

**Regular Session Minutes – Selectmen’s Meeting
Selectmen’s Meeting Room, Town Hall
Monday, August 3, 2015, 7:30 p.m.**

PRESENT: Mark Siegenthaler, Chair; Caroline Fedele; Michael A. Rosenberg;
Margot Fleischman and Town Manager Richard T. Reed

ABSENT William S. Moonan

ALSO PRESENT: Comcast Representative David Flewelling; Town Engineer Adrienne St. John; Transportation Advisory Committee chair Soraya Stevens; Bicycle Advisory Committee chair Terry Gleason; Planning Board member Amy Lloyd; Patriotic Holiday Committee member Joseph Piantedosi; Land Acquisition Committee chair Donald Cullis; Robert Sawyer; Ben Thomas, Finance Committee; Press Representative Meredith McCulloch; Ken Hill, Bedford TV

Chair Siegenthaler called the meeting to order at 7:30 p.m.

16-25 Utility Hearing – Comcast – 168-170 The Great Road

**Ms. Fedele made a motion to open the public hearing. Mr. Rosenberg seconded the motion.
The motion passed 4-0-0.**

Comcast representative Dave Flewelling was present to answer any questions the Selectmen had concerning the connection of 63 +/- feet of conduits and starting at the existing vault located in the grass near Bacon Road to connect with the conduits that have been provided by the developer of 170 Great Road. The project will be completed over a few business days.

There were no comments from the public.

Mr. Rosenberg made a motion to close the public hearing. Ms. Fleischman seconded the motion.

The motion passed 4-0-0.

Mr. Rosenberg moved that the Selectmen approve a grant of location for conduits and manholes to Comcast of Massachusetts III, at 158 to 170 The Great Road subject to the petitioner obtaining a Street Opening Permit and a Trench Permit and that they pay the telecommunications fee based on 47 feet of conduit. Ms. Fedele seconded the motion.

The motion passed 4-0-0.

**16-26 Contract Award
Sewer Force Main Construction Services
Weston and Sampson – Peabody, MA**

Town Engineer Adrienne St. John mentioned that the Selectmen discussed this contract at their last meeting on July 20, 2015 and that a clause was removed from the previous contract. The work will hopefully be completed by the end of the year.

Mr. Rosenberg moved that the Selectmen approve the contract between the Town of Bedford and Weston and Sampson in the amount of \$258,800 for the sewer force main rehabilitation project. Ms. Fleischman seconded the motion.

The motion passed 4-0-0.

16-28 MWRA Bond Authorization

Since the meeting was running ahead of schedule the Selectmen decided to discuss the MWRA Bond Authorization next in case anyone from the public arrived to hear the Transportation Advisory Committee Report.

The bond authorization will not be used for the sewer force main but for additional investigation of the infiltration/inflow systems. 45 percent of the project will be funded through a grant and the remaining 55 percent will be covered by an interest free loan which will be paid off over 5 years.

Mr. Rosenberg moved as the Clerk of the Selectmen of the Town of Bedford, Massachusetts, to certify that at a meeting of the board held August 3, 2015, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$169,400 Sewer Bond of the Town dated August 17, 2015, to the Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on August 15 of the years and in the principal amounts as follows:

| <u>Year</u> | <u>Installment</u> |
|-------------|--------------------|
| 2016 | 33,880 |
| 2017 | 33,880 |
| 2018 | 33,880 |
| 2019 | 33,880 |
| 2020 | 33,880 |

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§ 18-25 as amended. Ms. Fleischman seconded the motion.

The motion 4-0-0.

**16-29 Miscellaneous Action Items
 Committee Appointment – Community Preservation Committee**

Mr. Rosenberg moved that the Selectmen appoint Robert Schmalz as the Bedford Housing Authority member to the Community Preservation Committee for a term ending June 30, 2015. Ms. Fedele seconded the motion.

The motion passed 4-0-0.

16-31 Town Manager's Report

Mr. Reed informed the Selectmen that the ABCC approved the Alteration of Premises for Red Heat Tavern and Mall Liquors. He asked the Selectmen to sign the new licenses.

