

Volunteer Coordinating Committee Meeting Minutes
Second Floor Conference Room - Town Hall
Tuesday, June 14, 2016 – 8:30 a.m.

Present: Chair Patricia Carluccio; Vice Chair Joseph Piantedosi; Carol Amick; Jennifer Kelley and Tim Gray

Absent: Selectmen Liaison Caroline Fedele

1. Call to Order

Chair Carluccio called the meeting to order at 8:35 a.m.

2. Review Past Meeting Minutes

Mr. Piantedosi moved to approve the minutes of February 26, 2016 as amended. Ms. Amick seconded the motion.

The motion passed 5-0-0.

Mr. Piantedosi moved to approve the minutes of April 15, 2016 as written. Mr. Gray seconded the motion.

The motion passed 3-0-2, as Ms. Kelley and Ms. Amick were not present at the meeting.

3. Old Business

a. Review Vacancy Worksheet

Arbor Resources Committee (BARC): There are two vacancies on this committee and one applicant Mario Mendes. Mr. Gray will contact Mr. Mendes to see if he is still interested and if he has attended a meeting.

Chair Carluccio will follow up with Daniel Missitti again to see if he is interested in applying.

Ms. Amick reported that she contacted Anna Lisa Madison about this vacancy. Ms. Madison had served on the Transportation Advisory Committee before and is interested in serving on a committee again.

Community Preservation Committee: There is one vacancy and no applicants.

Conservation Commission: There will be one vacancy effective July 1, 2016. Mr. Gray had previously served on the Conservation Commission and submitted a Volunteer Questionnaire should a vacancy occur.

Ms. Amick moved to recommend Tim Gray for an interview with the Selectmen for a vacancy on the Conservation Commission. Ms. Kelley seconded the motion.

Mr. Piantedosi requested that the VCC wait until the next meeting to recommend candidates for this committee as the vacancy has not even officially occurred yet. Mr. Piantedosi would like to see one more round of advertising done to ensure that no other applicant is interested. It would demonstrate to the public that an effort was made to find other candidates. The committee agreed to wait until the next meeting to recommend Mr. Gray for an interview.

There was no action taken.

Council on Aging (COA): There will be one vacancy effective July 1, 2016. Susan Grieb has submitted a VQ. Ms. Amick stated that she would contact Richard Rosen to see if he was interested. He was interviewed for a previous vacancy but was not appointed.

Ms. Amick also stated that she had spoken with the COA Director Alison Cservenschi about establishing associate positions on the Board similar to what the Town of Carlisle has. Ms. Amick will conduct research to see if this is possible under Massachusetts General Law.

Cultural Council: There will be two vacancies on this committee effective July 1, 2016. Ms. Kelley stated that there was a candidate who submitted a VQ but he is not a registered voter or citizen.

Peter Bernhardt submitted a VQ in February for both the Transportation Advisory Committee (TAC) and Cultural Council. Ms. Kelley will contact Mr. Bernhardt to find out if he has a preference for one of the committees or if he would be interested in serving on both since the TAC also has two vacancies effective July 1, 2016.

Ms. Kelley added that the Cultural Council met the previous night and two candidates, Judith Mabry and Elain Grace attended and were given a VQ to fill out.

Energy Task Force: There will be two vacancies on this committee effective July 1, 2016. Michael Donnell submitted a Volunteer Questionnaire. Ms. Doyle will ask Mr. Donnell if he attended a meeting.

Historic Preservation Committee: There will be one vacancy on this committee effective July 1, 2016 and there is one applicant, Katherine Shutkin. Ms. Shutkin expressed interest in serving on the Historic District Commission and Zoning Board of Appeals as well. Ms. Amick will contact Ms. Shutkin to see if she has attended any meetings and to see if she is more interested in one of the committees.

Patriotic Holiday Committee: There has been one opening on the committee for a while. Jon O'Connor has submitted a VQ. Mr. O'Connor has regularly attended PHC meetings for years but was unable to officially serve as he was a member of the Capital Expenditure Committee.

Mr. Piantedosi moved to recommend Jon O'Connor for an interview with the Selectmen for the vacancy on the Patriotic Holiday Committee. Ms. Kelley seconded the motion.

The motion passed 5-0-0.

Recreation Commission: There is currently one vacancy on this committee. Virendar Kaushik has submitted a VQ and has attended a meeting. Ms. Carluccio will contact Gregg Carman to see if he is interested in serving.

Transportation Advisory Committee: There will be two vacancies on this committee effective July 1, 2016. Ms. Kelley will contact Peter Bernhardt to see if he is still interested in serving on this committee. Ms. Amick stated that she will contact Ralph Hammond.

Zoning Board of Appeals (ZBA): There is one vacancy on the ZBA for an associate member. Ms. Amick reported that she will contact Brian Gildea about this vacancy. Ms. Amick will also be contacting Katherine Shutkin.

b. Open Discussion

The VCC asked Ms. Doyle to send out another round of advertisement for the current and future vacancies.

Mr. Piantedosi reported that he heard that there may be an opening on the Board of Health. The VCC may be asked to help find candidates if this is the case. Ms. Doyle stated that she would look into this and let the VCC know either way.

4. New Business

There was no new business.

a. Next Meeting

The next meeting of the VCC is tentatively scheduled for Thursday, July 7, 2016 at 8:30 a.m.

Ms. Amick moved to adjourn. Ms. Kelley seconded the motion.

The motion passed 5-0-0.

The meeting adjourned at 9:21 a.m.