqueline Barmashi, Amber Beecy, Megan Beecy, Sena Changelian, Devon Duncan, Jessica Ham, Nicole Khvilivitzky, Neil Luczai, Benjamin Richter, Parker Taggard, Jeffery Taylor, Benjamin Webber. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

The Hanscom Area Town Committee (HATS) is requesting that member towns sign a letter of endorsement for area projects to be included on the draft TIP and Long Range Plan. Ms. Fleischman was hesitant to sign such a letter as it could be seen as being supportive of the projects themselves when the Town has not reviewed the projects of other communities and their potential impact on Bedford. The other member communities have already voted to support this

letter so it would not be possible to add a statement saying “subject to final review of final design.”

15-279 Minutes
Regular Session – May 26, 2015
Executive Session – May 26, 2015

Mr. Rosenberg moved to approve the Regular Session minutes from May 26, 2015 as amended. Ms. Fleischman seconded the motion.

The motion passed 4-0-1, Mr. Moonan abstained.

Ms. Fleischman moved to approve the Executive Session minutes from May 26, 2015 as amended. Mr. Rosenberg seconded the motion.

The motion passed 3-0-2, Mr. Moonan and Ms. Fedele abstained.

15-280 Town Manager’s Report

Town Manager Richard Reed informed the Selectmen that over the weekend there was some minor vandalism at Springs Brook Park. The damage is minor and involved a disconnected dock and overturned picnic tables.

Town Counsel Robert Mangiaratti is not seeking reappointment as he is leaving the Murphy, Hesse, Toomey and Lehane to become the City Solicitor for Attleboro. Brandon Moss from MHTL is willing to serve as Bedford’s Town Counsel. He has work with Attorney Mangiaratti on many cases for Bedford. Attorney Moss could come to the June 22nd meeting to be interviewed by the Selectmen. Mr. Moonan will not be able to attend the next meeting and asked that the interview be postponed until the July 6th meeting so he can be in attendance. Mr. Reed suggested that the Selectmen make an interim appointment for Brandon Moss so that we will be covered until an official appointment is made.

15-281 Open Discussion and Selectmen Liaison Reports

Mr. Moonan asked Finance Committee member Ben Thomas to update the Selectmen on some substantial reserve fund transfers that could be submitted. Mr. Thomas stated that more information is needed to justify the requests that total \$653,000. That information will be provided at the next Finance Committee meeting. The reserve fund transfers would be on the July 6th agenda for Selectmen recommendation.

Mr. Rosenberg asked Mr. Thomas if there was any update regarding state reimbursement for the transportation of school children from other communities.

Ms. Fleischman reported that Town Counsel gave a presentation at a recent Zoning Board of Appeals meeting that highlighted tear downs on non-conforming lots. She suggested it be put on a future Selectmen’s agenda for discussion. Code Enforcement Director Chris Laskey has audio of that presentation and she will ask him about accessing it.

Ms. Fleischman mentioned that the Transportation Advisory Committee will be sending a memorandum to the Selectmen asking for minor interim improvements at Renzo's before going through an entire RFP process.

Ms. Fleischman attended her first meeting of the MBTA Advisory Board. They took a vote to respond in favor to the Governor's proposal to implement a fiscal management control board, adding community representation to the MassDOT board and making MBTA labor contract practices consistent with other public sector unions. They voted to oppose removing a fare cap and efforts to rescind funding from the past two year funding schemes.

Congressmen Moulton will be attending an event at Old Town Hall on Sunday at 9:00 a.m.

Ms. Fedele asked for an update on the legislation for additional liquor licenses. Mr. Reed responded that State Representative Gordon is starting the process to introduce the bill. The bill had to go the house legal counsel before it could be introduced.

Ms. Fleischman moved to adjourn the meeting. Mr. Moonan seconded the motion.

The motion passed 5-0-0.

The meeting adjourned at 9:32 p.m.