Mr. Reed also mentioned that members of the Friends of Veteran's Memorial Park will be coming later in the meeting to provide an update on the Veteran's Memorial Park sign project and to clarify the design choice.

**16-30 Minutes
 Regular Session – July 20, 2015 and July 21, 2015
 Executive Session – July 20, 2015**

Ms. Fleischman moved to approve the Regular Session minutes from July 20, 2015 as amended. Ms. Fedele seconded the motion.

The motion passed 4-0-0.

Ms. Fleischman moved to approve the Executive Session minutes from July 20, 2015 as amended. Mr. Rosenberg seconded the motion.

The motion passed 3-0-1, Ms. Fedele abstained.

Ms. Fleischman moved to approve the Regular Session minutes from July 21, 2015 as written. Ms. Fedele seconded the motion.

The motion passed 4-0-0.

**16-27 Transportation Advisory Committee Report
 Proposed Complete Streets Policy**

Transportation Advisory Committee chair Soraya Stevens presented the Selectmen with a draft Complete Streets policy based off of the Town of Littleton's policy. Joining the Complete Streets program will allow the Town to gain funding for future projects. To join the program, municipalities must have a complete streets policy and an approved bylaw to demonstrate that the policy is in line with the policies of the Town. Ms. Stevens stated the Town of Arlington committed to the program as a community at Town Meeting without specific guidelines.

Ms. Fleischman noted that the Complete Streets program ranked high as a Selectmen goal during last year's goal setting meeting. She also said that many of the practices of complete streets are already in place. Mr. Siegenthaler added that it was included as part of the comprehensive plan. Ms. Fleischman asked that Transportation Advisory Committee follow up with staff members to obtain their comments.

Mr. Rosenberg expressed concern over how the program will affect projects going forward and whether it would prohibit a project from being completed if it did not meet the complete streets requirements.

Mr. Reed mentioned that Massachusetts Department of Transportation (MassDOT) is still in the process of developing guidelines for the Complete Streets program and that it may be beneficial to wait until those guidelines are released before adopting a policy that may not be in line with those guidelines. Mr. Reed also expressed concern over whether future projects would require the installation of sidewalks and bike accessibility. Mr. Reed also pointed out that the policy does not address who makes the final determination about the project. Ms. Fleischman does not think that it removes the responsibilities from the Selectmen. Mr. Reed wondered what kind of performance measures would be utilized and who would check those measures. Ms. Stevens replied that it would depend on MassDOT guidelines.

Mr. Siegenthaler stated that the policy is to have streets be safer but that it is also up to interpretation. Ms. Stevens added that the main focus of the program will be the arterial roads and that the side roads do not always need sidewalks and bike lanes. Ms. St. John added further that it is important to look at how the roads accommodate users and whether it is meeting their needs.

Bicycle Advisory Committee (BAC) chair Terry Gleason stated that the BAC would like to be a full-fledged partner in the Complete Streets Program.

16-32 Open Discussion and Selectmen Liaison Reports

Friends of Veteran's Park member Joseph Piantedosi wanted to clarify the design of the sign. The Selectmen had voted at the May 11, 2015 Selectmen's meeting to remove the filigree design element at the bottom of the sign. The Friends voted to keep some kind of design element there after the vendor recommended against removing it entirely. Mr. Piantedosi presented the Selectmen with an updated design for the Selectmen to view.

Mr. Rosenberg moved to amend the motion taken on May 11, 2015 to approve the design of the sign for Veteran's Park as presented in the draft on July 24, 2015. Ms. Fedele seconded the motion.

The motion passed 3-1-0, Chair Siegenthaler voted against.

Mr. Piantedosi added that they would probably exceed their fundraising goals and the excess funds may be used for the lighting near the sign.

Mr. Rosenberg made a motion to adjourn into Executive Session for the purpose of discussing strategy related to Land Acquisition and to not return to Regular Session. Ms. Fleischman seconded the motion.

The Selectmen were polled individually: Siegenthaler, aye, Fleischman, aye, Rosenberg, aye and Fedele, aye.

The motion passed 4-0-0.

The meeting adjourned at 8:45 p.m.